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Dana Hanberg

Date: October 1, 2015

To: All Wireline, Wireless, & VoIP service providers with customers in Minnesota

RE: **Minnesota 911 Fee Effective January 1, 2016**

All wireline, wireless, and VoIP service providers with telephone service customers in Minnesota are notified the 911 fee will change on their telephone service customer invoices beginning January 1, 2016.

The 911 fee will increase to nintey five cents (\$0.95). The Telephone Assistance Plan (TAP) fees will remain the same at three cents (\$0.03) and the Telecommunications Access Minnesota (TAM) will decrease to seven cents (\$0.07).

The associated fee forms may be found on the Department of Public Safety web page and must be used beginning with the first billing cycle on or after January 1, 2016. <https://dps.mn.gov/divisions/ecn/programs/911/Pages/fee-remittance-forms.aspx>

The new fees are as follows:

<u>Type of Service</u>	<u>Fee Amount</u>
Nomadic VoIP	\$0.95
Wireless	\$1.02
Wireline and Fixed/Static VoiP	\$1.05

Nomadic VoIP is the ability to travel with your VoIP service and place a phone call from anywhere you can access high speed internet. This does not include phone services in a designated fixed location, including phone services that are bundled with internet and cable TV.

The Office of Legislative Auditors strongly recommends that every carrier submit the 911 fees through Direct Deposit (ACH). This will protect the carrier and the division from any possible theft. Attached please find the Direct Deposit Authorization Form. **At this time we are requiring that any carrier not submitting through Direct Deposit (ACH) please do so at this time.** Should you require assistance with the ACH enrollment process, please contact Carol Schmidt at carol.schmidt@state.mn.us

Note there are three options for fee remittance:

Monthly: If the combined fee amounts collected are \$250.00 or more per month, the fee remittance form and fees are due to the Department of Public Safety by the 25th of the month following the month of collection, e.g. July fees collected are due to this office by August 25th.

Quarterly: If the combined fee amounts collected are less than \$250.00 per month but more than \$25.00 per month, the fee remittance form and fees are due to the Department of Public Safety no later than the 25th of the month following the 3rd month of the quarter (July, August, and September fees are due to this office by October 25th).

Annual: If the combined fee amounts collected are less than \$25.00 per month, the annual collection of fees are due to the Department of Public Safety by July 25th of each year. Annual fees should be remitted with form for each month and should cover collections for period July 1st through June 30th, the State of Minnesota's fiscal year.

Minnesota Statutes Section 403.11, Subdivision 1 requires all wire-line, wireless, and VoIP telecommunications service providers to assess a fee to their customers in Minnesota whose services are capable of originating a 911 call.

Regarding prepaid wireless phones and calling cards: Since January 1, 2014, the Department of Revenue administers the E911 fee and TAM fee that are collected by prepaid wireless providers.

NOTE: It is the responsibility of retailers to monitor the department's website for notice of fee changes. www.revenue.state.mn.us 651-296-6181 or 800-657-3777

NOTE: It is the responsibility of the carriers to monitor the Department of Emergency Communication Networks website for fee changes and updated on policies and procedures. <https://dps.mn.gov/divisions/ecn/programs/911/Pages/fee-remittance-forms.aspx>

Should you have any question or concerns about the fee submission process, please contact Dana Wahlberg, State of MN 911 Program Manager at dana.wahlberg@state.mn.us

Thank you.