

# DAY 1 - TUESDAY, FEBRUARY 10

## ALL DAY TRAINING SESSIONS – SELECT ONE

### G191 EOC/ICS INTERFACE

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When an emergency or disaster affects your community it is essential that everyone responding understands the role of those around them. This course will show you how to improve communication and coordination between those in the Emergency Operations Center and people on-scene at Incident Command. As the incident becomes more complex you will need to ensure central coordination. Do you have standard operating procedures that will make for an efficient and effective response and recovery?

**Instructors:**

**Judd Freed, Ramsey County Emergency Manager**  
**Terry Stoltzman, Anoka County Emergency Manager**

### G288 LOCAL VOLUNTEER AND DONATIONS MANAGEMENT

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This course is designed to strengthen the abilities of local jurisdictions to successfully prepare for and handle volunteer and donations management issues that may arise. This training also provides information regarding the state's volunteer and donations management responsibilities, which are designed to help build relationships between government and non-government organizations. The course goal is to provide local emergency management personnel and voluntary agency representatives with the knowledge and skills necessary to develop and execute an effective volunteer and donations management program as well as develop a volunteer and donations management support annex.

**Instructors:**

**Drew Hasty, Continuity of Operations Coordinator, DEED**  
**Michelle Lakso, Emergency Planner, Health and Safety, DHS**  
**Dennis Walter, Volunteer Resource Coordinator, HSEM**

### G272 WARNING COORDINATION

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Every year the United States experiences severe weather. In order to reduce deaths, injuries, and property losses, emergency managers must work closely with the National Weather Service and the news media to provide effective warnings that can be received and understood by people at risk. This course is intended to help facilitate that process. The course includes lecture, discussion, case studies and exercises. Course topics include:

- The social dimensions of warning response
- Developing effective warning messages
- Developing an effective community warning process
- Working with the news media to create a weather warning partnership

**Instructors:**

**John Blood, Senior Planner – DisasterLAN/HSIN/Readiness, HSEM**  
**John Dooley, Warning Coordinator, HSEM**  
**Todd Krause, NWS Warning Coordinator**  
**Karma Kumlin-Diers, Ramsey County Emergency Management**

## PER 320 PERSONAL PROTECTIVE MEASURES FOR BIOLOGICAL EVENTS

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To provide students with the ability to identify biological threats, protect themselves from those threats, operate in and perform essential protective measures in a biological environment. This course provides students with practical knowledge concerning personal protection during a biological event by providing an overview of personal protective equipment (PPE) and includes an experiential learning activity practicing donning and doffing PPE Level C. There will also be a review of the different types of decontamination and another learning activity practicing technical decontamination.

The target audience is responders and receivers; individuals involved in the primary and secondary screening and inspection process at ports of entry such as airports, rail stations, seaports, etc. This course will be offered in Minnesota again.

**This course is sponsored by FEMA consortium partner, National Center for Biomedical Research and Training (NCBRT) at Louisiana State University (LSU). Students attending are asked to register for a FEMA Student ID (SID) number and bring it with them to class. Without this SID number, your application cannot be processed and you will not receive a FEMA course completion certificate for your records.**

**How do I obtain my FEMA Student Identification (SID) number? Step 1: To register, go to <https://cdp.dhs.gov/femasid> Step 2: Click on the "Register for a FEMA SID" box, or if you have forgotten your FEMA SID, go to "Forgot your FEMA SID"; Step 3: Follow the instructions and provide the necessary information to create your account; Step 4: You will receive an email with your SID number. You should save this number in a secure location. Bring this number with you to class to fill out the FEMA General Application form 119-25-1.**

## HALF-DAY SESSIONS

### PDS 242 EFFECTIVE COMMUNICATIONS

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This workshop is designed to address public speaking, dissemination of public information, communications during crisis situations, and how to deal effectively with the news media. This workshop's goal is to present valuable information beyond that covered in the independent study course. The intent is to provide each emergency manager with the basic skills that are needed to be successful in his/her position.

Upon completion of this course participants will be able to:

- Differentiate between the needs of print and electronic media
- Understand how to work with the news media in daily situations and during emergency circumstances
- Determine the appropriate message for each specific target audience
- Demonstrate communication skills, including the use of technology, to make an effective presentation

**Instructors:**

***Julie Anderson, DPS External Affairs Coordinator***

***Cathy Clark, HSEM Organizational Development & Training Branch Director***

## **SUCCESSFUL FOLLOWERSHIP**

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Many of the characteristics of good leadership are also found in highly effective followers. We serve as followers most of our organizational lives, even when we are also serving as leaders. Good followership is integral to good leadership and, ultimately, organizational success. This session makes the connection between effective leadership and effective followership. You will learn how to identify followership styles, the dimensions of followership, and how to lead upwards. The session looks at several case studies, providing the opportunity to reflect on the importance of the leader/follower relationship.

