



MINNESOTA DEPARTMENT OF PUBLIC SAFETY

Driver and Vehicle Services

Phone: (651) 205-4141 TTY: (651) 282-6555 Fax: (651) 797-1187

Visit us: drive.mn.gov

IRP/IFTA Minnesota Presence Affidavit

Print Registrant/Company Name

Print Authorized Signer's Name and Title

I, the undersigned, declare Minnesota as the base jurisdiction of the International Registration Plan (IRP) and/or International Fuel Tax Agreement (IFTA) registrant named above. Minnesota presence is based on item 1 or item 2 (mark only one box); and meets the following requirements:

- A. Vehicles will accrue miles in Minnesota and at least one other member jurisdiction.
B. The operational records of the fleet or records will be made available to the State upon request.

1. The registrant has an established place of business in Minnesota that meets all of the following conditions:

- Physical structure located within Minnesota (building or office) owned or leased by the registrant
Street address (not a post office box)
Open for business. List business hours:

* And located within the physical structure;

- Permanent employee(s) of the registrant conducting the registrant's trucking-related business

The following items shall all be presented with this document:

- Articles of Business Incorporation (including certificate) issued by authorized state agency
Minnesota Secretary of State Certificate of Authority (required for foreign state/ province corporations)
Ownership documents or lease agreement records associated with the physical structure
List of permanent Minnesota employees that are currently in employment by the registrant

2. The registrant is a Minnesota resident and does not have an established place of business.

Three items from Column A required if registrant is an individual.

Three items from Column B required if registrant is a business entity.

All items must be current and list registrant name and Minnesota address.

Column A:

Individual (account will be opened in personal name)

- Minnesota driver's license card
Federal income tax return (filed)
Minnesota personal income tax records (paid)
Minnesota property/estate tax records (paid)
Utility billing statement: (i.e. phone, cable, gas, electric, water, etc.)
Minnesota motor vehicle title or registration (in registrant's name)

Column B:

Business Entity (account in business name, however, located at home address)

- Minnesota driver's license card (principle owner must be a MN resident)
Minnesota Secretary of State Articles of Incorporation
Federal income tax return (filed)
Minnesota personal income tax records (paid)
Minnesota property/estate tax records (paid)
Utility billing statement: (i.e. phone, cable, gas, electric, water, etc.)
Minnesota motor vehicle title or registration (in registrant's name)

Tennessee Warning

What is the purpose of supplying the requested information?

The Department of Public Safety ("DPS") collects the information on this form for record keeping purposes as required the Minnesota Government Data Practices Act., Minn. Stat. § 13.04(2).

Am I required to provide the requested information?

You are not legally required to complete this form.

What will happen if I do not provide the requested information?

You can refuse, however, DPS will consider your application incomplete, and cannot issue your title or prorated registration.

Who will have access to the requested information?

DPS may disclose personal information when it relates to the operation or use of a vehicle or to public safety. The use of personal information relates to public safety if it concerns the physical safety or security of drivers, pedestrians or property. The personal information you provide for title and/or registration is classified by 18 U.S.C. § 2721 and the Minnesota Government Data Practices Act., Minn. Stat. § 168.346 and is subject to the disclosure in accordance with these laws.

I hereby affirm that I received all privacy warnings required by State and Federal law. The information I provided is true and correct. The registrant is familiar with the record keeping and mileage recording requirements imposed by the International Registration Plan (IRP), and the International Fuel Tax Agreement (IFTA). The operational records and any other pertinent information required by the base jurisdiction (Minnesota) are available upon request. The registrant is in compliance with the laws requiring insurance while operating motor vehicles upon public roads and will maintain the required insurance coverage. The base jurisdiction may accept information or use other evidential factors it deems pertinent to verify that an applicant or registrant has an established place of business or residency within the base jurisdiction.

Registrant/Authorized Signature: _____ Date: _____

(Power of Attorney form required for authorized third party/service bureau)

Registrant/Authorized Signature: _____ Date: _____

Minnesota driver's license number _____

(Required if one has been issued to the registrant/authorized signer)