Advisory Committee on Capitol Area Security
Meeting Minutes
Wednesday, August 14, 2019
Minnesota State Capitol

Members present:
Lieutenant Governor Peggy Flanagan
Chief Justice Lorie Gildea
Senator Scott Dibble
Representative Ryan Winkler

Advisors present:
Shelly Schrofer, Lt. Col., State Patrol
Bruce Brynell, Major, State Patrol
Eric Roeske, Captain, State Patrol
Chris Guevin, Facilities Management Director, DOA
Bob Meyerson, Sergeant-at-Arms, MN House
Brian Pease, Minnesota Historical Society
David Kelliher, Minnesota Historical Society
Paul Mandell, CAAPB
Andy Landon, Target Corporation
Tina McNamara, Ramsey County Sheriff’s Office

Call to Order
The meeting was called to order by Lieutenant Governor Flanagan at 12:34 p.m.

Approval of Minutes
Representative Dibble made a motion to approve the May 13, 2019 meeting minutes, seconded by Chief Justice Gildea. There was no discussion and the motion prevailed by a vote of 4-0.

Progress on Projects Made Possible by Funding Passed in 2018 Legislative Session
Director Guevin provided an update of the $10M security upgrade project currently underway on the Capitol Complex. Each building will include security kiosks or enhancements to existing kiosks, window/door security film, additional card readers, additional cameras and parking security gates. He noted that the schematic design phase is almost completed and they are moving into the design development stage. The Construction Contractor, JEDunn, is the same firm that worked on the State Capitol. The estimated construction start date is January 2020 and the completion date is scheduled for the fall of 2020. A lot of the work will be completed at night which will hold the contractors to the completion date. Multiple bid packages will be given to sub-contractors based on the work.

The next steps will be to submit a FY 20 Capitol Budget Request for the balance of the funds in the amount of $27.8 million. The Department of Administration has drafted the budget documents which outline the needs and costs. Minnesota Management and Budget will then prioritize the budget requests and submit for the Governor’s budget in November/December. A recommendation will be made in the 2020 Report to the Legislature to fund the balance of the requirements. The bonding request has been submitted.

Chief Justice Gildea asked if there would be construction going on at the same time. Director Guevin responded there would be light work going on at the same time, e.g., glass protection would be done simultaneously as that would be the way to go. There are currently 70-80 projects being done at the same time around the Capitol complex, so it makes sense to move them along once the contractors get started. Senator Dibble asked about the relationship of JEDunn and their work type. Director Guevin noted that while JEDunn is licensed to do construction work they will be the administrator for this job. The bulk of
this job will be subcontracted out. JEDunn is good at estimating but other subcontractors are doing the work.

**Capitol Security Update**

Captain Roeske provided an update of the Hay Study for Capitol Security Officers. Information had previously been distributed to Advisory Members noting that Minnesota Management and Budget and DPS would be implementing a reclassification to the Capitol Security Officers. The new pay rates will hopefully increase retention and meet the needs and demands of the new security projects. The new hiring process will start this fall and into the 2020 legislative session.

Captain Roeske noted they have been working events such as the India festival and will be working the Twin Cities Marathon in October. They are collaborating with many partners to make these events a success and to keep Minnesotans safe.

Lieutenant Governor Flanagan thanked Captain Roeske for his work and in making Capitol Security Officers feel valued, and for the work that Capitol Security officers do in making employees and Minnesotans feel safe.

**Public Comment**

Lieutenant Governor Flanagan opened the meeting for public comment. No members of the public stepped forward.

Lieutenant Governor Flanagan noted the meetings would be held quarterly and to watch for emails noting when the meeting would be held. If you have agenda items, please send the agenda items to her office or to Nancy Reissner at the Department of Public Safety.

Senator Dibble asked Captain Roeske if the application for request for funds from last session was enough to cover the salary increases, or if there would be a budget request this legislative session. Captain Roeske responded that there may be a budget request this session – although he couldn’t answer that. Senator Dibble also thanked Captain Roeske for all that he did.

**Adjournment**

Chief Justice Gildea made a motion to adjourn, seconded by Senator Dibble. The motion carried by a vote of 4-0 and the meeting was adjourned at 12:55 p.m.