Criminal and Juvenile Justice Information

Task Force Meeting

May 13, 2016
Introductory Items

- Introductions
- Review and Approve Agenda
- Approval of Minutes

(Rick Duncan)
Strategic Planning Subcommittee Updates

- **Collaborative Relationships & Funding**
  a) MN Counties Computer Cooperative (MCCC) Corrections User Group funding proposal – Tim MacMillan and Carl Thelen
  
  b) MN County Attorneys Association and Board of Public Defense funding proposal – Kathy Hoyle and Mark Ostrem
  
  c) MN BCA funding proposal – Wade Setter

- **Data & Identification Standards** - Oded Galili

- **Data Practices** - Laurie Beyer-Kropuenske
Prison Release Planning
Information Integration
(COMS to CSTS)

Criminal & Juvenile Justice Task Force

MnCCC Corrections User Group

Presenters:  Tim MacMillan
            Carl Thelen
What is MnCCC?

- Voluntary collaboration of county and state units of government in Minnesota for various software business line oversight
- Provides organizational structure and administrative support allowing increased cost savings and efficiencies
CSTS Executive Committee

- Operates under the MnCCC umbrella
- Responsible for overseeing CSTS software which was built specifically for MN supervision business practices and information needs
- Elected board members representing all three probation delivery systems (County Probation Office, CCA, and MNDOC)
- Oversees subcommittees
- Manages vendor contracts
- Coordinates collaboration with criminal justice partners
What is COMS?

- Correctional Operations Management System
- Management information system used to manage MNDOC offender facility population
- Developed and supported by the Minnesota Department of Corrections
- New redesigned version of COMS deployed in January 2014
Minnesota Prison Releases

• Each year, 7,000-8,000 offenders released statewide
• 85% are released into some form of Community Supervision
• Impacts 17 probation agencies in Minnesota
• Involves a rigorous process with MNDOC case managers compiling a release plan and working with community supervision agencies to approve an acceptable location and supervision plan for the offender
Current COMS/CSTS Integration

- Implemented in 2006
- First generation integration replacing paper processes
- Release Plan and selected data elements moved electronically from DOC to county
- Counties could “accept” or “reject” the release plan electronically
- Limitations due to the old data structures and older technology
New COMS/CSTS Integration

• A COMS/CSTS Enhancement Committee has been meeting for the past 6 months
• Committee has developed a set of recommendations to enhance COMS, CSTS, and related integrations
• Leverages the 10 years of experience with the first generation
• Able to take advantage of the database structure of the new COMS software
Summary of New Features

- Ability to version the Placement Plan if changes are needed and update the CSTS agency
- Ability to retract a Placement Plan
- Expanded set of data elements from COMS to CSTS
- COMS will be the source system of certain data elements and will automatically update CSTS
New Features

- New functionality in both COMS and CSTS to improve Accept and Rejection process
- New two-way messaging
- New functionality in CSTS to manage the pre-processing of placement requests
- All new “Supervised Release” screen in CSTS with automatic data updates from COMS
New Features

- Update CSTS with new COMS terminology
- New system reminders and notifications
- Ability to electronically send COMS from CSTS, all needed documentation when a “Transfer to Prison” occurs
- New agency audit report to monitor response timeframes
Impact of the New COMS/CSTS Integration

- Improves agency efficiency
- Single source system of truth for data
- Reduces duplicate data entry
- Improve timeliness of agency actions
- Adds more accountability
- Improves public safety
- Allows for more outcome measurement
- Substantial return on investment (ROI)
Project Logistics

• Awarded funds will go to the MnCCC Corrections User Group
• Funds will be distributed to MNDOC and the Corrections User Group
• Software development will be done by selected vendors
• Training will be provided as part of the project
• MnCCC Corrections Executive Committee will provide project oversight
Questions
MN County Attorneys Association and Board of Public Defense Funding Proposal

Kathy Holye and Mark Ostrem
CRIMINAL AND JUVENILE JUSTICE INFORMATION TASK FORCE

Legislative Budget Request
BCA Predatory Offender Registration System Replacement
HISTORY

• BCA has statutory responsibility for managing Minnesota Predatory Offender registrations.
  – MSS 243.166

• The current system developed in-house & has four components:
  – RMS
  – LE site
  – Offender registration site
  – Public non-compliant site

• Minnesota’s Predatory Offender Registry established on August 1, 1991.
The BCA is the central repository for all registration information in Minnesota.

