



DATA INVENTORY

This inventory lists data collected, stored or maintained at the Bureau of Criminal Apprehension (BCA), a division of the Minnesota Department of Public Safety (DPS). The inventory lists the data by operational unit and system or repository. It also provides the classifications of the data and citations to the statutes that set those classifications. The BCA intends that this inventory meets the requirement of Minnesota Statutes, section 13.025 to have a public document that lists this information. As part of the public notice required under the Minnesota Government Data Practices Act, the "responsible authority" for data at the BCA is:

Commissioner John Harrington
Minnesota Department of Public Safety
Attn: Data Practices Responsible Authority
445 Minnesota Street, Suite 1000
Saint Paul, Minnesota 55101

To send a request for data maintained by the BCA, a division of the department, please email BCa.datapractices@state.mn.us, or bring or mail your request to:

Attn: BCA Data Practices Designee
Bureau of Criminal Apprehension
1430 Maryland Avenue East
Saint Paul, Minnesota 55106

BCA Shared Services Databases and Data

Note: All statutory references are to Minnesota Statutes, unless otherwise stated.

Contracts and Grants

Description: Contracts for professional and technical services, local and federal grant applications, awards and contracts, interagency/joint powers agreements, and related records and documents.

Classification: Public with the exception of trade secret data.

Citation: Sections 13.03 and 13.37, subdivision 2.

Access by: Public, data subject, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Data Practices Requests

Description: Requests for access to data maintained by the BCA.

Classification: Requests are presumptively public but may contain data that are classified as private.

Citation: Section 13.03, subdivision 1 - public presumption, and various provisions that may classify data in the request or response as not public.

Access by: Public, data subject, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Formal Data Challenges

Description: A written statement by an individual that disputes the accuracy or completeness of data in a file or record. Also includes the response of the responsible authority and any appeal.

Classification: The challenge has the same classification as the disputed data.

Citation: Various, depending on the content of the data challenge and the determination.

Access by: Public, data subject, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Responses to Requests for Bids/Proposals

Description: Data about individuals or organizations submitted in response to a request for bids, request for proposals, or other advertising for contracted services. Data may include names and addresses.

Classification: Private or nonpublic until bid or proposal is opened; then if a bid, name and bid amount are public; and if a proposal, name is public. Once the selection or evaluation process is complete, all data are public, unless the data are trade secrets.

Citation: Section 13.591, subdivisions 3, 4, and 5, and 13.37.

Access by: Public, data subject, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Forensic Science Services Databases and Data

All citations are to Minnesota Statutes unless otherwise stated.

Alcohol Test Record

Description: Data collected by law enforcement when a person has been stopped on suspicion of driving while impaired. Data may include driver's name, driver's license number, address, medical condition indicated on license, and alcohol level as determined by laboratory analysis.

Classification: Confidential while investigation is active; private or public when investigation becomes inactive. Alcohol concentration of the driver is public data.

Citation: Sections 13.82, subdivisions 6 (m) and 7 (law enforcement data); 171.12, subdivisions 2a and 7; and Title 18 United States Code section 2721 (driver's license data).

Access by: Public, data subject, law enforcement, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Laboratory Case Records

Description: Data related to evidence analyzed in connection with criminal cases, including: the case number and name of the submitting agency; police reports; information identifying suspects, victims, or witnesses, including name, gender, race, date of birth, height, weight, eye/hair color, state identification number, and home address; evidence data, including type of evidence, where and when it was collected, and who collected, handled, and inspected the evidence; documentation of the crime scene and its conditions; drawings and photographs of evidence and crime scenes; scientists' case notes, including control samples, run date and time, observations, results, and reports; and correspondence with attorneys and law enforcement agencies about laboratory testing results.

Classification: In general, confidential while investigation is active; private and/or public when investigation becomes inactive. Laboratory case numbers, names of law enforcement agencies submitting evidence for analysis, and testing information about instruments used in the laboratory are public.

Citation: Sections 13.43, subdivisions 2, 4 and 5 (personnel data); 13.82, subdivisions 7 through 11, 17 and 25 (law enforcement data); 13.87, subdivision 1 (criminal history data); and 260B.171, subdivision 5 (peace officer juvenile delinquency data).

Access by: Public, data subject, law enforcement, prosecutors, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Laboratory Controlled Documents

Description: Policies, methods, standard operating procedures, forms, manuals, references, and training programs.

