BCA Vendor Conference

April 23, 2014
Agenda

- New crime reporting system project
- Vendor certification
- New criminal history system project
- Security awareness training
- Gun check initiative
- N-DEx on MyBCA
- SITE program for vendors
- BCA Criminal Justice Information Users Conference vendor opportunities
Crime Reporting System (CRS) Project

Sara Bechel Hutton
Project Manager
Agenda

- CRS project goals
- CRS project timeline
- Points of interest
- Questions
CRS Project Goals
Funding

- FY2014 - $1,360,000
- FY2015 - $1,360,000
- FY2016 - $1,360,000
- Total - $4,080,000 (One time)
- - $ 380,000 (On-going)
Project Goals

- Replace CJRS (new CRS)
  - Create an in-house centralized database for crime statistics and investigative data
  - Incorporate summary functionality
  - Incorporate NIBRS functionality
  - Incorporate CIBRS functionality
  - Create the MN Crime Book & NIBRS Supplement
  - Migrate & verify summary, SRS & CIBRS data
Project Goals

- Replace eReports
- Replace PSPortals User Interface
- Move MN to NIBRS
- 6 month pilot
- Statewide deployment
CRS Project Timeline
CJRS Replacement Submission Options

Option 1: Full NIBRS FBI Submission
- All LE Agencies

Option 3: Hybrid FBI Submission
- Some LE Agencies
- Some LE Agencies

Option 2: Summary FBI Submission
- All LE Agencies

15 States
- 10 are testing/developing NIBRS

17 States
- AND

18 States
- AND

BCA

FBI

NIBRS Incident Level

Summary Level

Summary Level
Project Timeline

- Project Approved – July 2013
- Project Kick-Off – October 2013
- Project Development – 2013 to 2016
  - Summary Reporting – Present to 2016
- Pilot – Mid 2016
- Statewide Deployment – 2017 to 2022
  - Hybrid Reporting – 2017 to 2022
  - Full NIBRS – 2022
Current Activities

- Completed the CRS database
- Completed Staff Augmentation RFP
- Starting crime statistics sub-project
- Formal Risk Assessment – May thru June 2014
Points of Interest
Points of Interest

- Internally developing CRS database
- New reporting tool
- Moving MN to be a MN NIBRS compliant state
- MOC’s
Points of Interest

- MNJIS adopted NIEM 3.0
  - CRS will be NIEM 3.0
  - Creating incident submission schema
  - Creating adapter specifications
  - Testing process

- Project updates found at:
  - https://dps.mn.gov/divisions/bca/bca-divisions/mnjis/Pages/crime-reporting-system.aspx
Questions?

For More Information:

https://dps.mn.gov/divisions/bca/bca-divisions/mnjis/Pages/crime-reporting-system.aspx
Vendor Integration Validation

April 23, 2014
Michael Povolotsky
Agenda

- History and scope of project
- Where are we?
- What will we be working on in the future?
- Timeline
- Project contacts
History/Scope

- Need for standards
  - Growth in consumers and submitters
  - Critical nature of data, security and reliability

- Scope of work
  - Set standards for submissions and queries
  - Unified error handling
  - Establishing testing standards and adherence
Where are we today?

- Standards
- BCA Header
What is next?

- Testing requirements
- Validation process
- Updating onboarding process
- Updating current CRM tool
Project timeline

- In the process of putting this together now
  - Draft document - June
  - Final - August
Questions?
Thank you!

For More Information:
Sandra Solie, Project Manager
Sandra.solie@state.mn.us
bca.dps.mn.gov
Agenda

- Objective
- RFP Status
- Impact of New CHS
Objectives

- Replace and decommission the current CCH system. The replacement Criminal History System will provide all of the currently used capabilities of CCH
- Enhance readability of RAP sheet
- Select process improvements
RFP Status

- Response deadline was March 17, 2014
- Ten (10) Responses received before RFP closed
- Responses are in review
- Plan to invite top responders in for meeting and demo (May 1 – 23)
- Expect to start contract negotiations June 2
- RFP Data is public after contract is signed
Impact of CHS (as we see it now)

- Revolutionary impact inside BCA
  - More automation
  - New user interface

- Evolutionary impact outside BCA
  - Same user interface
  - Reformatted (easier to read) responses
  - Standardized B2B interface (NEIM 3.0) with transform to legacy format if needed
Questions?
Thank you!

