



# 2016 Criminal Justice Information Users Conference

September 27-28, 2016 – St. Cloud, MN

## Exhibitor Information

The Minnesota Bureau of Criminal Apprehension (BCA) invites you to participate as an exhibitor in its **Criminal Justice Information Users Conference** on September 27-28 at the River's Edge Convention Center in St. Cloud, Minnesota.

[Register](#)

[Advance Electrical  
Service Form](#)

[Exhibitor Policy](#)

[Phone/Internet  
Service Form](#)

[Fact Sheet](#)

Participants include law enforcement investigators and patrol personnel, court personnel, prosecutors, public defenders, corrections, human services and records staff from all areas of criminal justice. This year's conference will once again feature a stamp card which encourages attendees to visit each vendor booth.

Exhibitor space costs \$450.00 for an 8-foot table-top or backdrop display. Registration July 16 or later is \$500.00. The non-profit vendor fee is \$100.00. *Minnesota criminal justice agency personnel* who purchase booth space and wish to attend conference sessions must also register separately as conference attendees. The exhibitor registration fee includes:

- 8-foot table
- 2 chairs
- Registration for two booth staff (additional staff will be charged \$50/person)
- Wireless Internet access
- Lunch on Tuesday & Wednesday

Additional exhibitor amenities are available through the St. Cloud Civic Center. Exhibit times are planned as follows:

### Monday, September 26

- 4 p.m.-6 p.m. – Exhibitor set-up

### Tuesday, September 27

- 6 a.m.-7 a.m. or 10 a.m.-Noon: Exhibitor set-up (*The set-up time is scheduled as to not interfere with conference presentations.*)
- 6am – Noon: Exhibitor check-in
- 7 a.m.-8 a.m., 12:15 p.m.-1:45 p.m., 2:45 p.m.-3:30 p.m., and 4:15 p.m.-5 p.m.: Exhibitor time with conference attendees

### Wednesday, September 28

- 8 a.m. – 12:15 p.m.: Conference hall open
- 12:15 p.m. – 2:30 pm: Exhibitor take-down

Exhibitors must register and the Exhibitor Information Form and Exhibitor Bio Form must be submitted no later than August 15. If you have any questions contact Kim Lacek at

[kim.lacek@state.mn.us](mailto:kim.lacek@state.mn.us) or 651-793-2478.