Classification: Public.

Citation: Sections 13.03, subdivision 1 – public presumption.

Access by: Public, BCA staff, and MN.IT Services staff at the BCA.

Laboratory Quality Management Records

Description: Instrument maintenance and checks, reagent preparation, research and validation records, quality system compliance records, proficiency tests, and staff training records.

Classification: Public and private.

Citation: Sections 13.03, subdivision 1 – public presumption; and 13.43, subdivisions 2 and 4 (personnel data).

Access by: Public, data subject, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

State DNA Index System (SDIS)

Description: DNA profiles based on laboratory analysis of biological specimens collected as evidence at crime scenes, or collected from convicted offenders. Data related to the analysis of a biological specimen taken from a blood relative of a missing person or from unidentified human remains.

Classification: Private.

Citation: Section 299C.155, subdivisions 3 and 4.

Access by: Data subject, law enforcement, prosecutors, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Investigations Databases and Data

Note: all citations are to Minnesota Statutes unless otherwise stated.

Amber Alert

Description: Data identifying a child who is missing and may be in serious danger or threat of death.

Classification: Public.

Citation: Section 13.03, subdivision 1 – public presumption.

Access by: Public, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Confidential Funds

Description: Data about applications for and awards of grants for purchases of controlled substances and to assist in the protection of victims and witnesses.

Classification: Confidential, private.

Citation: Section 13.82, subdivision 21; and section 299C.065, subdivision 4.

Access by: BCA staff.

Crime Alert Network

Description: Data identifying subscribers to the Crime Alert Network including names, addresses, telephone numbers, fax numbers and email addresses.

Classification: Private or nonpublic.

Citation: Section 299A.61, subdivision 2.

Access by: Data subject, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Crime Alert Network Analysis

Description: Data from Crime Alert Network crime prevention notifications that have been analyzed for patterns and trends.

Classification: Private or nonpublic.

Citation: Security Information Declaration dated January 16, 2019.

Access by: BCA and DPS staff, MN.IT Services staff at the BCA, staff other authorized government agencies that may have access to respond to the information presented by the pattern or trend to prevent criminal activities, and contractors.

Case Files

Description: Data from BCA investigative reports, which vary from case to case, but may include: case number; synopsis of incident; location of the crime or incident; name and address of the law enforcement agency requesting assistance from the BCA; names of sworn and

unsworn criminal justice staff associated with the investigation; written statements from witnesses, victims, persons of interest, and suspects; audio recordings of interviews; automated license plate reader data; information used to help identify or locate victims, witnesses, suspects, and/or confidential informants, such as name, date of birth, home address, telephone number, driver's license number and photo, physical description, photo, and criminal history; data identifying vehicles associated with the crime or incident; sketches, photographs, videotapes, digital video and audio recordings, and electronic distance measurements of incident scenes; financial transaction data; reports of undercover investigative activity; search warrants and charging documents; and laboratory case numbers and analysis reports.

Classification: In general, confidential while an investigation is active; private or public when the investigation becomes inactive. See "Criminal History Data" for classification of criminal history information in inactive case files. If data are from the criminal gang investigative data system, data about tattoos and other identifying physical marks are confidential; otherwise if from criminal history repository, the data are private. Driver's license and motor vehicle registration data are private. Case numbers and laboratory case numbers are public.

Citation: Sections 13.43, subdivisions 2, 4 and 5 (personnel data); 13.82, subdivisions 7 through 11, 17 (law enforcement data); 13.824, subdivision 2; 13.825; 13.87, subdivisions 1 (criminal history data), 17 (protection of identities), and 25 (deliberative processes); 299C.091 (criminal investigative gang data system); 168.346, subdivision 1; 171.12, subdivision 7; and Title 18 United States Code section 2721 (motor vehicle and driver's license data).

Access by: Public, data subject, law enforcement, prosecutors, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Disposal of Manufactured Drugs Appointment Schedule

Description: Data that documents when manufactured drugs will be transported for secure destruction.

Classification: Nonpublic.

Citation: Security Information Declaration dated January 16, 2019.

Access by: BCA staff.

Firearms Instructors

Description: Data on organizations approved to teach firearms instructors in the training requirements for a Minnesota permit to carry.

Classification: Public.

Citation: Section 13.03, subdivision 1 – public presumption, but may contain private or nonpublic data.

