

FIRE SERVICE ADVISORY COMMITTEE
Meeting Minutes

June 6, 2018
10:00 a.m. – 4:00 p.m.

Elk River Fire Department Station #2
 13073 Orono Parkway
 Elk River, MN 55330

P	Bob Johnson <i>Chair</i> Insurance Federation of MN	P	Don Smiley MN State Fire Chief's Assoc. (MSFCA)
P	Kip LaMotte Fire Marshals Assoc. of MN / International Assoc. of Arson Investigators-MN Chapter	P	Chris Parsons MN Professional Firefighters Assoc. (MPFF)
P	Rick Loveland MN Professional Fire Fighters Assoc. (MPFF)	P	Mark Rosenblum MN State Fire Department Assoc. (MSFDA)
P	Mark Windschitl League of MN Cities	P	BJ Jungmann <i>Vice Chair</i> MN State Fire Chief's Assoc. (MSFCA)
P	Lisa Laliberte League of MN Cities	P	Ed Hoffman MN State Fire Department Assoc. (MSFDA)
P	Jim Fisher MN Assoc. of Townships	P	Robert Hawkins Commissioner Designee

Guests: Dave Schliek (MSFCB), DeeDee Jankovich (MSFDA), Steve Flaherty (MBFTE), Kip Springer (Eagan FD), Peter Fisher (MN TF1), Mike Dobesh (MnFire), Craig Benz (State Patrol), Steve Shapira (Century College), John Kreuser (HSEM), Sherry Munyon (MnFAC), Mike Aspnes (SPFD/MART), Todd Manley (MN DNR), Steve Sampson (MART), Margaret Koele (Admin FSAC) and Joe Kelly (HSEM).

Call to order – Chair Bob Johnson 10:00 a.m. called to order

- Acceptance or additions to today's agenda
 - Agenda accepted as written
- Approval of January 3, 2018 minutes as written
 - Minutes approved as written

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New Business

- FSA Balance - State Fire Marshal Bruce West
 - FSA Balance as of May 31, 2018 - \$13,650,701.05
 - Estimated account balance over the \$13 million - \$6,913,073 (does not include \$650,701.05 from May balance)
 - It is the recommendation of the Chief Financial Officer Larry Freund to keep the estimated balance over the budget balance at approximately \$2 million in the account for daily operations
 - Approximately \$5 million is available for one time appropriation for FY19 (July 1, 2018 – June 30, 2019)
 - In law this first year of the biennium, the committee can one time appropriate the up to the full balance in the account. The second year you can only one time appropriate only any collections over the \$13 million
 - Consumer firework sales tax is now being received (two years ago legislators approved 50% to the general fund, 25% DNR and 25% to the FSA of sales tax from firework sales)
 - \$14,362.21 from April & May consumer firework sales tax to FSA
 - Once the FSA balance is consistent the Chief Financial Officer can recommend to MMB to increase the \$13 million budget
- Presentation policy/guidelines – BJ Jungmann
 - BJ Jungmann commented that the presentation policy and guidelines should be amended to clarify that the organizations directly funded through the FSA should do their presentations to the FSAC and not through MBFTE
 - BJ Jungmann motioned to amend the presentation policy and guidelines that the organizations that are directly funded through the FSA (State Fire Marshal Division, MBFTE, Task Force One, MART and HSEM) present all funding requests directly to the FSAC and not through MBFTE. Mark Rosenblum second the motion. All were in favor of the change
 - Motion carried

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- Presentations
 - MART – Mike Aspnes
 - MART wanted to thank the FSAC for funding
 - MBFTE – Steve Flaherty
 - \$150,000 (\$10,000 per region) – cancer/mental health training
 - If the committee funds MnFire then this request will be repealed by MBFTE
 - The committee would like to see consistency among this type of program throughout the state
 - \$262,500 (500 individuals) – FFI & FFII Instructor training w/certification
 - The certification exam does not have to be passed to get reimbursement for this program
 - The committee would like more discussion on this process and to require the passing of certification exams before reimbursements are made
 - The committee would like more discussion on the reimbursement of this funding being for more within fire departments vs public or private providers training instructors
 - \$315,000 (200 seats) – Basic firefighter training w/certification
 - The committee would like to place possible stipulations that the certification is passed when taking FFI or FFII course exams before the reimbursement is made
 - The MBFTE is currently discussing splitting up the FFI and FFII programs from NFPA1001 and letting the department decide what meets their mission to go through FFI and or FFII in a different fiscal year. The departments are finding it hard to find the time to do the 144 hour training for the course in one fiscal year
 - The committee wants to know that the firefighters are getting a quality training and to know that if the exam is not mandated to pass after the course, how do we know they are getting that quality training we expect
 - \$2,118,500 – Additional \$95 per firefighter for training reimbursement (this would help meet the goal of \$200 per firefighter)
 - MART – Steve Flaherty