The BCA maintains and provides access to a secure website where law enforcement and corrections officials can get real-time registration information including lists and maps of registrants in a geographic region.

This site is available 24 hours per day/7 days per week.
REGISTRATION VS. COMMUNITY NOTIFICATION

- Registration maintained by the BCA
- Not all registrants receive a risk level
- MN POR Registry info is NOT public
- Risk Levels determined by the DOC.
- Only offenders released from prison since January 1, 1997 have received a risk level
- Additional provisions for offenders who relocate to MN from other states added by legislation in 2005
WHO IS REQUIRED TO REGISTER IN MINNESOTA?

• First Degree Murder 609.185 Clause 2 only
• Kidnapping 609.25
• Criminal Sexual Conduct in the First Degree 609.342
• Criminal Sexual Conduct in the Second Degree 609.343
• Criminal Sexual Conduct in the Third Degree 609.344
• Criminal Sexual Conduct in the Fourth Degree 609.345
• Criminal Sexual Conduct in the Fifth Degree 609.3451 Subd. 3
• Criminal Sexual Predatory Conduct 609.3453
• Indecent Exposure 617.23 Subd. 3
• False Imprisonment 609.255 Subd. 2
• Soliciting a minor to engaged in prostitution 609.322 or 609.324
• Soliciting a minor to engaged in sexual conduct 609.352
• Using a minor in a sexual performance 617.246
• Possession of pictorial representations of minors 617.247
• Predatory Crime and sentenced as a Patterned Sex Offender 609.108
• Criminal Abuse (committed on or after 8/1/2011 only) 609.2325 Subd. 1(b)
• Comparable violations of the Uniform Code of Military Justice
• Comparable Federal Offenses
• Comparable Offenses from other states
• Offenders from other states who enter Minnesota to work or attend school
• Civil Commitments 253B.185 or 526.10
• Not guilty by reason of mental illness + commitment 253B.18
• Guilty, but mentally ill + commitment 253B.18
INFORMATION REQUIRED TO BE PROVIDED PER 243.166 SUBD. 4A

- primary address
- secondary addresses in Minnesota, including all used for residential or recreational purposes
- addresses of Minnesota property owned, leased, or rented
- addresses of locations where employed
- addresses of schools where enrolled
- year, model, make, license plate number, color of motor vehicles owned or regularly driven
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<th>Count</th>
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<td>Registered</td>
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<td>Pending</td>
<td>53</td>
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<tr>
<td>Completed</td>
<td>6,940</td>
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<tr>
<td>Inactivated</td>
<td>2,089</td>
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<tr>
<td>Deceased</td>
<td>1,556</td>
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<tr>
<td>Deleted</td>
<td>1,700</td>
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<td>Info</td>
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<td>Notify</td>
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Total in Database: 30,508
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<tr>
<td>Primary Address in Community</td>
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<tr>
<td>Incarcerated</td>
<td>3,876</td>
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<tr>
<td>Civilly Committed</td>
<td>752</td>
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<tr>
<td>Residential Facility</td>
<td>480</td>
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<tr>
<td>Deported</td>
<td>649</td>
</tr>
<tr>
<td>Homeless</td>
<td>343</td>
</tr>
<tr>
<td>Unknown</td>
<td>27</td>
</tr>
</tbody>
</table>
## OFFENDERS BY RISK LEVEL

- **Level 1**: 3,911
- **Level 2**: 2,278
- **Level 3**: 1,224
- **Not Assigned**: 10,273
BUSINESS GOALS & OBJECTIVES

- Replace POR Database
- Integrate with new Criminal History System (CHS)
- Implement a fully electronic submission process
- Capability for paper documents to be added electronically
- Replace the current LE site
- FBI NSOR submission*
- Future considerations
COST ESTIMATES

• Estimate of the staff effort (@$125 hour) is $3.85 million.

• Estimate for hardware and other infrastructure is estimated at $250,000.

