

# State of Minnesota

## BLOOD SPECIMEN COLLECTION INSTRUCTIONS

Note: Blood specimen collection must be performed only by a physician, registered nurse, or qualified person pursuant to Minnesota Statute §169A.51 subd.7.

### — MEDICAL PERSONNEL —

- STEP 1** Remove all components from kit box.
- STEP 2** Cleanse the blood collection site with the alcohol-free prep pad provided. Following normal hospital/clinic procedure and using a sterile needle, tube and needle holder, and blood tubes provided, withdraw blood specimens from subject, allowing both tubes to fill to maximum volume.

Note: A) Immediately after blood collection, assure proper mixing of anticoagulant powder by slowly and completely inverting the blood tubes at least five times. *Do not shake vigorously!*

B) *Discard* used needle and prep pad using the recommended OSHA guidelines.

### — INVESTIGATING OFFICER —

- STEP 3** Fill out all information requested on both Blood Tube Labels, then have collector initial labels where indicated.
- STEP 4** Remove backing from Blood Tube Labels. Affix label to side of blood tube. **DO NOT PLACE THE LABEL OVER THE STOPPER.**
- STEP 5** Return both filled and labeled blood tubes to holder.
- STEP 6** Affix Evidence Seal where indicated on flap.
- STEP 7** Place sealed specimen holder inside the plastic bag, then squeeze out excess air and close bag.

Note: Do not remove liquid absorbing sheet from plastic bag.

- STEP 8** Fill out all information requested on the Lab Request Form and return to kit box.
- STEP 9** Return plastic bag containing sealed specimen holder to the kit box and close lid. Remove backing from the Kit Box Shipping Seal and affix to box where indicated.
- STEP 10** Fill out all information requested on box top, then either mail or hand deliver sealed kit to laboratory for analysis.

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## Important Information Regarding BA-0MN

**Intended Use:**

Blood specimen collection and transport.

**Contents:**

instruction/FDA sheet	medical personnel certificate
sample identification and information sheet	cardboard blood tube protector
10 ml grey stoppered blood tubes containing 100mg sodium fluoride and 20mg potassium oxalate	PVP prep pad
21 g X 1-1/4" multi-sample needle with safety device	ziplock bag containing liquid absorbing sheet
tube and needle holder	blood tube seals
	evidence seal
	kit shipping seal

**Warnings and Precautions:**

Blood samples should be handled and processed as if they are potentially infectious.

**Waste Disposal Instructions:**

- **Needles:**  
Dispose of any needles in an approved Sharps container.
- **Blood Tubes:**  
Dispose of all tubes using safe laboratory procedures as outlined in bio-safety and microbiological and bio-medical laboratories as HH Publication CDC 84-8395.

This product information sheet is included  
to comply with FDA Regulations.