For More Information:
https://dps.mn.gov/divisions/bca/bca-divisions/mnjis/Pages/criminal-history-system.aspx
Security Awareness Training

Gary B. Link
MNJIS Training & Auditing Director
Agenda

- Overview of Security Awareness Training Requirements for Contractors & Vendors
SAT Vendor Requirements

- FBI CJIS Security Policy 5.2 & BCA/MNJIS CJDN Security Policy 5050
- Vendor contract with 1 or more criminal justice agencies
- Employees with physical, logical access to CJI Networks & Systems or information technology roles
- Level 3 CJIS Security Awareness Training and Testing within six months – best practice prior to access
- Coordinate with Contract Government Agency
- Vendor ensure records and employees are current
SAT Process – New Vendor

- Contact the Contract Government Agency
- CGA establishes vendor account in CJIS Online
- Vendor designate administrator for CJIS Online
  - Set up employee user accounts
  - Ensure SAT is completed by all required users
  - Maintain accounts – new, changed, terminated, renewals
- CJIS Online TAC Tutorial
SAT Process - Current MN Vendor

- Vendor notify agency have CJIS Online account
- Agency can look up vendor – view user accounts
- Vendor administrator make any account changes
CJIS Online Access

- [https://bcانextest.x.state.mn.us/launchpad/](https://bc_anextest.x.state.mn.us/launchpad/)
CJIS Online

The Easy Online Resource for CJIS Information

WELCOME TO THE CJIS ONLINE PORTAL

CJIS RESOURCES

STATE ADMIN

LOCAL AGENCY ADMIN

VENDOR ACCESS

IT & AGENCY USERS

CJIS Security Training

Contact Support

Copyright © 2006 Peak Performance Solutions
Additional Requirements

- Contract Government Agency coordinate with vendor to
  - Verify user identity and state of residency
  - National fingerprint record check
  - All within 30 days of assignment
  - Security Addendum between agency and vendor
  - Security Certificates for each vendor employee
Streamlined Procedure

- New procedure coming July 2014
- One CGA serves as Lead Contract Agency
- Requires Interagency Information Sharing Agreement
- Lead Contract Agency
  - Maintains records for all persons background checked
  - Conduct annual background re-checks
  - Provide information sharing between LCA & CA
  - Provide process for CSO review of disqualified personnel
  - Provide method communicating all changes in personnel
  - Ensure SAT completed & maintain current list
- Each CA ensure signed Security Addendum with vendor and signed Security Certificate with each employee
Questions?
Thank you!

For More Information:
Gary.Link@state.mn.us
651.793.2610
bcadps.mn.gov
Break
Gun Permit Checks

Kari Schuch
Background

**Issue:** Gun permit checks are inefficient due to duplicate data entry, unorganized data, repetitive tasks, and time-consuming and manual processes.

- Issue first brought to BCA attention during analysis for another project in February 2013
- Dakota County approached BCA about issue in summer 2013
- BCA conducted user sessions and analysis in fall 2013
Identified Challenges

- Incomplete applicant information
- Searching inflexible, manual, involved
- Sizable amounts of data
- Data disorganized and difficult to use
- Data inconsistent, incomplete, inaccurate
- Agencies cannot guarantee data belongs to applicant
- Disqualifiers difficult to identify
- Difficult to get data for other jurisdictions
- Past denials are not known
- Disqualifiers are not being reported
- Reporting is manual
Sources of Information

- MN Criminal History
- NICS
- NCIC - III
- Hot Files/NCIC – Wanted Persons
- Hot Files/NCIC – Protective Orders
- Odyssey/MNCIS
- DHS
- DVS
- ISS
- PD and/or County Records
- Other Cities and/or States
2 Options
Option 1: New Gun Permit Check

Search Functionality

- Eliminates many tasks by:
  - Single entry per application
  - Automated initial search
  - Automated annual rechecks
  - New approval workflow
  - Organize data around disqualifiers
  - Automate administrative messages
  - Submit and retrieve denials to/from NICS
  - Address differences in data
  - **Provide service(s) to integrate with RMS**
  - Automated Reporting to BCA

- First deploy approximately 3 months after start date
Option 2: New Disqualification Alert Notification Functionality

- Automated real-time notification for potential disqualifying events
  - Notifications that contain event information
  - Option to append event information to permit and update permit status
  - Options to generate letters
  - **Provide service(s) to integrate with RMS**
  - Automated reporting to BCA

- First deploy approximately 8 months after start date
Questions?
Thank you!

For More Information:
Kari Schuch
kari.schuch@state.mn.us
bca.dps.mn.gov
BCA as an Identity Provider for N-DEx

April 23, 2014
Robert Paul Johnson
Agenda

- Overview of Accessing N-DEx Through MyBCA
NOTICE TO USERS

This is an official Minnesota Department of Public Safety computer system and must be used as permitted by law. System access is for authorized use only; any other system access violates federal and/or state law. Unauthorized access to data in this system also violates federal and/or state law, including Minnesota Statutes, Chapter 13.

Sanctions may include criminal prosecution, loss of access to the system or data by you and/or your agency, monetary penalties, attorneys' fees, punitive damages, and discipline by your employer.

The State of Minnesota also prohibits unauthorized access, disclosure, duplication, modification, diversion, destruction, loss, misuse, or theft of its information in accordance with Minnesota Statutes, sections 609.97-609.9913. Use of this system by any user, authorized or unauthorized, constitutes express consent to monitoring and dissemination of the user's system and data access by authorized personnel.

