



2012 Criminal Justice Information Users Conference

Exhibitor Information

The Minnesota Bureau of Criminal Apprehension (BCA) invites you to participate as an exhibitor in its **Criminal Justice Information Users Conference** on September 11-12 at the River's Edge Convention Center in St. Cloud, Minnesota.

New this year, the BCA is adding two tracks specifically for investigators and patrol personnel. Participants also include law enforcement, court personnel, prosecutors, public defenders, corrections, human services and records staff from all areas of criminal justice. This year's conference will once again feature a stamp card which encourages attendees to visit each vendor booth.

The cost of exhibitor space is \$450.00 for an 8-foot table-top or backdrop display. Registration after July 13 is \$500.00. The non-profit vendor fee is \$100.00. *Minnesota criminal justice agency personnel* who purchase booth space and wish to attend conference sessions must also register separately as conference attendees.

The exhibitor registration fee includes:

- 8-foot table
- 2 chairs
- Registration for two booth staff (additional staff will be charged \$50/person)
- Wireless Internet access
- Lunch on Tuesday & Wednesday

Additional exhibitor amenities are available through the St. Cloud Civic Center. Exhibit times are planned as follows:

Monday, September 10

- 5 p.m.-6 p.m. – Exhibitor set-up

Tuesday, September 11

- 6 a.m.-7 a.m. or 10 a.m.-Noon: Exhibitor set-up (*The set-up time is scheduled as to not interfere with conference presentations.*)
- 6am – Noon: Exhibitor registration
- 7 a.m.-8 a.m., 12:15 p.m.-1:45 p.m., 2:45 p.m.-3:30 p.m.: Exhibitor time with conference attendees

Wednesday, September 12

- 8am – 1pm: Conference hall open
- 1pm – 3pm: Exhibitor take-down

Registration must be complete and Exhibitor Information Form and Exhibitor Bio Form must be submitted no later than August 15. If you have any questions or would like to pay by check instead of credit card or PayPal, contact Suzanne Cellette at 651-793-2606 or suzanne.cellette@state.mn.us

