

Local Agency and Regional Planning And Contracting for ARMER Participation

CREATE A PLAN

- ▲ Create a plan consistent with contracting entity's and the Statewide Radio Board's plans.
- ▲ Items that should be in the plan include:
 - Site additions
 - Channel additions
 - Equipment additions
 - Frequency plan
 - Subscriber radios
 - Talk groups
 - Prelim Fleet Map
 - PSAP Consoles
 - PSAP Logging
 - ATIA Data requirement
 - Contingency/backup
 - Connectivity
 - Alarm & monitoring
 - Training plan
 - Cut over plan
 - Schedule
 - Interop
 - System administration
 - Maintenance
 - Other local elements

GET THE PLAN APPROVED

- ▲ Submit the plan your contracting entity (see below) for review and approval for consistency with statewide and regional plans.
- ▲ When approved, submit the plan to Mn/DOT for ARMER impacts review and approval or referral to the SRB.
- ▲ See Standard 1.9a, Requesting and Configuring Participation, for more details.

KEEP THE PLAN UP TO DATE

- ▲ Changes to the ARMER system may affect other participants and must be reviewed for performance or cost impacts by system administrators.
- ▲ See Standard 1.8, Moves, Additions, and Changes, for more details.

CONTRACT FOR PARTICIPATION

- ▲ All regional radio boards will have an agreement with Mn/DOT.
- ▲ Each participant shall contract with an appropriate local or regional radio authority for participation in the ARMER system.
- ▲ Your appropriate radio contracting authority is usually your Regional Radio Board if you are a County, or your County if you are a city or operate within a county.
- ▲ All participants must be covered by a contractual agreement that provides direct or indirect (through a county or regional radio board) accountability for all technical and operational standards of Mn/DOT and the SRB.
- ▲ See Standard 1.9, Regional Development and Responsible Entity, for more details.

ASK QUESTIONS

- ▲ Please contact the Office of Electronic Communications at Mn/DOT if you have any questions about contracting for participation or local plan approval.
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