



Minnesota Department of Public Safety
Driver and Vehicle Services
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Hazardous Materials Endorsement

Information Guide

Hazmat Security Threat Assessment

The Hazmat Security Threat Assessment is a program of the United States Transportation Security Administration (TSA). The TSA implemented the program to meet the requirements of the USA PATRIOT Act, which prohibits states from issuing a hazardous materials endorsement (HME) on a commercial driver's license (CDL) until TSA determines whether or not the applicant poses a security risk.

HME applicants must submit fingerprints to the TSA so that the TSA can conduct a security threat assessment. A security threat assessment includes a fingerprint-based FBI criminal history records check, a security-related check, and a final disposition.



Who Needs an HME?

Anyone who transports materials found to be hazardous for the purposes of the Hazardous Materials Transportation Act and that require the motor vehicle to be placarded under Code of Federal Regulations, title 49, parts 100-185.

How Do I Get an HME?

You must have or qualify for a CDL. See the Minnesota Commercial Driver's Manual for more information.

1. Take and pass the HME knowledge test at a driver exam station.
2. Apply for or renew the CDL at a full-service exam station or driver's license renewal office.
3. Complete a Security Threat Assessment application (see below).
4. Submit your fingerprints at an authorized collection site. You must show identification from the list of acceptable enrollment documents found on the TSA website (see below).

The commercial driver's license with a hazardous materials endorsement cannot be issued until the security threat assessment has been successfully completed. If you have an existing HME and no longer want the HME or don't qualify for an HME, make a written statement to that effect when you renew your CDL.

Security Threat Assessment Application

TSA Application Fee: \$86.50

You must complete a Security Threat Assessment Application before submitting your fingerprints at an authorized collection site.

Online—Visit the TSA HazMat website at:
<https://universalenroll.dhs.gov>

By Phone—Call toll-free: 855-347-8371

The TSA is responsible for the screening and the approval or rejection of each background check. You will be notified by TSA if you are ineligible for a HazMat endorsement. For more information regarding disqualifying offenses and the appeal process, visit the TSA website at www.tsa.gov.

At a Glance

- **NEW**—Drivers who are adding an HME to their license must apply to and be cleared by TSA before transporting placarded loads of hazardous materials.
- **TRANSFER**—New residents who are transferring an HME from another state must apply to DVS and TSA within 30 days of taking residence.
- **UPGRADE**—Drivers who are upgrading to a higher class CDL must apply to and be cleared by TSA before the new CDL can be issued.
- **RENEWAL**—Drivers who are renewing a CDL with an HME must be fingerprinted at least 30 days before the CDL expires.

New CDL Medical Self-Certification Requirements

Effective January 30, 2012, CDL holders will need to self-certify to a single type of commercial operation. Based on that self-certification, a CDL holder may need to provide a current medical examiner's certificate along with any waivers required to maintain commercial driver status.



Need More Information?

Visit **DVS online** at dvs.dps.mn.gov or call (651) 297-5029

Visit **TSA HazMat online** at <https://universalenroll.dhs.gov>

Call **TSA toll free** 1 (855) 347-8371

HOW TO RENEW YOUR MINNESOTA CDL HAZARDOUS MATERIALS ENDORSEMENT:

You must do this *at least 30 days* before your license expires in order to maintain continuous Hazmat privileges.

1. Complete a security threat assessment application online at <https://universalenroll.dhs.gov> or by calling toll free (855) 347-8371, weekdays 7 a.m.-10 p.m. ET.
 2. Go to <https://universalenroll.dhs.gov/locator> to locate the nearest authorized fingerprint collection site.
 3. At the fingerprint collection site, you will be required to present two forms of TSA acceptable identification.
 4. The list of acceptable enrollment (identification) documents is listed on the TSA website: <http://www.tsa.gov/stakeholders/acceptable-enrollment-documents>.
- NOTE:** The TSA will no longer accept just a driver's license and medical certificate as identification documents. You must have the proper ID documents to be fingerprinted.
5. Take and pass the HME knowledge test at a Minnesota driver's exam station.
 6. Renew your CDL at a full service driver exam station or driver's license renewal office.

FINGERPRINT COLLECTION SITES

For collection sites, call toll free:

1 (855) 347-8371 or visit

<https://universalenroll.dhs.gov/locator>