



Company Name:	
Driver Name:	Signature:
Starting Odometer:	

Unit Number:	Fleet Number:
Date Trip Started:	
Date Trip Ended:	

Mileage Information							Fuel Information			Trip Summary		
Date	Origin/Destination/Stops	Beginning ODO	Route/HWY	State Line ODO	State	Total Miles	City	State	Gallons	State	Miles	Gallons
Ending Odometer (Starting odometer for next trip)							Total Gallons			Totals		
Total Miles = Ending Odometer less starting Odometer					Total Trip Miles		MPG Check: (Total miles/Total Gallons)					

\*Total miles must equal total odometer miles, and total odometer miles must equal total jurisdictional miles\*  
 \*All loaded and unloaded miles must be reported\*