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Emergency Communication Networks

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Handwritten signature: Dana Hallberg

Date: February 10, 2016
From: Department of Public Safety/Emergency Communication Networks
Minnesota 911 Program
To: All Wireless, Prepaid, and VoIP service providers with customers in Minnesota
Subject: **Semi-Annual request for Subscriber Line Counts from all carriers with Minnesota Customers**

Effective January 1, 2014, Minnesota State Statute 403.11 subd. 6 states that all pre-paid wireless telecommunications services, including any device that is capable of using wireless technology to access the 911 network are subject to submitting the appropriate 911 fee for each device sold. For your reference the updated Minnesota State Statute 403.11 subd. 6 is included at the bottom of this memo.

Each year, the DPS/ECN Minnesota 911 Program is required to report to the legislature detailing the expenditures for maintaining the 911 system, the 911 fees collected, the balance of the 911 fund and provide the most recent forecast of revenues and expenditures for the emergency telecommunications service.

As a result of the revised MN State Statute 403.11 subd. 6, we are required to include a separate projection of 911 fees collected from pre-paid wireless customers in addition to projections of year-end fund balances.

Accordingly, we are once again requesting the attached subscriber line count sheet be filled out by every wire-line, wireless, and VoIP service provider who currently has customers in the state of Minnesota. **Although legislation mandates that only wireless carriers self-report, ECN is requesting that all carriers, including those that offer wireline and VoIP services voluntarily self-report. We are requesting this information from ALL Minnesota carriers in an effort to establish a baseline for trend analysis on the types of devices being used by Minnesota consumers. This information will greatly assist us in future budget planning.**

We are unable to obtain conclusive information from the fee forms submitted by carriers because in a number of cases, a single carrier, or carrier representative will submit a sum of fees on behalf of numerous carriers. For this reason, it is essential that an officer of the company who is able to certify that the access line count information being reported is true and accurate when completing and signing the form.

If you are a carrier that submits fees for regular wireless customers as well as for prepaid wireless customers, please separate these into the two separate categories as noted on the form.

If you are a VoIP carrier, please identify if your customers are static or nomadic, as noted on the form.

Minnesota Statutes 2012, section 403.11, is amended by adding a subdivision which reads: Subd. 6. Report. (a) Beginning September 1, 2013, and continuing semiannually thereafter, each wireless telecommunications service provider shall report to the commissioner, based on the mobile telephone number, both the total number of prepaid wireless telecommunications subscribers sourced to Minnesota and the total number of wireless telecommunications subscribers sourced to Minnesota. The report must be filed on the same schedule as Federal Communications Commission Form 477. (b) The commissioner shall make a standard form available to all wireless telecommunications service providers for submitting information required to compile the report required under this subdivision. (c) The information provided to the commissioner under this subdivision is considered trade secret information under section 13.37 and may only be used for purposes of administering this chapter.

In order to coincide with the FCC Form 477 filing requirements and to minimize duplicate reporting requests, DPS ECN has changed the form in order to be used for either reporting period.

Filing Dates are as follows:

March 1st of each year: providers must file data as of December 31st of the preceding year.

September 1st of each year: providers must file data as of June 30th of the same year.

Kindly complete the attached form and email it to Dave Denton at dustin.leslie@state.mn.us.

If you have questions, please contact Dana Wahlberg, State of Minnesota 911 Program Manager at dana.wahlberg@state.mn.us

Thank you in advance for helping our department gather this necessary data. Having complete and accurate data from all MN carriers will enhance our ability to evaluate our anticipated 911 fee income in order to make an informed decision on determining appropriate rates in the future.