**FIRE SERVICE ADVISORY COMMITTEE**
**Meeting Minutes**

**March 6, 2019**
**10:00 a.m. – 12:00 p.m.**

Elk River Fire Department
13073 Orono Parkway
Elk River, MN

|   | A | Bob Johnson  
*Chair* Insurance Federation of MN |
|---|---|---|
| P | P | Don Smiley  
MN State Fire Chief’s Assoc. (MSFCA) |

|   | P | Kip LaMotte  
Fire Marshals Assoc. of MN / International Assoc. of Arson Investigators-MN Chapter |
|---|---|---|
| P | P | Chris Parsons  
MN Professional Firefighters Assoc. (MPFF) |

|   | P | Rick Loveland  
MN Professional Fire Fighters Assoc. (MPFF) |
|---|---|---|
| P | P | Mark Rosenblum  
MN State Fire Department Assoc. (MSFDA) |

|   | P | Mark Windschitl  
League of MN Cities |
|---|---|---|
| P | P | BJ Jungmann  
*Vice Chair* MN State Fire Chief’s Assoc. (MSFCA) |

|   | A | Lisa Laliberte  
League of MN Cities |
|---|---|---|
| P | P | Ed Hoffman  
MN State Fire Department Assoc. (MSFDA) |

|   | A | Jim Fisher  
MN Assoc. of Townships |
|---|---|---|
| P | P | Robert Hawkins  
Commissioner Designee |

Guests: Steve Flaherty (MBFTE), Margaret Koele (FSAC Admin), DeeDee Jankovich (MnFIRE), Mike Dobesh (MnFIRE), and Pete Knaeble (MN-TF1)
Call to order – Chair BJ Jungmann  10:02 a.m.

- Acceptance or additions to agenda
  - Discussion on hearing base budget changes and add into the biennial calendar
  - Agenda accepted as written
- Approval of February minutes
  - Minutes approved as written

New Business
- FSA & Firework balance - State Fire Marshal Bruce West
  - $10,350,598.10 (includes firework sales of $47,359.88)
  - Fireworks expansion bill is being introduced again, for full expansion of tent vs brick/mortar building sales
- MnFIRE update (Mike Dobesh & DeeDee Jankovich)
  - October 1, 2018 award finalized, then training started
    - 126 instructors trained throughout the state (8 training sessions held)
    - 342 awareness trainings completed and scheduled (57% of goal)
      - 7800 firefighters trained to date
      - 224 sessions completed at 184 departments
      - 118 sessions scheduled at 94 departments
    - $125,000 spent to date of the $500,000 awarded for the program
      - Lives are being saved with impact statewide
      - Last year 50 calls to the hotline
      - 17 calls this year to the hotline for service
        - 14 mental health crisis calls
          - 9 from volunteer departments
          - 5 from the metro departments
  - Next steps for this program
    - Discussion is happening to take this training to the operational and technical level
    - Every three years go out and do the awareness training based on turnover in the fire service
      - Marshal West will check with Chief Financial Officer if the funds are not used completely, if they can be re-
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appropriated back to the MnFIRE next fiscal year for the program
  o The committee expressed great appreciation for the group and the training they are doing around the state

• Vote (Two year terms per bylaws and members can hold two terms per bylaws)
  o Chair
    ▪ Robert Hawkins nominated BJ Jungmann for Chair, Chris Parsons second the motion, Mark Windschitl called for white ballot, second by Rick Loveland, motion carried
  o Vice Chair
    ▪ BJ Jungmann nominated Mark Windschitl for Vice Chair, Ed Hoffman second the nomination, Kip LaMotte called for white ballot, second by Rick Loveland, motion carried

• Base budget discussion – BJ Jungmann
  o Amend the policy for a presentation period of time set along with legislation sessions, BJ Jungmann will work with Margaret Koele on the calendar for that process
    ▪ Committee in favor of the policy clean up
  o Robert Hawkins, Assistant Commissioner, commented that Commissioner Harrington is very energetic and is making positive changes. Robert Hawkins will continue to work with Emergency Management agencies

Public Comment
  • No public comment

Old Business
  • Legislative update
    o Fireworks bill with brick/mortar vs tents
    o Fire Safety Account at this time according to the lobbyist, there are no plans to re-appropriate any funds from this account to other areas
    o Military leave reimbursement bill is being introduced
    o Flame retardant bill is being introduced to include all flame retardants

Adjourn 10:47 a.m.