Total: $4.1 million
DELIVERABLES & BENEFITS

• Law enforcement will have accurate POR LE site to rely on for monitoring and searching;
• BCA POR Unit better able to use staff resources, enhance record accuracy and reduce time spent on registrations/updates;
• Minnesota closer to compliance with Adam Walsh Act (SORNA);
• POR system more easily maintained, accurate and reliable;
• Reduce human error created by duplicate information;
• System easier to enhance.
QUESTIONS
UNIFORM CRIMINAL JUSTICE DATA AND IDENTIFICATION STANDARDS
SUBCOMMITTEE

Process and Recommendations
THE TASK

• From the Task Force’s Identified Strategies
  – Establish uniform criminal justice data
  – Accurate identification standards
WHEN IDENTIFICATION GOES WRONG

- When A uses B’s name and DOB (usually a relative) then B is charged with a crime.
- If B does not know she was charged and does not appear for court a warrant is issued for B.
- B is arrested the next time she has any contact with the police.
- Even when the situation is fixed B has the charge on her record and she is forever linked to that case and A’s criminal record and identification.
THE ISSUE(S)

• Wrong identification leads to
  – Attaching a criminal history to the wrong person
  – Issuing warrants for the wrong person
  – Arresting the wrong person

• Time and resources to untangle the person and the wrong identification – who actually committed the crime?

• Clearing your (wrong) criminal history
OUR UNDERSTANDING

• Determine a common method to identify a person (having a complete record tied to the person – not having multiple “persons” which are actually the same one person).
• Data quality, ability to correctly identify offenses and the person(s) associated with those offences.
• Information is moved between systems in order to prevent errors
THE TEAM AND THE PROCESS

• Team
  – Judge
  – Chief Law Enforcement Officer
  – Public Defender
  – Data Integrator

• Process
  – Meetings and open discussions around real-life scenarios and their outcomes
WHAT IS IDENTIFICATION?

• From Merriam – Webster:
  – The act of finding out who someone is or what something is: the act of identifying someone or something
  – Something that shows who a person is: a document, card, etc., that has your name and other information about you and that often includes your photograph
CURRENT IDENTIFICATION PROCESS

- CURRENTLY Depends when we identify (“level” of encounter)
  - Citation/misdemeanor Name/DOB;
  - Name/DOB, Photo;
  - Felony Name/DOB, Photo, Fingerprint; DNA
IDENTIFICATION PROCESS

CONSIDERATION

• Depends when we identify ("level" of encounter)
  – Name/DOB;
  – Name/DOB, Photo
  – Name/DOB/ Photo, Fingerprint; DNA

Ideas the team discussed

• Minimum requirements to identify a person
  – More than just a name/DOB
  – Fingerprints/retinal scans/DNA/Rapid DNA/Facial recognition

• DNA in the future for identification vs.
  just resolving a crime
IDENTIFICATION PROCESS
CONSIDERATION

• Ideas the team discussed
  – Practicality – we will not obtain a fingerprint of every person in contact with police
  – Fingerprint identification should be after a decision to take action
  – Follow 299c.10
• Reliable method(s) for identification
  – Name and DOB is not sufficient; we would like at least to attach a photo (captured at the point of issuing a citation)
  – We prefer fingerprint (for all misdemeanors and above)
  – For misdemeanors (when a citation was issued) – photo at issuance, fingerprints at conviction
  – Keep process of felony name/DOB/fingerprints/proto at charge and DNA at conviction (no changes suggested)
RECOMMENDATIONS TO THE TASK FORCE

• Vetting process with advocacy groups and the public – a few options
  – Presentations on the pros and cons of photos as first-line of criminal process identification
  – Publish the recommendations for public comments on a website

• Collecting feedback and creating final recommendations

• Singular or highly integrated Criminal Justice System
• **Outcome:** “The Right Information, To the Right People, At the Right Time”

• A correct identification at the beginning of the criminal justice process will solve many current issues.
QUESTIONS
Data Practices Subcommittee

Update

• Laurie Beyer-Kropuenske
Public Civil Commitment Delivery Team

Recommendations

- Rick Smith – Delivery Team Lead
Criminal History System Update

- Gary Kalstebakken – MNJIS Product Manager
Criminal History System

- Building the record: Arrest – Courts – Corrections
- Conversion of existing records
  - Rules on accepting data
  - Broken during conversion (Rules didn’t exist)
- Workflow to maintain records
- Workflow to resolve records in suspense
- Dissemination Rules Remain
  - Display of record more readable
Person Search - How

Person Search

Object Type  Person (3402)

Search

Last Name  White
First Name  J
Middle Name  Middle Name

Date of Birth

MM / DD / YYYY

Exact Match

Type: Person

BCA
Bureau of Criminal Apprehension
### Person Search

**First Reported Name**

No Obvious Match

---

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<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Date of Birth</th>
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</thead>
<tbody>
<tr>
<td>White</td>
<td>J</td>
<td>Middle Name</td>
<td>12/13/1990</td>
</tr>
</tbody>
</table>

