

Firearms Database Entry Request

The information on this worksheet is needed by the BCA for the entry of data into the NIBIN database. Bring this sheet with you when submitting firearms, cartridge cases and shotshells for entry into the database. The information on this worksheet is generally sufficient for cases involving only database entry. Cases involving comparative examinations typically require additional information, including information needed by other sections of the Laboratory. Please refer to information on the general evidence submission request and any other section specific request forms.

Case Information

Submitting Agency: _____ County of Offense: _____
Department Case Number: _____ Case Officer: _____
Contact Person: _____ Phone Number: _____
Date of Incident: _____ Type of Incident/Offense: _____
Suspect's Name: _____ SID Number: _____
Suspect's DOB: _____ Suspect's Race: _____
Reasons to check other state databases (if any): _____

Evidence Information

Evidence Type (check all that apply): Firearm(s) _____ Cartridge Case(s) _____
Latent Print examination requested on this evidence _____yes _____no
DNA examination requested on this evidence _____yes _____no

Firearm Information

Manufacturer: _____	Manufacturer: _____
Model: _____	Model: _____
Caliber: _____	Caliber: _____
Serial Number: _____	Serial Number: _____
Importer: _____	Importer: _____
Manufacturer: _____	Manufacturer: _____
Model: _____	Model: _____
Caliber: _____	Caliber: _____
Serial Number: _____	Serial Number: _____
Importer: _____	Importer: _____

