REQUEST FOR AN ALTERNATE PROJECT

If a sub-grantee decides that it is not in the best interest of the jurisdiction to repair/restore a damaged public facility to its original condition, it can request to use the funds for work on other facilities, purchase of equipment, etc. The Regional Director may approve the project as an "Alternate Project." Approval, if granted, only covers the project(s) identified on this form. Federal funding for such projects will be limited to 90% of the federal share of the approved estimate of eligible costs.

All PWs for Alternate Projects must be reviewed for compliance with the National Environmental Policy Act (NEPA) and all other environmental laws and statutes.

Note: No work can begin until FEMA approval is received.

To insure that your application is processed in a timely manner, the following information is required:

Applicant Name__________________________________________

Disaster #    FEMA- DR -_____    PW #(s)__________________________

Sub-grantee Contact Name_____________________________________

Title________________________________________________________

Telephone_____________Cell_____________Fax_________________ 

Address_____________________________________________________

Alternate Project Location

Section:__________________________________________________________
Township:_______________________________________________________
Range:__________________________________________________________
County:__________________________________________________________

Enclose site map and area map with location of project site(s).

Enclose FIRM map with location of project site(s).

Scope of Work on Original PW:

Original PW Approved Amount: $____________ Federal Share $___________
Alternate Project Cost: $________________________ Federal Share $___________

Source of Funding over FEMA Grant:______________________________

Applicant Signature:________________________________Date:___________

Print Name and Title:______________________________________________

Applicant Telephone:______________________________________________

Governor’s Authorized Representative/ State Coordinating Officer:
________________________________________Date:___________________

Approved Amount: $________________________________ Federal Share $___________
**Proposed Alternate Project**

Alternate Project Description (enclose a plan or diagram and give a detailed description of the scope of work for the project):

Extraordinary Circumstances & Executive Orders

<table>
<thead>
<tr>
<th>Will your project involved or affect:</th>
<th>YES</th>
<th>NO</th>
<th>MAYBE</th>
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<tr>
<td>Public controversy?</td>
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<td>Existing poor environmental conditions?</td>
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<td>Threatened or endangered species or their habitat?</td>
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<td>Hazardous materials or waste?</td>
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<td>Any body of water, floodplain, wetland,</td>
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<td>or special status area?</td>
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<td>Health and safety issues?</td>
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<td>Consistency with other laws and regulations?</td>
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<td>Minority or low income peoples?</td>
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<td>Historic or archaeological resources?</td>
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Explain each “Yes” or “Maybe” answer (use a separate sheet, if necessary)
No Construction or Construction Limited to Existing Footprint or Established Rights of Way
(Please check any that apply)

_____ The project involves no construction activity.

_____ The project involves construction activity; however, all construction will take place indoors or within the footprint of the existing structure.

_____ The project involves the replacement of any facility that substantially conforms to pre-existing design, function, and location.

_____ The project involves acquisition, installation, or operations of utility and communication systems that use existing distribution systems of facilities, or currently used infrastructure rights-of-way.

_____ The project involves acquisitions, elevations, or relocation of structure.**

_____ The entire project will take place in a previously disturbed right-of-way.

If so, explain type of right-of-way (usage, fee simple, easement, etc.)

**Provide:
1) name & address of property owner;
2) type of property (i.e. residential, commercial);
3) original date of construction;
4) if the structure is over 50 years old, color photos (all sides) of each construction.

Construction Projects Outside of Existing Location or Established Rights-of-Way
(Please check any that apply)

_____ The project will improve an existing facility.

_____ The project site is in an existing developed area with substantially completed infrastructure.

_____ The entire project area will take place in a previously disturbed area.
**Environmental Issues**

The National Environmental Policy Act (NEPA) established a national environmental policy. It provides a legal framework for federal agencies to consider the effects of their proposed actions on a variety of environmental resources.

**All projects must be reviewed to ensure that there are no environmental issues.**

Emergency work is excluded, as is clearance of roads and construction of temporary bridges, demolition of unsafe structures, and reduction of immediate threats to the public.

**Important Actions to Remember**

When FEMA funds are involved in restoring a facility to its original condition (including mitigation measures), doing improvements, or doing an alternate project:

- Do not start any project without obtaining the proper permits. Complete the Minnesota Local/State/Federal Application Forms for Water/Wetland Projects (commonly known as the Joint Application Form). This application covers Minnesota Wetlands Conservation Act, MN DNR permit to work in public waters, PCA Clean Water Act Section 401 Certification, and Department of the Army Permit (33 CFR 325). This is especially important if the projects are in or adjacent to waterways and/or will involve digging in undisturbed ground.

- Provide a copy of the appropriate permit or letter indicating a permit is not required as soon as obtained. In some cases these permits must be provided to FEMA before your project will be approved.

- All state environmental requirements must also be met. By completing the Minnesota Local/State/Federal Application Forms for Water/Wetland Projects, you will be fulfilling state environmental requirements.

- Do not assume that if a similar project in another disaster was approved without providing a permit that you will not have to complete the Joint Application Form. It is **VERY IMPORTANT** that the Joint Application Form be completed or the proper contacts made and letters received indicating that a permit is not required.

- Any questions or concerns should be directed to the State Public Assistance Team while the Joint Field Office is open and after it is closed.