

FIRE SERVICE ADVISORY COMMITTEE
Meeting Minutes

September 5, 2018
10:00 a.m. – 12:00 p.m.

Elk River Fire Department Station #2
 13073 Orono Parkway
 Elk River, MN 55330

P	Bob Johnson <i>Chair</i> Insurance Federation of MN	P	Don Smiley MN State Fire Chief's Assoc. (MSFCA)
P	Kip LaMotte Fire Marshals Assoc. of MN / International Assoc. of Arson Investigators-MN Chapter	P	Chris Parsons MN Professional Firefighters Assoc. (MPFF)
P	Rick Loveland MN Professional Fire Fighters Assoc. (MPFF)	P	Mark Rosenblum MN State Fire Department Assoc. (MSFDA)
P	Mark Windschitl League of MN Cities	P	BJ Jungmann <i>Vice Chair</i> MN State Fire Chief's Assoc. (MSFCA)
P	Lisa Laliberte League of MN Cities	P	Ed Hoffman MN State Fire Department Assoc. (MSFDA)
P	Jim Fisher MN Assoc. of Townships	P	Robert Hawkins Commissioner Designee

Guests: Steve Flaherty (MBFTE), Tim Manley (DNR), Ron Stoffel (DNR), Kevin Reed (HSEM), Mike Dobesh (MnFire), Margaret Koele (FSAC Admin), and Steve Shapira

Call to order – Chair Bob Johnson 10:02 a.m.

- Approval of August 8, 2018 minutes as written
 - Minutes approved as written

New Business

- FSA & Firework Balance - State Fire Marshal Bruce West
 - \$3787495.71 (July & August)
 - \$3826.13 (Fireworks)

Public Comment

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- No public comment

Old Business

- One-time appropriation discussion
 - DNR – Virtual Reality Training \$467,427.00
 - Statewide impact and sustaining going forward
 - The DNR will work out an agreement to cover all future costs of the program for annual fees, maintaining and upgrades
 - What is the availability
 - There will be a team of trainers on wild land and structural virtual training of the simulators
 - Building urban interface simulations verses structural and how would legislature look at this that would be helping other states
 - The program would be designed to be unique for MN terrain and fuel modeling
 - Some images may be carried over to other program simulations but the program development would be only for MN
 - What is the time frame of the simulations
 - Each simulation could be as quick or long as you choose to make the control of the situation
 - Does not need large broadband to work the simulations
 - Is there other vendors if this has to go out for bid
 - The specs would be written and it would be placed out for bid
 - DNR will pick up additional costs over the FSAC funding if approved when a decision is made from the bids received
 - Jim Fisher would like to motion to fund \$419,900 to DNR with an agreement with the State Fire Marshal Division that DNR would pick up the ongoing maintenance cost, Rick Loveland second the motion. Don Smiley opposed, motion carried with all other committee members voting to approve the funding request
- MnFire Promotion, Program Management Expenses from \$500,000 funding proposal clarification – Mike Dobesh
 - \$15,000 would be for promotional materials for the program
 - \$50,000 program management costs to hire a part time person to manage instructors and promote the program (approximately 15-20 hours a week)

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- What is the goal for ongoing funding for the management of the program
 - This is for just maintaining the program though the grant program period
 - This was not in the original proposal and the committee cannot sustain ongoing costs
 - The goal is to put \$435,000 into the training in MN
 - Chris Parsons commented he is a MNFire board member and is not sure why this is on the agenda since it was approved at the last meeting for funding
 - Bob Johnson, Chair, explained this was not clarified in the proposal to have administrative costs for hiring a person to manage the program and fund promotional costs
 - All committee members need to be aware of the intent of the funding as proposed and that was not identified, it is now clarified so the committee can fully understand the intent of the funding use
 - Marshal West commented that the administrative costs would be accepted as legitimate costs for MNFire proposal and MBFTE now has clarification of the funding intent
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- December meeting
 - Meeting cancelled

Adjourn 10:57 a.m.