

Fire Service Advisory Committee  
Meeting Minutes  
Wednesday, June 5, 2013 10:10 a.m. to 11:45 a.m.  
League of Minnesota Cities, Itasca Room

**Members/alternates present:**

Bob Johnson, Insurance Federation of Minnesota – Chair  
Mark Dunaski, Designee MN Commissioner of Public Safety  
Dan Winkel, MN State Fire Department Association, Alternate  
Jim Fisher, MN Associations of Townships  
Steve Zaccard, Fire Marshals Association of MN/International Assoc. of Arson Investigators  
Nyle Zikmund, MN State Fire Chiefs' Association  
Don Smiley, MN State Fire Chiefs' Association

**New Members/alternates present:**

William Goede, League of Minnesota Cities, new member

**Members/alternates absent:**

Shane Schmidt, MN State Fire Department Association  
Mark Kulda (Alternate) Insurance Federation of America  
Sue Iverson, League of Minnesota Cities  
Rick Loveland, MN Professional Firefighters' Association  
Dan Ness, League of Minnesota Cities (retired)  
Tom Thornberg, MN Professional Firefighters' Association

**Others Present:**

Bruce West, MN Board of Firefighter Training and Education  
Jerry Rosendahl, MN State Fire Marshal  
Barb Lundberg, State Fire Marshal Division Office, sat in as recorder because Angie was on vacation

The meeting was called to order by Chair Bob Johnson at 10:10 a.m. A quorum was present.

The September 5, 2012 meeting minutes were approved as written.

**New Business:**

Members were previously sent out an agenda, followed up by a note from Chair Johnson requesting members to add to the agenda the FSAC role and to make recommendations to the commissioner.

Chairman Johnson announced the retirement from the FSAC of Dan Ness, who had represented the League of Cities.

Bill Goede, Plainview City Council member, was introduced and welcomed as the new representative for the League of Minnesota Cities. He served 35 years as a volunteer firefighter and five years as Chief for the Plainview Fire Department. Members present introduced themselves to Mr. Goede.

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Marshal Rosendahl provided handout sheets with the most current Fire Safety Account balance, along with a history of previous years' collection totals, broken down into quarters. FY2013 shows collections of \$14,600,000, which is the highest total to date. The projection for FY2013 was \$13,300,000, so the account is currently \$1,300,000 over projections. Marshal Rosendahl cautioned that this number could be reduced somewhat by adjustments once all the deposits have been finalized and credited appropriately. Chairman Johnson recommended that the FSAC address the issue of the surplus and the role the FSAC should play in determining appropriate use of the surplus.

Assistant Commissioner Dunaski asked the committee to consider the role the FSAC should play in the future. He stated that in recent years, the legislature has taken over the appropriation and specific distribution of the money in the FSA, which has been one of the primary responsibilities of the FSAC.

After discussion, the members determined the necessity of maintaining both the original function and the responsibilities of the FSAC. The pivotal groups need to have internal discussions focused on keeping the FSAC in a central role.

Chairman Johnson summarized the discussion as indicating a consensus to keep this advisory committee, as it had been set up, functioning. The pivotal groups need to have internal discussions before the next regularly scheduled meeting on September 4, 2013, directed to verify whether this group supports keeping the FSAC in a central role.

Groups will have the summer to have independent discussions, to prepare to discuss results at the September 4 meeting, and to chart a course to use the process to best allocate the funds.

Nyle Zikmund pointed out that the FSAC needs to get started earlier since the next session will be shorter.

### **Other Business**

Bruce West reported on the progress of MBFTE NFPA 1001 training program, which is greatly exceeding expectations. NFPA 1001, which includes Firefighter One, Firefighter Two and HazMat Ops, was projected to serve about 1400 students, but is currently serving over 1500 students in various stages of completion within the three tracks. Students must take the FF1 test and are showing strong motivation to pass the test. The program is within \$94,000 of spending its entire \$1,720,000. Funding for overages is guaranteed. The goal is for every firefighter in Minnesota to have NFPA 1001 training as a minimum. The program is successfully reaching previously untrained firefighters throughout the state. Additional funding is provided statewide by MBFTE through the Conference Program to bring nationally recognized local speakers to regional conferences.

MBFTE has awarded 23 grants so far. Evaluations of FY2013 use of funds will be made after August 1, after which decisions will be made for FY2014. FY2014 budget was raised to \$2,700,000, but that is a decrease of \$1,100,000 from the total available funds in FY2013 of \$3,800,000. Nyle Zikmund stated that

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in 2006-2007, about 60 certification tests were conducted. This year, so far, 300 have been given and over 2000 seals have been issued for passing test scores. In 2012, 2000 seals were issued by December 28. Workshops conducted throughout the state have been instrumental in raising the numbers of passing scores.

Bruce West will provide Chairman Johnson with the aggregate numbers for the participation in the NFPA1001 program, reimbursements, Live Burns, and conferences.

Marshal Rosendahl reported on Shared Services. He will provide Chairman Johnson with a copy of the first round of 2010 and the second round of 2012 Shared Services fund distribution. Bruce Roed will submit to Marshal Rosendahl summary reports of both rounds of Shared Services' successes and lessons learned. A third round for Shared Services has not been funded. Criteria were tightened up this time around, requiring documentation that projects were already in motion, justifying the need for funding. Bruce Roed meets individually with applicants to discuss needs.

Marshal Rosendahl reported on The Roadway Responder Safety project, which is ongoing, and comprised of a committee from law, fire, EMS, and towing services. A \$75,000 contract, plus \$25,000 for distribution cost, was awarded to E10, a production company, which is on track with a 30 minute video due for final review June 21<sup>st</sup>. The discs will be reproduced and distributed as widely as possible. The video possibly may be viewed at the Chiefs Conference. Nyle Zikmund stated that all expectations for the video production have been exceeded.

Chairman Johnson requested a copy of the video once it has been completed.

Equipment has begun to arrive for Task Force 1.

Assistant Commissioner Dunaski highlighted the opportunities provided to the State of Minnesota by the driving course at the National Guard training facility at Camp Ripley, in particular to the operators of emergency vehicles. This is a 2 ½ mile live facility which offers training under the many conditions and road types that an emergency vehicle operator may encounter in the line of duty. Furthermore, the facility offers a venue where all of the potential emergency responders can simultaneously participate in a simulation. The site provides both space and safety, in a well-appointed training facility.

Meeting adjourned.

Minutes recorded by Barb Lundberg, SFM office