- **Name**: Palmer, Jessica Rae
- **Date of Birth**: 12/13/1990
- **SID**: MN0002038
- **Race**: White
- **Sex**: Male

**Matched Fields**:

1 to 1 of 1
Person Search – Match on Reported Name

Criminal History System

Jessica Rae Palmer

12/13/1990

Created 10/29/2015 - 11:36:55
Last Updated 10/29/2015 - 11:56:47

SID MN0002198
FBI Uniform Control Number
FBI Offender Status

Reported Names

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<td>Rae</td>
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<td>Rae</td>
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<tr>
<td>Schultz</td>
<td>Reece</td>
<td>Allen</td>
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<td></td>
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<td>Rae</td>
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Date of Birth

Sex Male

Descriptors were received on the most recent booking: 12/01/2014

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<th>Height</th>
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<th>Eye</th>
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<tr>
<td>6 Ft. 00 In.</td>
<td>155 Lbs.</td>
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Race White

Skin Tone Fair

Place of Birth

Citizenship United States Of America (USA)

Occupation Optional Occupation Text
Person Record View

Criminal History System

First Reported Name: Walter White
First Reported DOB: 02/13/1954

Created: 02/09/2016 - 09:47:33
Last Updated: 02/09/2016 - 15:16:18

SID: MN14780931
FBI Uniform Control Number: 116623331
FBI Offender Status: Multi source offender

Caution and Medical Conditions:
- Alcoholic
- Diabetic

Reported Names:

<table>
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<th>First Name</th>
<th>Middle Name</th>
<th>Suffix</th>
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Monikers/Nicknames:

Date of Birth:
Sex: Male

Descriptors were received on the most recent booking: 05/11/2015

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<td>5 Ft. 03 In.</td>
<td>075 Lbs.</td>
<td>Red or Auburn</td>
<td>Hazel</td>
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### Record – Summary and Cycles

**Occupation**
Optional Occupation Text

**Identification Numbers**

<table>
<thead>
<tr>
<th>Identification Type</th>
<th>Number</th>
<th>Issuing Authority</th>
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**Reason For Caution**
Foaming at the mouth among other things

**Comments**

**OLSON 04/12/2016 - 09:13:48**
Created Internal Use Only
Adding a comment

**Criminal Summary**

### Overview

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<th>Highest Conviction Level</th>
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<tr>
<td>Predatory Offender Registration</td>
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<tr>
<td>Total Cycles</td>
<td>1</td>
</tr>
<tr>
<td>Cycles without final disposition</td>
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</tr>
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</table>

### Convictions

- **Felony**
- **Gross Misdemeanor**
- **Misdemeanor**
- **Petty Misdemeanor**
- **Other**

**Cycle 1**
- **Controlling Agency:** MN0190100 - Burnsville Police Dept
- **Case Number:** 465372819
- **Arrest Date:** 10/23/2015

**Cycle 2**
- **Controlling Agency:** MN0190700 - West St Paul Police Dept
- **Case Number:** 46007799
- **Arrest Date:** 02/05/2014

**Cycle 3**
- **Controlling Agency:** MN0190100 - Burnsville Police Dept
- **Case Number:** 46027788
- **Arrest Date:** 02/05/2014

**Cycle 4**
- **Controlling Agency:** MN0190700 - West St Paul Police Dept
- **Case Number:** 46772699
- **Arrest Date:** 02/05/2014
Searching – Multiple Options
### Criminal History Analyst Workflow

#### Criminal History System

**Criminal Analyst Tasks**

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<tr>
<th>Priority</th>
<th>Status</th>
<th>Work Type</th>
<th>Name/DOB</th>
<th>SID</th>
<th>Assignee</th>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>High</td>
<td>Pending Verification</td>
<td>Court Order To Seal</td>
<td>Brent M Hathaway 01/17/1958</td>
<td></td>
<td></td>
<td>03/16/2016</td>
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<tr>
<td>High</td>
<td>In Progress</td>
<td>Court Order To Seal</td>
<td>Roy Ramirez 07/25/1983</td>
<td>MN16040701</td>
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<td>Court Order To Seal</td>
<td>Jon DEETEST McCory 11/18/1959</td>
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<td>WERN00X0D</td>
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<tr>
<td>High</td>
<td>New</td>
<td>Court Order To Seal</td>
<td>Fred Flintstone 04/03/1988</td>
<td></td>
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<td>04/04/2016</td>
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<tr>
<td>High</td>
<td>New</td>
<td>Court Order To Seal</td>
<td>Barbara Gotz 01/05/1988</td>
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<td>04/06/2016</td>
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<td>Linda Jaye BonaField 06/04/1969</td>
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<tr>
<td>High</td>
<td>Pending Verification</td>
<td>Court Order To Seal</td>
<td>Matthew Smith 11/03/1995</td>
<td>MN00002204</td>
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<td>04/12/2016</td>
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</table>
Task - Review for Data Retention