Evidence of unauthorized access to or use of this system or its data in violation of law will be provided to the appropriate authorities for possible criminal prosecution or other sanctions.

You are about to access a BCA system or tool that provides you with access to Court Data. Access to and use of Court data is governed by the Rules of Public Access to Records of the Judicial Branch, available at http://www.mncourts.gov/page=511&publicAccess. Before you use or share Court data, consult the Rules and any pertinent federal or state statutes to be certain that the use or sharing is authorized.

THERE IS NO RIGHT TO PRIVACY FOR USERS OF THIS SYSTEM.

If you do not consent to these conditions, do not log in.

User Name:  
Password:  

Forgot Username?  
Forgot Password?  

Need Help?  
Contact the BCA Service Desk at (651) 793-2500 or (888) 234-1119 or bca.service.desk@state.mn.us. Monday thru Friday, 7:00am - 4:50pm CT.
Quick access to your favorite BCA applications

- LEEP NDEX (NDEX)
- MNJIS Integrated Search
- MNJIS Reports On Demand
- Supplemental Reporting

- DVS Access
  - Search DL
  - Search Vehicle
  - Search Disability

Show more applications
Welcome Mark Perish.
Last Acknowledgment of Rules of Behavior: 2014-02-12 10:06:40

Official Notice
You are accessing a U.S. Government information system, which includes this computer, this computer network, all computers connected to this network, and all devices and/or storage media attached to this network or to a computer on this network.

This information system is provided for U.S. Government-authorized use only.

Unauthorized or improper use of this system may result in disciplinary action, and civil and criminal penalties.

By using this information system, you understand and consent to the following:

- You have no reasonable expectation of privacy regarding any communications transmitted through or data stored on this information system.
- At any time, the government may monitor, intercept, search and/or seize data translating or stored on this information system.
- Any communications transmitted through or data stored on this information system may be disclosed or used for any U.S. Government-authorized purpose.

Accept  Decline
Welcome to N-DEx!

All users must comply with the Criminal Justice Information Services (CJIS) Division’s Security Policy, CJIS User Agreement, and the N-DEx Policy and Operating Manual, which says, in part:

Advanced Permission Requirement: Terms of N-Dex information use must be obtained from the record-owning agency prior to reliance or action upon, or secondary dissemination.

Verification Requirement: N-Dex information must be verified with the record-owning agency for completeness, timeliness, accuracy, and relevancy prior to reliance upon, action, or secondary dissemination.

“Reliance upon” or “action upon” specifically includes the use or inclusion in the publication or preparation of charts, presentations, official files, analytical products, or other documentation, to include, use in the judicial, legal, administrative, or other criminal justice process, etc.

Recommended Browsers:
Firefox 3 and higher, Internet Explorer 7 and 8

Contact us:
Phone: CJIS Help Desk at (304) 625-4357
The National Data Exchange (N-DEX) will be unavailable on March 12, 2014 during 4:00 a.m. - 7:00 a.m. EDST. We apologize for any inconvenience this may cause. Should you have any questions, please contact the CJIS Helpdesk at 304-625-HELP (4357).
Questions?
Thank you!

For More Information:
Robert Paul Johnson
robert.p.johnson@state.mn.us
bca.dps.mn.gov
SITE Master Contract Program

April 24, 2014
Julie Johansen
Agenda

- What is SITE
- Dates
What is SITE
SITE

- SITE – Seeking IT Expertise
- This new program is the successor to 902TS.
- Current Vendors will not be automatically enrolled into this new program.
- [http://mn.gov/buyit/home.html](http://mn.gov/buyit/home.html)
- Several improvements are being made
Dates
Dates

- The new SITE program will run April 16, 2014 to April 15, 2019
- The current 902TS contracts will expire on June 30, 2014.
Questions?
Thank you!

For More Information:
Julie Johansen
Julie.johansen@state.mn.us
bca.dps.mn.gov
2014 BCA Criminal Justice Information Users Conference

- Information on BCA/MNJIS criminal justice applications, policies and other hot topics
- Vendors & agencies can purchase booth space to share information directly with attendees
2014 BCA Criminal Justice Information Users Conference

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2014 BCA Criminal Justice Information Users Conference

More details

- In packet and on the BCA Website
- [https://dps.mn.gov/divisions/bca/bca-divisions/mnjis/Pages/default.aspx](https://dps.mn.gov/divisions/bca/bca-divisions/mnjis/Pages/default.aspx)

Questions

Kim Lacek
651-793-2478
kim.lacek@state.mn.us
BCA Vendor Conference

- Q & A
Next Vendor Conference

October 22, 2014
9 a.m. – 11:30 a.m.
Bureau of Criminal Apprehension
BCA Vendor Conference

Thank you!