Welcome and Introductory Items

Advisory Group Chair Steve Washburn called the meeting to order. Roundtable introductions were made. A motion was made and seconded to approve the May, 2021 Advisory Group meeting minutes. A vote was taken. The motion carried. A motion was made and seconded to approve the agenda a vote was taken. The motion carried.
Legislative Proposal to expand Advisory Group role – Superintendent Drew Evans

Superintendent Drew Evans proposed changes to the Advisory Group’s governing statute, Minnesota Statutes 299C.65.

The proposed changes would have the Advisory Group reviewing and advising the BCA on:

- Audits, accreditation reports, and internal reviews of BCA Operations.
- Emerging technologies in the law enforcement and forensic science fields
- Policies and practices that impact individual privacy interests
- Other programmatic and operational initiative of the BCA at the request of the Superintendent

These proposed changes would help the BCA be more responsive to the needs of their criminal justice partners and the public.

There was also a proposal to remove Subd. 3a Report in making recommendations concerning any legislative changes or appropriations and to remove Subd. 5 Review of funding and grant requests.

There was good discussion by members regarding what this change would mean to the current role of the Advisory Group. Overall, the group supported possibly expanding the role of the Advisory Group to include review of some BCA initiatives. A motion was made to support the proposed language changes to 299C.65 and seconded. After further discussion, the motion was amended to remove the deletion of Subd. 3a and Subd. 5 from the proposal. The motion, as amended, carried.

BCA Fusion Center See It, Say It, Send It – Special Agent in Charge Brian Marquart

Special Agent in Charge Brian Marquart presented on the BCA’s See It, Say It, Send It App. Minnesota launched it in August of 2021. This is a supplement to what school districts currently use. Brian gave a demonstration of the app to the group. Tips related to threats to schools or places of worship can be submitted anonymously. There are two ways a tip can be submitted. One type is a quick tip which can contain minimal information and the second type is a more detailed tip if the submitter has more information such as vehicle data, person data and location. The BCA reviews all tips submitted and the user who submitted the tip gets an automated email stating the BCA has received the tip.

The app has been downloaded 72,807 times, and the BCA has received 8 tips since the launch.

SAIC Marquart stated that the BCA Fusion Center is not staffed 24x7. Superintendent Evans mentioned that a funding request was in the last legislative session but it was not passed. Commissioner Harrington and the BCA considered this funding request to be a high priority.

A motion was made to draft a letter on behalf of the Advisory Group to support 24x7 funding to the legislature for the BCA’s Fusion Center. The motion carried.

Chair, 1st Vice Chair & 2nd Vice Chair Elections

A motion was made to nominate and elect Diane Bartell to be the Chair of the Advisory Group. A vote was taken. The motion carried.

Diane’s current role within the BCA is Deputy Director of the MNJIS division of the BCA.
Paul Beaumaster was nominated as the 1st vice chair. A motion was made. A vote was taken. **The motion carried.**

Nate Reitz was nominated as the 2nd vice chair. A motion was made. A vote was taken. **The motion carried.**

The Advisory Group thanked Steve Washburn for his contributions as the Chair of the Advisory Group for the past two years.

It was also noted that Safia Khan and Shana Conklin have resigned from the Advisory Group. Safia has a new role within the Department of Corrections, and Shana will no longer be a City Attorney as she will be working in the private sector. The Advisory Group thanked Safia and Shana for their contributions to the Advisory Group.

**Diversity Subcommittee Update – Barbara Carson**

Barbara Carson, Kristen Trebil and Lindsay Frazher provided an update on the work that is being accomplished by the Diversity Subcommittee.

**Vision:** Implement institutional and systematic changes that will improve the inclusivity of historically oppressed social identities in the workgroup planning and recommended actions.

The Subcommittee outlined 3 objectives and these will be discussed more at the February 2022 meeting. A motion was made to adopt the Diversity Subcommittee’s Action Plan. A vote was taken. **The motion carried.**

**Data Practices Subcommittee Update – Barbara Carson**

The group is working on a “cheat sheet” related to data sharing for probation and parole officers. The cheat sheet is being reviewed by the Department of Administration’s Information Policy Analysis Division which handles data practices.

**Members Updates**

Kristen Trebil noted that the Minnesota Judicial Council has approved a framework for continuation of remote court hearings. No implementation date has been set.

**Possible February agenda items:**

Diversity Subcommittee Updates
Letter of support for Fusion Center Staffing
Invite Equity Committee Member from the Legislature

**Next Meeting:**

Friday, February 11, 2022
9:00 a.m. – 11:00 a.m.
WebEx

The meeting adjourned.