Access by: Public and BCA staff.

Minnesota Fusion Center (MFC) databases and data

Description: All types of data on individuals and situations that are related to criminal or terrorist activities or that are suspicious in nature.

Classification: Private or nonpublic.

Citation: Security Information Declaration dated January 16, 2019.

Access by: Law enforcement, Fusion Centers in other states, federal agencies, BCA staff, MN.IT Services staff at the BCA, and contractors.

Missing Persons

Description: Data identifying a person who has been reported missing. Data may include name, address, phone, date of birth, physical description, photograph, and descriptions or depictions of tattoos and other identifying marks.

Classification: Public or confidential.

Citation: Sections 13.03, subdivision 1 – public presumption; 299C.54, subdivision 4; and 13.82, subdivision 7 (active criminal investigation).

Access by: Public, law enforcement, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Operations Center

Description: Reports, telephone logs and recordings, and other related Duty Officer information.

Classification: Public, but may contain private or nonpublic data.

Citation: Sections 13.03, subdivision 1 – public presumption, and 13.82, subdivision 17.

Access by: Public, BCA and DPS staff, and MN.IT Services staff at the BCA, and contractors.

Police Emergency Frequency Permits

Description: Data on individuals holding permits to receive police emergency frequency transmissions under section 299C.37, subdivision 3. Data include name, address, date of birth, driver's license number, phone, occupation, employer, reason for monitoring transmissions, criminal history, permit number, and frequencies monitored. Data also include description of vehicle in which monitoring occurs (year, make, license plate number and state, and owner's name).

Classification: Public and private.

Citation: Sections 13.03, subdivision 1 -public presumption; 13.87, subdivision 1 (criminal history); 168.346, subdivision 1; 171.07, subd. 1a; 171.12, subdivision 7; and Title 18 United States Code section 2721 (motor vehicle and driver's license data).

Access by: Public, data subject, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Predatory Offender Registry (POR)

Description: Data about persons required by law to register as predatory offenders including: name, date of birth, DNA, physical description including photo and fingerprints; motor vehicle information; primary and secondary addresses; addresses of all owned, leased, or rented property; address(s) of employment; address(s) of school(s) being attended; country of birth; driver's license number; emergency contact information; victim information; and any registration requirements from another state.

Classification: Private.

Citation: Sections 243.166, subdivisions 7 and 7a (predatory offender registration requirements); and 299C.093 (predatory offender registry).

Access by: Data subject, law enforcement, corrections, probation, Minnesota Department of Human Services staff under the circumstances described in section 245C.08, child protection workers in certain circumstances, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Minnesota Justice Information Services (MNJIS) Databases and Data

Note: All statutory references are to Minnesota Statutes, unless otherwise stated.

Arrest Warrant Index

Description: Data in an index that identify an individual for whom a court has issued an arrest warrant. Data may include name, address, phone, driver's license number, gender, date of birth, physical description, and the county that issued the warrant.

Classification: Confidential until the person is taken into custody, served with the warrant, or appears in court; then public.

Citation: Section 13.82, subdivision 19.

Access by: Public, criminal justice agencies, BCA staff, and MN.IT Services staff at the BCA.

Automated Fingerprint Identification System (AFIS)/Biometric Identification (BioID)

Description: Data about persons arrested or booked for an offense, persons who are subject to supervision by correctional or probation authorities, missing persons, persons registered as predatory offenders, and persons whose fingerprints were found at crime scenes. Fingerprints, thumbprints, palm and writer's side palm prints, and photographs are stored in AFIS. BioID contains fingerprint images and demographic and offense data that may include name, date of birth, gender, race, and state identification number. Hard copy files include some Master and Repeater fingerprints and footprints (when fingerprints are not possible).

Classification: Private.

Citation: Sections 13.87, subdivision 1(b); 299C.09; 299C.093; 299C.10; 299C.11; 299C.14; 299C.535; and 609.118.

Access by: Data subject, criminal justice agencies, BCA staff, MN.IT Services staff at the BCA, and contractors.

Automated License Plate Reader (ALPR) Data File

Description: License plate numbers of vehicles associated with known or suspected criminal activity, persons whose driver's licenses have been withdrawn, suspended or revoked, missing persons, wanted persons, and persons under supervision.

Classification: Private and confidential.

