



MEETING MINUTES

Name:	Motor Vehicle Registration Compliance Working Group		
Meeting Date:	October 16, 2024	Organizer:	Greg Loper, DVS
Meeting Time:	9:00 – 11:00 am	Location:	WebEx; Town Square Skyway Large Conference Room

Purpose of the Meeting
The purpose of the meeting is for the Motor Vehicle Registration Compliance Working Group to continue learning about registration compliance in Minnesota and other states, and to discuss different collection methods.

Attendance at Meeting					
Invited:	Position:	✓	Invited:	Position:	✓
Greg Loper	Vehicle Services Program Director, DVS		Sarah Bronson	Assistant Commissioner for Individual Taxes, MN Dept. of Revenue	
Sara Westly	Director, Collection Division, MN Dept. of Revenue		Dan O'Rourke	Supervisor, Individual Income Tax and Withholding, MN Dept. of Revenue	
Diane Nelmark	Revenue Tax Collection Officer, MN Dept. of Revenue		Dan Spangenberg	Revenue Tax Supervisor, MN Dept. of Revenue	
Mike Wakefield	State Program Administrator Coordinator, MN Dept. of Revenue		Jason Bartell	Capt., MN State Patrol	
Margaret Donahoe	Exec. Dir., MN Transportation Alliance (MTA)		Frank Douma	Director of State & Local Policy and Outreach, Institute for Urban and Regional Infrastructure Finance [representing Center for Transportation Studies, Univ. of	



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				MN]	
Wayne Johnson	Commissioner, Otter Tail County [representing Assoc. of MN Counties]		Josh Knatterud-Hubinger	Chief Financial Officer, MN Dept. of Transportation (MnDOT)	
Scott Lambert	Pres., MN Automobile Dealers Assoc. (MADA)		Joe Leko	Sheriff, Dakota County Sheriff/MN Sherrif's Assoc.	
Jeff Lenarz	Pres., MN Deputy Registrars Assoc. (MDRA)		Ken Mohr	VP of Operations, Automobile Assoc. of America (AAA)	
John Mulder	City Administrator, City of Hermantown [representing League of MN Cities]		Jared O'Reilly	Board of Directors, MN Deputy Registrar Business Owners Assoc. (DRBOA)	
Brian Peters	Exec. Dir., MN Police and Peace Officers Assoc.		Jeff Potts	Exec. Dir., MN Chiefs of Police Assoc.	
Wendy Spry	Tribal Liaison, MN DOC				

Action Items Assigned		
Date Assigned:	Oct. 16, 2024	
Assigned Owner:	Due Date:	Assigned Action Item:
Liz Lauder	Nov. 20, 2024	Include DVS website link for this working group in: <ul style="list-style-type: none"> meeting minutes, and agenda for next meeting

Meeting Agenda		
Subject:	Owner:	Notes:
Welcome	Greg Loper	
Review and approve Sept. 18, 2024 meeting minutes	Greg Loper	
Update on Action Items	Greg Loper	
Presentation – Dept. of Revenue	Sarah Bronson	



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Open discussion – ideas from spheres of influence	All Working Group members	
Assign action items for next meeting	Greg Loper	
Propose date for next meeting	Greg Loper	

Meeting Minutes
<p>Oct. 16, 2024</p> <p>Working Group Attendees:</p> <ul style="list-style-type: none"> • Greg Loper, Sarah Bronson, Sara Westly, Dan O’Rourke, Diane Nelmark, Dan Spangenberg, Mike Wakefield, Jason Bartell, Frank Douma, Wayne Johnson, Josh Knatterud-Hubinger, Joe Leko, Jeff Lenarz, John Mulder, Jared O’Reilly, Wendy Spry, • Guests: Liz Lauder, Anna Borgerding, Frankie Benson, Jenna Kent, Zach Meinerts, Joanna Bayers, Kelly Moller <p>Welcome:</p> <ul style="list-style-type: none"> • Greg welcomed the group and started the meeting at 9:02 am <p>Review and approve Sept. 18, 2024 meeting minutes:</p> <ul style="list-style-type: none"> • There were no requested changes to the minutes. • Minutes were accepted as presented. <p>Greg Loper provided updates to the working group</p> <p>Assistant Commissioner for Individual Taxes, Sarah Bronson, gave a presentation: Motor Vehicle Registration Compliance, revenue recapture, and Individual Income Tax</p> <p>Propose date for next meeting:</p> <ul style="list-style-type: none"> • Greg proposed Wednesday, November 20, 2024 for next meeting

Previous Action Items Assigned				
Date Assigned:		Sept. 18, 2024		
✓	Assigned Owner:	Due Date:	Completed Date:	Assigned Action Item:
✓	Marcy Coleman	Oct. 16, 2024	Oct. 1, 2024	Further Research on the collection vehicle registration tax
Date Assigned:		Sept. 18, 2024		



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✓	Assigned Owner:	Due Date:	Completed Date:	Assigned Action Item:
✓	Greg Loper	Oct. 16, 2024	Oct. 7, 2024	Research on late fees.

Next Meeting				
Date:	Nov. 20, 2024	Time:	9:00 am	Location: WebEx ; Town Square Skyway Large Conference Room