Call to Order
The meeting was called to order by Chief Justice Gildea at 1:03 p.m. It was noted that Lieutenant Governor Fischbach was present telephonically.

Election of Chair Pro Tem
Senator Dibble nominated Chief Justice Gildea as Chair Pro Tem. The motion was seconded by Representative Nash. There were no other nominations. No opposition to the motion. Motion carries.

Approval of Minutes
Senator Limmer moved approval of the July 9, 2018 meeting minutes. The motion was seconded by Representative Nash. No discussion. Motion carries. The minutes were approved.

Capitol Security Update
Captain Roeske provided the following update:

- Six security officers were hired, eight vacancies remain including one supervisor. To address turnover and pay, a Hay study will be conducted at MMB on February 1, 2019.
- Participated in K9 training with other agencies (ATF, St. Paul PD, University of Minnesota PD and others) to practice working collectively in the event of a large scale incident.
- Developing a threat assessment team. Leveraging resources with the University of Minnesota and Target, who already have teams in place, to establish a framework for dealing with these threats, assessing situations and making decisions.

Senator Limmer requested the commission received a copy of the Hay study report when available. Lt. Colonel advised some information may be withheld by MMB and not shared with the agency, but we will release what we have.
Review and Approval of Committee Report
Director Chris Guevin summarized the draft Advisory Committee on Capitol Area Security Report for review and approval. Edits noted in tracked changes were made to provide clarification and are not contextual in nature (e.g. cited law that authorized the project and who the money was appropriated to; defined what is not covered by bonded funds; noted Miller Dunwiddie also performed the predesign; and explained why the project had to be revalidated primarily because funds were not received).

The Department of Administration is moving forward with another recommendation to supplement the funding to continue the effort. Representative Nash requested clarification on the cost to reexamine the plan. Director Guevin stated the entire design cost ($1.1 million) comes out of the $10 million (10% of design cost). Representative Nash inquired as to how decisions are being made to prioritize certain areas. Director Guevin stated a consulting firm will discuss. Through reexamination of entire scope, meetings with security representatives from agencies in those buildings, and by completing a threat assessment, a list was compiled and reviewed by Administration and Public Safety commissioners.

Chief Justice Gildea stated the report is due to be submitted to the legislature by January 15. Representative Hilstrom moved approval of the report. The motion was seconded by Senator Dibble. No discussion on the motion. Motion carries.

Public Comment
Chief Justice Gildea opened the meeting for public comment.

Director Guevin began by summarizing the project to date:
- The funding was appropriated at end of last session.
- Miller Dunwiddie was awarded the contract on September 26.
- 2-3 months procurement.
- $1.1 million awarded cost is in line with the standard design fee cost for construction (11%). This cost covers revalidation effort. It also includes administrative and construction management costs through the life of the project.
- Finished scope revalidation and briefed Administration and Public Safety commissioners.
- Met with security representatives of the buildings included.
- Costs will become more refined as we work through process.
- Starting design work and drawings. Will see list of projects.
- Schematic design is scheduled to occur in early 2019 (specs, code requirements). Bringing contractors in early during design process to help move along.
- With a construction manager on board, we can start work on packages (certain elements of projects/groups of work while future work is still being designed). Coordinating work, working around tenants will determine how long it takes.
- Construction could take a year, done fall 2020 assumes only $10 million and no additional funding (if do, could extend project out). If an additional appropriation is received, we would proceed with construction team.

Representative Nash inquired as to if there would be additional funding. Director Guevin stated another increment of money would pay more for design. Will be more design money spent for additional requirements. Some revalidation would be easier.

Senator Limmer: A copy of bonding bill passed for this portion does include design element. Senator Senjem has interest to continue focus on need to satisfy remainder of bonding request. Not legislature’s opinion it will satisfy all security needs.
Senator Dibble: Did not receive cash appropriation. Buildings not bond eligible were not included in this round. Transportation building was built with trunk highway funds. Can we look at those funds for that? Director Guevin stated they could be eligible. Senator Dibble offered to explore; may create space in cash appropriation.

Chief Justice Gildea invited member of the public to come forward to comment. Kelly Sullivan, security coordinator for Department of Revenue, requested Administration share a copy of the list of priorities. Director Guevin stated this information can and will be shared with those with a need to know.

Chief Justice Gildea closed the meeting to the public under Minn. Stat. 13D.05, subd. 3d to review and discuss security matters in and for buildings on capitol complex at 1:29 p.m.

**Adjournment**
Chief Justice Gildea adjourned the meeting at 2:11 p.m.

Minutes recorded by Julie Stahl