

Allied Radio Matrix for Emergency Response (ARMER) Standards, Protocols, Procedures

Document Section 1	Management of System	Status: Complete
State Standard Number	1.5.0	
Standard Title	Standard of Standards: The Development and Management of Regional Standards	
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Replaces Document Dated		
Date Revised		

1. Purpose or Objective

The purpose of this standard is to define the method by which all Regional Radio Boards (RRBs) will prepare, implement, and maintain regional standards. Adherence to this policy will maintain consistency among Statewide Emergency Communications Board (SECB) and Regional Radio Board (RRB) standards.

2. Technical Background

▪ Capabilities

Regional Radio Boards are able to develop standards for the governance of their regional systems. The standards developed by Regional Radio Boards cannot be in conflict with a Statewide Emergency Communications Board standard.

▪ Constraints

The Minnesota Department of Public Safety (DPS), Division of Emergency Communication Networks (DECN), will assign a number to the standard based on its purpose. The number assigned will correspond with similar standards already developed by the Statewide Emergency Communications Board, a Regional Radio Board, or the next available number within the applicable chapter.

The Regional Standards should relate to:

- Management of System
- Configuration and Allocation
- Interoperability Standards
- Maintenance
- System Access by Non-Governmental Organizations (NGOs)
- Board Financial Policies and Procedures
- Compliance and Conflict Resolution

3. Operational Context

The Statewide Emergency Communications Board is responsible for developing standards for all items listed above. As ARMER standards have been developed in greater Minnesota, the Statewide Emergency Communications Board recognized that each region had its own standard numbering method, which led to some confusion, when a metro area and central Minnesota standard with the same number were completely different policies. Regional standards shall follow the naming and numbering conventions as approved and published by the Statewide Emergency Communications Board.

While developing a regional standard, a Regional Radio Board may set more stringent criteria than a State Standard; however, a Regional Radio Board may not set less stringent criteria.

The Statewide Emergency Communications Board Operations and Technical Committee (OTC), at their discretion, may request a copy of the regional standard for review to ensure there is no conflict or concern with existing standards.

4. Recommended Protocol/ Standard

When developing a Regional standard, each Regional Radio Board should determine if an existing Statewide Emergency Communications Board standard is substantially similar to the standard the Region is considering to develop. If a substantially similar State standard exists, the Regional Radio Board shall adopt the State standard number for their Regional standard number.

The need for a Regional standard would arise when no published statewide standard relates directly to a Region's proposed standard.

5. Recommended Procedure:

1. The Regional Radio board will access the ARMER Standards Procedural Template, located at www.srb.state.mn.us.
2. The Regional Radio Board will determine if a substantially similar state standard exists by checking the Statewide Radio board standards at www.srb.state.mn.us.
3. The Regional Radio Board will contact DPS, DECN to have a number assigned.
4. The Regional Radio Board shall draft their standard following the standardized template and will include the name for the new standard.
5. The drafted standard will be brought before the appropriate Regional Radio Board for approval. DPS will be notified and kept apprised of the Regional Radio Board action of the standard.

6. Management:

The Department of Public Safety, Division of Emergency Communication Networks, manages the Statewide Emergency Communications Board standards and will be responsible for the numbering of all Regional

standards. To request a number and to report the status of a Regional standard, please contact the Statewide Interoperability Coordinator (SWIC) through the DECN.