Citation: Sections 13.82, subdivisions 19 and 20 (law enforcement data); 168.346, subdivision 1; 171.12, subdivision 7; Title 18 United States Code section 2721 (motor vehicle and driver's license data); and Title 28 Code of Federal Regulations Part 20.

Access by: Data subject, law enforcement, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Automated License Plate Reader (ALPR) Law Enforcement User List

Description: A list of law enforcement agencies using automated license plate readers or other surveillance devices with automated license plate reader capability, including locations of any fixed stationary automated license plate readers or other devices.

Classification: Public unless subject to a Security Information Declaration.

Citation: Sections 13.37 and 13.824, subdivision 8.

Access by: Public, data subject, law enforcement, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Criminal History System (CHS)

Description: Data that identify an adult convicted of a crime, including name, aliases, date of birth, arrest photograph, fingerprint id number (state and federal) and information about scars, marks and tattoos. The same data for juveniles alleged to be or adjudicated delinquent are also maintained. Sealed conviction and adjudication records are included. Arrest data that identify a person arrested or booked for an offense, including name, aliases, date of birth, location and date of the arrest, the agency that made the arrest and the facility where the person was detained, if applicable. Non-Biometric Identification Data describe a person arrested for, convicted of, or adjudicated delinquent for a criminal act, including physical description, pointers to Biometric Identification (BioID) records, and known identification numbers such as Social Security and state identification numbers.

Classification: Private. Certain data about adults who have been convicted are public for 15 years following discharge of the sentence.

Citation: Sections 13.355 (Social Security number); 13.87, subdivision 1(b) (criminal history data); 260B.198, subdivision 6; 299C.095 (data about juveniles) and Chapter 609A.

Access by: Public, data subject, criminal justice agencies, and public defenders for data about their clients or conviction data on witnesses needed to prepare a case, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Customer Relationship Management Database (CRM)

Description: Data about agencies and contacts at those agencies; data about vendors that provide goods or services to the BCA. Data elements include names, addresses, email addresses, and phone numbers.

Classification: Public and private.

Citation: Sections 13.03, subdivision 1 – public presumption; and 13.43, subdivisions 2 and 4.

Access by: Public, data subject, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Department of Natural Resources - Criminal History System Hunting License System (DNR-CHS)

Description: Data identifying possible matches between Department of Natural Resources records of firearms hunting licenses and BCA criminal history records, Department of Corrections supervision records, and BCA/FBI warrant file data.

Classification: Confidential if warrant data are included, otherwise private.

Citation: Sections 13.82, subdivision 19 (arrest warrant index); 13.87, subdivision 1 (criminal history); 84.0874 (DNR electronic licensing data); 241.065, subdivision 2 (supervision data); and 28 Code of Federal Regulations Part 20 (federal data).

Access by: Data subject, law enforcement, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Department of Natural Resources - Vehicle Data

Description: Data about boats, snowmobiles and all-terrain vehicles licensed by the Department of Natural Resources including registered owner information.

Classification: Private.

Citation: Section 84.0874 (DNR electronic licensing data).

Access by: Data subject, law enforcement, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Domestic Abuse No Contact Orders (DANCO) - Criminal Proceeding

Description: Data relating to a no contact order issued by a court under section 629.75 in connection with a domestic abuse criminal prosecution. Data may include the respondent's name, aliases, gender, date of birth, physical description, and photo, as well as depictions or descriptions of tattoos or other physical marks. Data also include the name, gender, and date of birth of the protected person.

Classification: Private.

Citation: Section 299C.46, subdivision 6; and Title 18 United States Code section 2265 (d)(3).

Access by: Data subject, victim, criminal justice agencies, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Driving While Intoxicated (DWI) Dashboard

Description: Anonymized data from DWI incidents and crashes, plus publicly available liquor licensing data, displayed on a map or in list form. Data may include incident details such as time, date, location, and responding law enforcement agencies, and limited subject demographics such as age, sex, and number of previous DWI arrests.

Classification: Public and confidential.

Citation: Sections 13.03, subdivision 1 – public presumption; and 169.09, subdivision 13.

Access by: Law enforcement, state traffic safety agencies, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

DVS Access

Description: Data relating to motor vehicle registration, driver's license or government-issued identification card as maintained by the Driver and Vehicle Services Division of the Department of Public Safety. Data may include name, gender, date of birth, address, height, weight, and photo.

