This fact sheet outlines the procedure to apply for a Certificate of Title to a motor vehicle when there is no existing vehicle ownership record in Minnesota or in another state or country. If there is a record of ownership, refer to dvs.dps.mn.gov.

Application
Submit the following:

1. Application to Title & Register a Vehicle (Form PS2000): The application may be obtained from a local motor vehicle deputy registrar office or online at dvs.dps.mn.gov.
   NOTE: Have the seller sign section C of the PS2000, or submit a Bill of Sale that identifies the vehicle (year, make and vehicle identification number), the date of sale and buyer’s name.

2. Fees: You must submit all appropriate sales tax, title and registration fees.

3. Statement of Facts (Form PS2002):
   • The statement must be written and signed by the seller of the vehicle and give as much information as possible regarding the vehicle’s history.
   • It must include a complete vehicle description (year, make, model, and vehicle identification number), how and when the vehicle was acquired, and why no documentary proof of ownership exists.
   • If the seller cannot be located, the applicant should write the Statement of Facts and state the circumstances.

4. Photos: You must submit photos showing all sides of the vehicle as well as a photo of the VIN plate or a clear, legible tracing. In the case of motorcycles, a photo of each side is needed as well as the VIN photo or a photo of the Federal Safety Sticker.
   • Digital, scanned color images are preferred over actual photographs.
   • Photos are not required for trailers with a gross weight of less than 6,000 pounds; however a photo of the VIN plate should be submitted.
   • The photos are used to establish a value in case a bond is required.

Reconstructed Vehicles
You must have minimum proof of ownership for all major parts. For information on reconstructed vehicles, please refer to dvs.dps.mn.gov.

Registration
In most cases, you may obtain registration if all requirements are met. However, if your vehicle does not have a vehicle identification number (VIN), your license plates cannot be issued until DVS reviews the application.

NOTE: If a motorcycle is “homemade,” is a pre-1970 reconstructed Harley Davidson, or the frame number cannot be determined or has been removed, you will not be issued plates until your application is reviewed by DVS.

Reference: Minnesota Statute 168A.07

Bonds
You may be required to obtain a surety bond (obtained through an insurance company) to protect the State against any possible claims of ownership.

• After the application is submitted, DVS will notify you whether the vehicle requires inspection and/or bonding.
• A title issued with the notation “bond” is a negotiable (transferable) title. After three years, you may request to have the “bond” notation removed.

QUESTIONS? CONTACT DVS!
Web: dvs.dps.mn.gov
Email: dvs.motor.vehicles@state.mn.us
Vehicle/Title Registration: (651) 297-2126
Office Locations: (651) 297-2005
TTY/TDD: (651) 282-6555