Ryan McDaniel

Created: 01/28/2016 - 11:15:14
Last Updated: 01/28/2016 - 11:17:41

SID: MN14780940
FBI Uniform Control Number
FBI Offender Status

Caution and Medical Conditions:
- Alcoholic
- Diabetic

Reported Names:
- Last Name: McDaniel
  - First Name: Ryan

Retention Review: Review at 28
01/19/2027
34333791 (Sealed)

Fields

Charge Purpose: Probable Cause Arrest

Controlling Agency: MN0191000 - Apple Valley Police Dept

Controlling Agency Case Number: 34333791

Court File Number: 19HACR143003

Offense Date: 05/11/2014

Charge Type: Federal

Statute: 609.821 | Financial Transaction Card Fraud-Violation subd. 2 (6)(7)

Charge Degree: Felony

General Offense Code: Not Applicable

Treat As Adult: No

Charge Comments: Charge Comments

Seal Information

DHS - Sealed on or after Jan 1, 2015
Comment: DHS Comment
By: KDUMAIS 02/08/2016

DOE - Sealed on or after Jan 1, 2015
Comment: DOE Comment
By: KDUMAIS 02/08/2016

Attachment: Sample of Court Order.png

Controlling Agency Case Number: 34333791

Court File Number: 19HACR143003

Offense Date: 05/11/2014

Charge Type: Federal

Statute: 609.821 | Financial Transaction Card Fraud-Violation subd. 2 (6)(7)

Charge Degree: Felony

General Offense Code: Not Applicable

Treat As Adult: No

Charge Comments: Charge Comments

Comments

Add

Sources

- Dakota County Sheriff MN0190000
### Criminal History System

#### Suspense Tasks

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<td></td>
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<tr>
<td>04/27/2016</td>
<td>NM</td>
<td>Misdemeanor</td>
<td>Misdemeanor</td>
<td>Open</td>
<td>JAMES LEE CHRIS</td>
<td>Walker 07/21/1960</td>
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<td>04/15/2016</td>
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<td>JOHNSON 11/02/1966</td>
<td>MN0020600</td>
<td>14043095</td>
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<td>11/20/2015</td>
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<tr>
<td>04/27/2016</td>
<td>NM</td>
<td>Felony</td>
<td>Felony</td>
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<td>Mahowaid 10/27/1992</td>
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<tr>
<td>04/27/2016</td>
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<td>Misdemeanor</td>
<td>Misdemeanor</td>
<td>Open</td>
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<td>Open</td>
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</tbody>
</table>
Disclaimer

Gun prohibition flags are based on offenses within this criminal history. Other sources (e.g., federal records, court records, local agency records, mental health records, etc.) have not been reviewed. It is your and your agency’s responsibility to review all sources for potential disqualifiers.
Corrections Info

Charge Purpose: Serving prison sentence

Controlling Agency: MN071015C - MN Dept of Corrections - MCF St Cloud

Controlling Agency Case Number: 13220381

Offense Date: 01/08/2014

Charge Type: Minnesota

Statute: 152.025.2.A.1 - Drugs - 5th Degree - Possess Schedule 1,2,3,4 - Not Small Amount Marijuana

Charge Degree: Felony

General Offense Code: Not Applicable

Confinement Length: 00Y19M000D

Sentence Grouping: Concurrent

Summary

System ID: 800
Created: 10/29/2015 - 11:36:58
Last Updated: 10/29/2015 - 11:37:02

Related Entities

Search

Booking (1)
971021455605 245447
CHS Next Work Items

- Data conversion
  - CCH to CHS
  - Review each data element
- Suspense resolution
- Reference tables: ORIs, Statutes
- Dissemination by Purpose and User role
QUESTIONS
THANK YOU
Legislative Updates and Next Steps

• Dana Gotz – Deputy Superintendent
Wrap Up/Adjourn

Next Meeting:

*Friday, August 12, 2016*

*9:00 a.m. to 11:30 a.m.*

*MN Judicial Center, Room 230*