Classification: Private or confidential depending on the status of the case.

Citation: Sections 168.346; 171.07, subdivision 1a; 171.12; and Title 18 United States Code section 2721.

Access by: Data subject, criminal justice agencies, BCA staff, and MN.IT Services staff at the BCA.

eCharging

Description: Data transmitted among law enforcement, prosecutors, and courts via a group of services. Data in criminal complaints, tab charges, law enforcement incident referrals, citations, search warrants, and DWI administrative forms include names and other identifiers for victims, witnesses, and defendants, along with descriptions of alleged offenses. "Credentialing data" include system user identifications, passwords, biometrics for law enforcement officers, and e-notary digital certificates for notaries public. "Auditing data" include who took a particular action in the system, what the action was, when it took place, and its recorded purpose. "Work flow and routing data" include names of persons to whom documents were assigned, task deadlines, and validations that tasks were completed.

Classification: Data in system documents may be public, private or confidential, depending on the status of the case. Credentialing data are private. Auditing data and work flow and routing data are confidential while an investigation is active, and become private.

Citation: Sections 13.82 (law enforcement data); 13.87, subdivision 1 (criminal history data); 299C.41, subdivisions 2 and 3 (eCharging); and Rule 8 of the Minnesota Rules of Public Access to Records of the Judicial Branch (court data).

Access by: Public, data subject, credentialed person, defendant, criminal justice agencies, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Gun Permit Background Check System Database

Description: Demographic data from applicants for permits to purchase/transfer and permits to carry along with results from various state and federal repositories needed to determine the applicant's eligibility to have the permit.

Classification: Private.

Citation: Section 13.87, subdivision 2.

Access by: Data subject; law enforcement agencies, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Keep Our Police Safe (KOPS)

Description: Data from "attempt to locate" and "be on the lookout" messages to law enforcement agencies. Data on individuals may include: name, address, date of birth, physical description, driver's license number, weapons information, and vehicle description.

Classification: Private and nonpublic.

Citation: Security Information Declaration dated January 16, 2019; Sections 168.346, subdivision 1; and 171.12, subdivision 7; and Title 18 United States Code section 2721 (motor vehicle and driver's license data).

Access by: Data subject, law enforcement, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Law Enforcement Incident Search (LEIS)

Description: Incident data from participating Minnesota law enforcement agencies. Data may include a person's name, aliases, date of birth, address, physical description, incident type, alleged involvement with incident, law enforcement contact information, and an incident number.

Classification: Private unless there is an active investigation and then the data are confidential. If LEIS is the only source of data that would be public at the local law enforcement agency, those data must be made available upon request.

Citation: Section 299C.40, subdivisions 3 through 7.

Access by: Data subject, law enforcement staff certified by the BCA, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Livescan Message Enhancement (LME)

Description: Data from bookings including name, date of birth, state identification number (SID), FBI number, booking id number and agency information. Also data about the employees performing the booking and fingerprint collection.

Classification: Private and public.

Citation: Sections 13.43, subdivisions 2 and 4 (personnel data); and 13.87 (criminal history data).

Access by: Public, data subject, criminal justice agencies, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Minnesota Criminal Gang Investigative Data System

Description: Data on individuals who, according to a law enforcement agency, meet established criteria for gang affiliation. Data may include name, alias (including gang member name), gang affiliation, address, phone, driver's license number, date of birth, physical description, photograph, description or depiction of tattoos or other identifying marks, and information about vehicles used by the person.

Classification: Confidential.

Citation: Section 299C.091, subdivision 3.

Access by: Law enforcement, other criminal justice agencies in limited circumstances, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Minnesota Repository of Arrest Photographs (MRAP)

Description: Photographs of an individual's face, scars, marks, tattoos and other identifying marks. Also includes data identifying the photographed individual, such as name, aliases, date of birth, state identification number, and physical description.

Classification: Private.

Citation: Sections 13.87, subdivision 1(b) (criminal history); and 299C.095, subdivision 2 (juvenile criminal history data).

Access by: Data subject, criminal justice agencies, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Orders for Protection (OFP) - Civil Proceeding

Description: Data identifying an individual who is restrained from contact with another person by a court order issued under section 518B.01, subdivisions 3 through 7. Data may include the restrained individual's name, address, phone, driver's license number, date of birth, physical description, and information about vehicles driven by the person.

Classification: Private.

