



Driver and Vehicle Services

445 Minnesota Street • Suite 190 • Saint Paul, Minnesota 55101-5190
Driver Services Phone: 651.297.3298 • Vehicle Services Phone: 651.297.2126
Fax: 651.797.1120 • TTY: 651.282.6555
dps.mn.gov

Alcohol
and Gambling
Enforcement

Bureau of
Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
Networks

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Pipeline Safety

Office of
Traffic Safety

State Fire
Marshal

August 19, 2020

Dear Minnesota Dealer:

The Minnesota Department of Public Safety Driver and Vehicle Services division (DPS-DVS) implements a new system for motor vehicle transactions on Nov. 16. The Minnesota Drive system (MNDRIVE) replaces the Minnesota Licensing and Registration System (MNLARS). Minnesota dealerships will use a website in the MNDRIVE system called e-Services for Business.

The following information will not provide all the information necessary to prepare for the MNDRIVE implementation on Nov. 16. Please make sure you are receiving the monthly DVS Dealer Update and other periodic emails from DPS-DVS. If you are not receiving updates please email dvs.dealerquestion@state.mn.us as soon as possible and request to be added to future dealership information from DPS-DVS.

Sincerely,

Department of Public Safety
Driver and Vehicle Services
DVS Dealer Unit

How MNDRIVE Affects Dealers

The MNDRIVE system affects every Minnesota dealership. The grid below shows some ways MNDRIVE will affect your business.

Dealer Type	System Access License Management	Dealer Plate Management	31/21-day Permits	PS2000	Title Notification
New	✓	✓	✓	✓	✓
Used	✓	✓	✓	✓	✓
Limited Used (non-profit)	✓		✓	✓	✓
Lessor	✓	✓	✓	✓	
Salvage Pool	✓	✓	✓	✓	✓
Broker	✓				
Wholesaler	✓	✓			✓
Auctioneer	✓	✓	✓	✓	✓
*DSB	✓	✓	✓	✓	✓
Used Parts	✓				✓
Scrap Metal	✓				✓

* DSB - Motorized bicycle, boat/snowmobile trailers

Legislative Changes

Everyone benefits from law enforcement's ability to instantly access comprehensive vehicle transaction data. This is made possible by new legislation regarding 21-day and 31-day permits.

21-Day and 31-Day Permit Changes

MNDRIVE e-Services for Business is creating print-on-demand 21-day and 31-day permits.

The 21-day and 31-day permits will be available on MNDRIVE on Nov. 16. MNDRIVE e-Services for Business will create a permit to be printed using a laser printer.

Special permit paper will be made available for dealers to print permits. The paper is tear-resistant, water-resistant, abrasion-resistant, UV light resistant, and non-glare. A perforation allows for a temporary permit and a temporary registration card. The permit (top section) is designed to be displayed in the rear license plate bracket of the vehicle. The customer keeps the temporary registration card (bottom section) inside the vehicle for proof of ownership.

The current yellow 21- and 31-day paper permits will be phased out once MNDRIVE is implemented. Dealers have until Dec. 31, to begin issuing the new permits. All permits must be issued using MNDRIVE beginning Jan. 1, 2021.

Existing 21-day permits will be invalid beginning Jan. 21, 2021.

Existing 31-day permits will be invalid beginning Jan. 31, 2021.

Dealers must purchase the new permit paper. The paper will be available through the Minnesota Automobile Dealers Association (MADA) and Northland Independent Automobile Dealer Association (NIADA). Dealers will be notified when the new permit paper is available for purchase.

DPS-DVS recommends you manage your current inventory to avoid potentially wasted resources when you transition to the new permits.

Steps for Dealer Preparation

DPS-DVS is establishing a training system (sandbox) to allow dealers to practice using a test copy of MNDRIVE. Dealers can log in and practice the required steps necessary to produce the temporary permits. Support teams can answer questions to ensure a smooth transition on Nov. 16.

To prepare for this new system you should:

1. Ensure you are receiving dealership communications from the DVS communications team. Please email dvs.dealerquestion@state.mn.us with your dealership and contact information if you are not currently receiving the updates.
2. Visit the DVS website dealership page
<https://dps.mn.gov/divisions/dvs/mndrive/Pages/default.aspx>

This website contains information in this letter as well as:

- An extensive question and answer document filled with frequent questions and answers from DVS, MADA and the MNDRIVE team.
 - Invitations to monthly live video conferences.
 - Future updates and announcements that will affect dealers.
3. Establish your initial access to MNDRIVE e-Services for Business sandbox environment by October 30.
 - Data Use Representatives (DUR) will receive additional instructions for migrating access for you and your staff.
 - DURs will share information about accessing the new system with dealership employees.
 - If you do not have a DUR email the DVS Data Practices Unit at DVS.DataServices@state.mn.us and begin this process.

4. Access the MNDRIVE e-Services for Business sandbox environment starting Nov. 2.
 - Web address <https://qa-onlineservices.dps.mn.gov/EServicesDSVSSStaging/Business/>
 - DURs will receive temporary credentials for the MNDRIVE e-Services for Business sandbox on Nov. 2.
 - DURs can provide sandbox access to their users.
 - The training environment will be available 24/7. Any maintenance outages will be communicated on the site.
 - You will be able to use real vehicle and customer data in the sandbox environment without altering actual records.
 - The URL of the training environment is different than the live system. You will go to a different website to enter the production system on Nov. 16.

Use of the New MNDRIVE e-Services for Business System

On Nov. 16, you can access MNDRIVE e-Services for Business using the logon information you established. Temporary credentials needed to access MNDRIVE e-Services for Business production environment will be emailed when the system becomes available.

You need to contact the DVS Data Practices unit at DVS.DataServices@state.mn.us to establish your credentials, if they are not established in advance.

DPS-DVS strongly recommends you establish your access in advance.

Timeline of MNDRIVE for Business Events

Sept. 15 – 10 a.m. & Sept. 17 – 1 p.m. Live video conferences with the MNDRIVE and MADA teams. Attend one of the two sessions to learn how to use the MNDRIVE e-Services for Business application.

Oct. 20 – 10 a.m. & Oct. 22 – 1 p.m. Live video conferences with the MNDRIVE and MADA teams. Attend one of the two sessions to learn how to use the MNDRIVE e-Services for Business application. Updates or enhancements that are new since the September sessions will be highlighted.

Nov. 2 First day the MNDRIVE e-Services for Business sandbox is available for practice at <https://qa-onlineservices.dps.mn.gov/EServicesDSVSSStaging/Business/>.

Nov. 3 – 10 a.m. & Nov. 5 – 1 p.m. Final opportunities to watch the live video conferences with the MNDRIVE and MADA teams. Any updates or enhancements that are new since the October sessions will be highlighted.

Nov. 14 Last day MNDRIVE e-Services for Business sandbox is available.

Nov. 16

- MNDRIVE and MNDRIVE e-Services for Business goes live. The URL is <https://onlineservices.dps.mn.gov/EServices/Business/>.
- Temporary login credentials emailed to DURs. DURs will establish access for their users once they log in.
- 21-day and 31-day permits can be issued and printed on the new permit paper using the new system.

Dec. 31 Last day a dealer can issue a current (yellow) temporary permits.

Jan. 31 Last day current (yellow) temporary permits will be valid.
