SEQUENTIAL PHOTO DISPLAY FORM  
(Witness Side)

Dept.: ________  C.N.: _____________ OFFENSE: __________ Lineup ID #_________

WITNESS: ______________ DOB _______ ADMINISTRATOR: ________________

DATE: ___________ TIME: ______ INVESTIGATOR ASSIGNED: _______________

READ TO WITNESS BEFORE PHOTO DISPLAY:

__ 1. I am about to show you a set of photos. The person who committed the crime  
   [or: ______________________] may or may not be included.

(SELECT ONE:)

___ 2. (IA) I do not know whether the person being investigated is included OR
___ 2. (FE) I do not know the order of the photos.

___ 3. Even if you identify someone during this procedure, I will continue to show you all photos in
   the series.

___ 4. Keep in mind that a photo may be an old one. Some things, like hair styles, can be
   changed, and skin colors may look slightly different in photographs.

___ 5. You should not feel you have to make an identification. It is just as important to clear
   innocent persons as it is to identify the guilty. Whether or not you identify someone, the
   investigation will continue.

___ 6. You will see only one photo at a time. They are not in any particular order. Take as much
   time as you need to look at each one. You should avoid discussing this procedure or the
   results with any other potential witness in the case.

Please initial here if you understand these instructions. __________

TO BE COMPLETED BY WITNESS AFTER PHOTO DISPLAY:

The sequential photo lineup I was shown consisted of ___ photos.

☐ I am unable to select any photo as being the person(s) who _____________.
☐ I have selected photo(s) # _____ as the person who ________________________.

(IF SELECTION MADE) How certain are you of your identification?

_________________________________________  Date: ____________  Time: __________

Witness signature

(Have witness sign and date any photo picked and attach to this report.)
SEQUENTIAL PHOTO DISPLAY FORM
(Administrator Side)

C.N. __________________ Witness: ___________________ Lineup ID # ___________________
Administrator □ does □ does not know identity of suspect.

Instructions to administrator (READ BEFORE SHOWING PHOTO DISPLAY):
A sequential photo lineup must either be presented by an independent administrator [IA] (a person
who does not know the identity of the suspect) or, if unavailable, a functional equivalent [FE]
method must be used. Functional equivalent means (1) that the administrator cannot see and does
not know the order of the photos and (2) that the witness knows the administrator does not know
the order. Before beginning the photo display, determine which of these two methods is used (IA or
FE), select the appropriate instruction # 2 and cross out the inapplicable # 2.

Fill out the case information on the top of the form. Read instructions on reverse side to witness
and have witness initial at end. Show photos one at a time. Only one photo at a time may be visible.
As each photo is displayed, ask “Is this the person who [insert crime]?” If yes, ask, “How certain
are you of your identification?” Even if identification is made, continue showing remaining photos.
After all photos have been displayed, repeat display ONLY if witness requests it. In any repeat, ALL
photos must be displayed in the same sequence, even if the witness only requests to see a particular
photo or photos again.

Ask witness to complete witness portion of the form and sign it. If any selection is made, have the
witness sign and date the photo (or photos) selected. The photo display used must be preserved.
(Attach copy to this form.) BE CAREFUL NOT TO PROVIDE ANY FEEDBACK TO WITNESS ON EITHER
IDENTIFICATION OR NON-IDENTIFICATION.

After witness has completed witness portion of the form, complete administrator portion of the form.
This includes asking the certainty question, administrator observations and number of times display
was shown. Departmental policy may also require a standard supplementary report.

To be completed during and after photo display:
Comments made by the witness to any photograph during the photo display (note photo #):

(If identification made) How certain are you of your identification?

Additional observations by administrator (e.g., any physical response or other comments by
witness):

Sequential lineup was shown □ once / _____ times

_________________________ Date: ____________ Time: __________
Administrator’s signature

Have witness complete front side. Attach copy of photo display used. Have witness sign
and date any photo picked.