Citation: Section 299C.46, subdivision 6; and Title 18 United States Code section 2265 (d)(3) (no internet publication).

Access by: Data subject, victims, criminal justice agencies, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Permit Tracking System (PTS)

Description: Data submitted by sheriffs about individuals who have applied for and been granted permits to carry as well as those denied permits or who have had their permit revoked. Data include name, address, phone, driver's license number, date of birth, physical description, previous cities of residence, county of application, and application status.

Classification: Private.

Citation: Sections 13.87, subdivision 2, and 624.714, subdivision 15.

Access by: Data subject, law enforcement, prosecutors, parole and probation authorities, BCA staff, MN.IT Services staff at the BCA, and contractors.

Predatory Offender Registry - see Investigations Section

Probation Notification

Description: Data about individuals for whom booking data and fingerprints have been submitted and who are also under supervision by a probation agent. Data include name, arresting agency, offense date, time and description, and that the individual was arrested.

Classification: Private.

Citation: Sections 13.87 (criminal history data), and 241.065, subdivision 2 (corrections data on those under supervision).

Access by: Data subject, probation agent, BCA staff, MN.IT Services staff at the BCA, and contractors.

Questioned Identity

Description: Data relating to individuals who contend that someone with a criminal history has used their name or other identifying information as part of the offense. May include name, aliases, date of birth, gender, address, telephone numbers, fingerprints, and criminal history data.

Classification: Private if an individual has been erroneously associated with another individual's criminal history.

Citation: Section 13.87, subdivision 1(b).

Access by: Data subject, BCA staff, MN.IT Services staff at the BCA, and contractors.

Service Desk Ticketing System

Description: Data about agencies and contacts at those agencies. Data elements include names, addresses, email addresses, phone numbers, and Internet Protocol addresses.

Classification: Public and private.

Citation: Sections 13.15 (computer data), and 13.43, subdivisions 2 and 4 (personnel data).

Access by: Public, data subject, BCA staff, and MN.IT Services staff at the BCA.

Vehicle Impound Data

Description: Data from vehicle impounds that may include details such as name, address, date of birth, criminal history of vehicle owner; originating agency identifier; originating agency case number; date of impound; name of impound lot; inventory number; vehicle identification number; vehicle year; and vehicle style. Also, license plate number; license year; state license; and license type.

Classification: Public and private.

Citation: Sections 13.03, subdivision 1 – public presumption and Sections 13.87, subdivision 1 (criminal history); 168.346, subdivision 1; 171.12, subdivision 7; and Title 18 United States Code section 2721 (motor vehicle and driver's license data).

Access by: Law enforcement, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Training and Auditing

All citations are to Minnesota Statutes unless otherwise stated.

Audit Trail (Archive Service)

Description: Data showing who queried or updated BCA databases with data and when those transactions occurred.

Classification: Private or nonpublic.

Citation: Section 13.15; 13.82, subdivision 19; Security Information Declaration dated January 16, 2019; Title 18 United States Code section 2721 (motor vehicle and driver's license data); and FBI data release restrictions.

Access by: Data subject, criminal justice agency when accusation of inappropriate use or unauthorized access, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Training and Auditing Records

Description: Data identifying participants in criminal justice training sessions, including name, employing agency, home or work address, Social Security number (or last four digits), Peace Officer Standards & Training number, telephone numbers, and certifications for Minnesota Justice Information Services systems and services.

Classification: Private or public.

Citation: Sections 13.355 (Social Security number) and 13.43, subdivisions 2, 4, and 5 (personnel data).

Access by: Public, data subject, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

User Credentialing Data

Description: Credentialing data that document an individual's identity and authorization for access to various MNJIS systems and data.

Classification: Public and private.

Citation: Sections 13.15, subdivision 2 (computer data), and 13.43, subdivisions 2 and 4 (personnel data).

Access by: Data subject, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.

Vendor Screening Data

Description: Vendor screening data demonstrating compliance with FBI and BCA security policies and background check data on individual employees of vendors documenting an individual's identity and achievement of security awareness certification to receive authorized access to criminal justice information or to work in a building or on a system with access to criminal justice information.

Classification: Public and private.

Citation: Sections 13.03, subdivision 1 – public presumption, and 13.43, subdivision 19.

Access by: Public, data subject, BCA and DPS staff, MN.IT Services staff at the BCA, and contractors.