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- \$75,000 – Tower and Wind Turbine training
- MnFIRE – Steve Flaherty
 - \$650,000 – Mental health/cancer/cardiovascular training
 - 8 hr. curriculum for training to instruct the course throughout the regions
 - 21 instructors currently will need 45-50 instructors to make the program efficient throughout the state
 - 60% instructor costs
 - Task Force One – Steve Flaherty
 - \$435,000 – (5 separate training requests): Structural Collapse Technician (\$175,000), Unified Training (\$65,000), Technical Search (\$65,000), Wide Area Search (\$55,000) and Core Trench Rescue training (\$75,000)
 - MNICS DNR – Steve Flaherty
 - \$467,427 – Virtual Reality training software, hardware and related costs (structural & wildland firefighter software)
 - SFMD – MN State Fire Marshal Bruce West
 - \$39,124 – Pipefitter exam software (sprinkler fitters)
 - The committee would like to know why the request includes paper exam products as well as software
 - \$104,275 – Electronic Plan Review software (sprinkler plan reviews, partner with DOLI)
 - HSEM – Joe Kelly
 - \$1,000,000 – Purchase two trucks
 - Will need nine more trucks in the next 2-3 years. The teams need \$2.9 million in specialty equipment, which will come out of the rail/pipe funding. Two accounts one for equipment and one for trucks. The first two trucks will go to St Paul and Moorhead. They are hoping to purchase two more trucks this year from the Rail & Pipe sunset account currently \$5.6 million, but that funds a few other agencies. HSEM is expecting to use \$4.2 million of that funding source. The fleet should be updated within the next 2-3 years. We will also be asking the legislature for help with financing some of the equipment needs for the hazmat teams.
 - The committee asked about the MAD study recommending reducing the teams from 11 to nine. Joe Kelly, replied, that

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given response times we need to keep the teams at 11. We could go down, but not sure at this time. The committee asked if a risk assessment was done. Joe Kelly said he was not sure and would get back to the committee on that question.

- Gear Washers – Chris Parsons
 - \$300,000 - Turnout gear washer extractor
 - Dryers – Chris Parsons
 - \$300,000 - Turnout gear dryer extractor
 - Task Force One – Pete Fisher
 - \$29,000 – Medical equipment (replace outdated sterile equipment)
- Discussion on presentations:

MBFTE – The committee would like to see certification a requirement to pass before reimbursement is made for FFI with certification or FFII with certification. The group does not want to put a period on completing the programs, as that is a department decision, not our organizations decision. Committee agrees with trying to train all firefighters in the state to a basic standard level training.

The committee has agreed they have been trying to get to that \$200 per firefighter level and so they are in agreeance that the \$95 per firefighter request is a fair funding request.

The committee is not sure on the instructor program with some concerns around the state for training. The concern is the use of funding in the outstate area's. The committee is not sure the instructor program is the mission of the group funding private providers to teach their instructors. The committee would consider reimbursement to the fire departments for firefighters within their department to go through the training for reimbursement.

Mark Rosenblum motioned to throw out \$150,000 request for mental health funding from MBFTE, Rick Loveland made a second to the motion.
Motion carried

SFM – Marshal West will get clarification pipefitters exams on paper reports vs electronic reports in the funding request.

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Washer/Extractor – This program would run through SFM with an outside group that will review the applications. This will be two separate grant proposals.

HSEM – The committee is pleased that they have come back with a solid plan with funding request for the equipment from FSA, legislation from the general fund and the rail/pipe fund.

Mark Rosenblum motioned to throw out \$150,000 request for mental health funding from MBFTE, Rick Loveland made a second to the motion.
Motion carried

The committee would like to keep their main focus on the three priorities: MBFTE, SFM and the Hazmat teams.

Public Comment – no public comment

Adjourn 1:39 p.m.