



Guide for Day Care Providers Located inside the 10 mile Emergency Planning Zone

Emergency Planning

In Minnesota, every daycare facility is required to have written policies that cover emergencies, accidents and injuries. If your daycare facility is located within the 10 mile EPZ of a nuclear power generating plant, your policies should also include a plan for what to do in case of an emergency at the plant.

Some basic items to consider:

- Enroll with your county's emergency notification system to receive alerts affecting your area.
- Keep parent or guardian emergency contact information up to date.
- Maintain an up to date phone list and/or email distribution list.
- Establish an evacuation plan to a location outside of the 10 mile Emergency Planning Zone (EPZ).
- Your evacuation plan should include how you will transport your children to your alternate location.
- Make sure parents are familiar with the emergency plan, including the alternate location, and what they need to do to pick up their children.
- Identify alternate routes to your evacuation point, in case road closures are put into effect.
- If your facility keeps a stock of Potassium Iodide (KI), ensure parents have agreed to let you administer it to their child. You can find sample parental agreement forms for this on the HSEM website listed below.

Emergency Classification Levels

There are four Emergency Classification Levels (ECLs) used by all nuclear generating plants in the United States. State and local officials use these ECL's to plan their emergency response.

Understanding these ECL's will help you determine what actions are needed to keep you and your children safe.

The classification levels drive the response actions taken based on the level of severity. An incident at a nuclear generating plant could begin at any of these Classification Levels.

Notification of an Unusual Event (NUE)

An NUE classification level is a condition which presents no threat to public safety. No official notifications will occur, and no emergency response is initiated.

Alert

While there is no immediate threat to public safety during an Alert classification level, local and state agencies will begin preparing for a response in case the situation escalates.

- If notified, you should review your closure procedures and prepare to close your facility, should the situation escalate.
- Monitor news media (TV and radio) for additional emergency information.

Site Area Emergency

At the Site Area Emergency classification level, while there is no immediate risk or danger to the public, precautionary protective measures will be implemented.

- When a Site Area Emergency is declared, you should close your facility and contact parents to come and get their children.
- Follow your emergency plan, just as you would for any other emergency closing.
- You should also be considering what you will do if an evacuation is ordered, or how you will shelter-in-place if unable to evacuate.
- If you have Potassium Iodide (KI), in your facility, locate your supply and your review the directions, but DO NOT administer KI at this point.

General Emergency

At the General Emergency classification level, conditions at the plant have escalated so that it threatens public safety. There will be a full activation of the Emergency Alert System, including the sounding of sirens, NOAA weather radio alerts, emergency messaging to newer cell phones as well as public safety announcements via TV and radio.

- When you hear the sirens, turn on your TV or radio and listen for further instructions.
- You will be told if you need to evacuate and if you need to take Potassium Iodide (KI).
- Do not delay your evacuation to locate or administer KI.
- In the event of an evacuation order, close your facility and go to your alternate location outside of the ten mile EPZ.
- Notify your parents to pick up their children at your relocation site.
- If you find you are unable to evacuate and have no other options, you can contact your county Emergency Operations Center.
- For more detailed evacuation instructions, consult the Planning Guide provided by Xcel Energy annually or go to the Xcel's website.
- Keep in mind that Reception Centers, are designed for the general public and won't have dedicated facilities/supplies for daycare children.

Some other useful resources in preparing your Nuclear Generating Plant Emergency plans include:

- The annual Emergency Planning Guide you receive from Xcel Energy
 - http://www.xcelenergy.com/Energy_Portfolio/Electricity/Safety/Nuclear_Safety_Preparedness

- The "Ready Monticello/Prairie Island App's for your IOS or Android smart phone keyword search *Ready Monti* or *Ready PI*. For both Android and IOS devices.
- Your local City or County Emergency Management office
- Dakota County emergency notification enrollment:
 - <http://www.mn-dcc.org/community-notification/>
- Goodhue County emergency notification enrollment:
 - <http://www.co.goodhue.mn.us/878/CodereD>
- Sherburne County emergency notification enrollment:
 - <https://www.co.sherburne.mn.us/county/codeRed.php>
- Wright County emergency notification enrollment:
 - <https://www.co.wright.mn.us/list.aspx>
- FEMA On line training IS-36 Multi Hazard Planning for Childcare
 - <https://training.fema.gov/is/courseoverview.aspx?code=is-36>
- The Minnesota Homeland Security and Emergency Management website:
 - <https://dps.mn.gov/divisions/hsem/radiological-emergency-preparedness/Pages/default.aspx>

This fact sheet is designed to augment planning for an emergency response to an incident at a nuclear generating plant; it does not supersede any plans, procedures or guidelines currently in use.