

Record Keeping Affidavit

I, _____, (print your name) understand the importance of maintaining vehicle distance records and vehicle fuel records. I understand I am required to maintain records following the International Registration Plan Requirements (see the IRP Plan at www.irponline.org) and International Fuel Tax Agreement Requirements (see Articles of Agreement at www.iftach.org). I understand I am liable for these records and failure to retain and produce records when requested will result in assessments in the amount of 20 percent of the apportionable fees paid by the registrant for the registration of its fleet in the registration year to which the records pertain, and a reduction of the fleet miles per gallon (MPG) to 4.00 or 20 percent MPG reduction for every quarter in the IFTA audit period.

IFTA retention requirement: 4 years from the filing date of the tax return.

IRP retention requirement: 5.5 years from the annual renewal.

Signature _____

Title _____

Company/Account Name _____

Date _____