Advisory Committee on Capitol Area Security
Meeting Minutes
Wednesday, January 3, 2018
Minnesota State Capitol

Members present:
Chief Justice Lorie Gildea
Senator Warren Limmer
Representative Debra Hilstrom
Senator Scott Dibble
Representative Jim Nash

Advisors present:
Shelly Schrofer, Lt. Col., State Patrol
Bruce Brynell, Major, State Patrol
Eric Roeske, Captain, State Patrol
Chris Guevin, Facilities Management Director, DOA
Erica Brynildson, Assistant Sergeant-at-Arms, MN House
Sven Lindquist, Sergeant-at-Arms, MN Senate
Paul Mandell, CAAPB
Brian Pease, MN Historical Society
Troy Buhta, University of MN Police Department
Andy Landon, Target Corp.
Ty Sheridan, Ramsey County Sheriff’s Office

Call to Order
The meeting was called to order by Chief Justice Gildea at 2:04 p.m.

Election of Chair Pro Tem
In the absence of the committee chair, and because the committee does not have a vice chair, Chief Justice Gildea asked for a motion to elect a chair pro tem. Representative Hilstrom made a motion to elect Chief Justice Gildea as chair pro tem. The motion was seconded by Representative Nash and there was discussion. Senator Dibble questioned why Senator Fischbach, who was in the room, would be not considered the chair as Acting Lieutenant Governor. The statute clearly states this committee is chaired by the lieutenant governor. Representative Hilstrom stated that while Senator Fischbach was in the room, she was not seated at the table and clarified her motion was to elect a chair for today’s meeting only, so the meeting could proceed. The motion prevailed by a vote of 5-0.

Approval of Minutes
Senator Dibble moved approval of the November 1, 2017 meeting minutes. The motion was seconded by Representative Hilstrom and the minutes were approved by a vote of 5-0.

Review and Approval of Committee Report
Captain Roeske provided an overview of the committee’s report, which is due by January 15, 2018. Senator Dibble asked whether the specific dollar amounts of the physical security initiatives on page 5, $33.5 million comprised of $24.4 million in bondable initiatives and 9.1 million in General Fund initiatives, should also be reflected in the recommendations on page 7. Members agreed to this amendment.

Senator Limmer posed questions on items on page 6 of the report. He asked for a description of the mass notification system. Captain Roeske stated the Everbridge mass notification system is the means by which messaging will be transmitted to people on the Capitol Complex in the event of an emergency or the need to share information in a widespread manner. Everbridge will utilize telephone, text and email communication. The State Patrol is currently putting together a group to test the system. If testing goes
smoothly, it could be operational on the Capitol Complex within the calendar year. Senator Limmer stated this idea has been before the advisory committee for approximately five years and he hopes that diligent speed is used to get this system up and running, because lives could be at stake. Senator Limmer discussed the reference to facilitated emergency preparedness training and stated he does not remember experiencing a fire drill in any building on the Capitol Complex. Captain Roeske stated that each state agency is required to schedule and conduct their own fire drill annually. Because the State Office and Senate Buildings are different than a state agency that occupies a building, Capitol Security would work together with the respective Sergeant-at-Arms offices to schedule those drills. Senator Limmer asked whether threat drills are held on the Capitol Complex. Captain Roeske stated Capitol Security has worked with some state agencies to do walkthroughs of emergency procedures and active shooter training. Senator Limmer requested to meet with Captain Roeske and others in the next two weeks to further discuss emergency procedures and drills.

Senator Dibble asked whether the recommendation in the report to complete the rollout of the mass notification system required an additional appropriation. Lieutenant Colonel Schrofer stated at this time the State Patrol is not asking for additional appropriation. As an agency, the State Patrol is already functioning on Everbridge and they made the decision to extend the system onto the Capitol Complex.

Representative Nash made a motion to approve the report as amended. Representative Hilstrom seconded the motion and the report was approved by a vote of 5-0.

There was discussion regarding who will draft and carry the bill forward. Representative Nash stated that in years past, it had been discussed that committee members would each carry the bill within their legislative bodies. Representative Nash stated he is happy to do so again. He has been an active proponent of spending this money and he is hopeful that this year it can become a reality. We owe it to the public, staff and everyone on the Capitol Complex to implement these security upgrades. Senator Limmer agreed there is interest in providing proper legislation to follow these recommendations and Senator Dibble stated he would appear on the jacket.

Public Comment
Chief Justice Gildea opened the meeting for public comment. No members of the public stepped forward.

Adjournment
Senator Dibble made a motion to adjourn and by a vote of 5-0 the meeting was adjourned at 2:28 p.m.