**Instructor:**

*Joseph Kelly, HSEM*

## **CONCURRENT BREAKOUT SESSIONS**

**8 - 9:30 A.M.**

### **HAZARD MITIGATION SUCCESS STORIES**

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The HSEM Hazard Mitigation team is exploring new ideas and projects to reduce the impact of disasters on the citizens of Minnesota. Following the floods of 2012, HSEM assisted Pine County in removing flood prone homes from flood hazard areas. In this breakout session, instructors will discuss the property acquisition program which is available statewide following a presidential disaster declaration.

Another available mitigation project is the community safe room. HSEM staff will share examples of successful projects that have provided a safe location for students and other at-risk members of the community to seek shelter during an extreme weather event.

**Presenters:**

*Jennifer Nelson, Minnesota State Hazard Mitigation Officer*

*Nycole Fry, State Hazard Mitigation Planner*

*Matti Gurney, State Hazard Mitigation Planner*

### **REP: TRAINING TECHNOLOGY And LESSONS LEARNED**

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The Minnesota Radiological Emergency Preparedness program is leading the way in the use of technology for training. In this breakout session, see how our first responders and others will benefit from our new REP app and training videos. You'll also learn how to effectively use QR codes and on-line training modules. In addition, we'll review the lessons learned from the command post and tactical staging area during the first Hostile Action Based REP exercise.

**Presenters:**

*Patrick McLaughlin, REP Administrator*

*Rob Hines, REP Training And Exercise*

*Coordinator Kerry Fenner, REP Hostile Action  
Based Planner*

## **IT TAKES TWO – PARTNERING FOR OUTREACH SUCCESS**

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Do you want to have an incredible turnout for your next preparedness open house? Really make a difference with your next campaign? This breakout session will feature tips and ideas that will engage your residents like never before. It will also demonstrate how partnerships can reduce the work and increase the effectiveness.

**Presenters:**

*Kyle Breffle, Sherburne County Emergency Services Director*

*Ken Halvorson, Big Lake Assistant Fire Chief*

*Charlie Stern, Captain, Big Lake Fire Department*

*Ken Jones, City of Rochester Emergency Management Director*

*Brenda Olmscheid, Blue Earth County Assistant Emergency Management Coordinator*

*Sandi Schnorenberg, Commander, Mankato Police Department*

## **FOCUS ON RECOVERY – ROAD CLASSIFICATIONS AND FEMA ELIGIBILITY**

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Following a natural disaster, it is important to understand the functional classification of damaged roadways and which state or federal programs might be available to assist with repairing eligible damages. This presentation will teach attendees how to determine the differences in functional road classifications and which programs are the best options for repair reimbursement

**Presenters:**

*Bill Hirte, State Public Assistance Engineer*

*Wayne Lamoreaux, State Public Assistance Engineer*

*Chris Nordeng, State Public Assistance Engineer*

*Ryan Smith, State Public Assistance Engineer*

## **CONCURRENT BREAKOUT SESSIONS**

**9:45 – 11:15 A.M.**

### **INTRODUCTION TO GRANTS MANAGEMENT – THE BASICS**

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This introductory course is designed for Emergency Managers who are new to working with grants. Learn basic grant requirements, how to avoid common pitfalls, and what resources are available to help throughout the course of your grant's life cycle. Grants Staff will allow time for general question and answer as a part of this course. *Please note:* E-Grants, HSEM's online grants management system, will not be covered.

**Presenters:**

*Grants Section Staff, HSEM*

### **FOCUS ON RECOVERY – SLOPE FAILURES AND GROUND COLLAPSES**

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In 2014, Minnesota recorded an unprecedented number of slope failures and ground collapses as a result of early and persistent storms. This presentation will define these conditions and discuss why they happen. Are they natural or the result of manmade activities? The instructor will also discuss potential solutions and disaster assistance program eligibility.

**Presenter:**

*Carrie Jennings, geologist, Minnesota Department of Natural Resources*

## **SCHOOL SAFETY: INCORPORATING SCHOOL CRISIS PLANS WITH COUNTY EOP'S**

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Since school districts are required by law to have crisis plans they must be well thought out and therefore do not need public safety officials to bother with coordination or preparedness efforts, right? How do schools receive information about community threats and hazards? What is the notification process if a chemical spill occurs in your community? The Minnesota School Safety Center (MnSSC) has worked with hundreds of school officials from across the state this year and has found the answers are across the board. Join us in this session for a discussion about school emergency plans, the assumptions we are making, and how we can, with a joint effort, narrow the gap.

**Presenters:**

*Mike Christianson, Safe School Assessment Coordinator, MnSSC*

*Randy Johnson, School Emergency Planning Coordinator, MnSSC*

*Gina Wieler, School Resource Officer Training Coordinator, MnSSC*

## **MINNESOTA'S NATIVE AMERICAN TRIBES ~ HISTORICAL & CULTURAL OVERVIEW**

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This presentation will introduce attendees to the 11 Native American Indian tribes in Minnesota. It will demonstrate how increased knowledge of the tribes and their relationship with the state benefits the emergency management profession. Those attending will learn the location of each tribal government and the cultural attributes of each tribe.

**Presenters:**

*Professor Tadd Johnson, Chair, Dept. of American Indian Studies, Univ. of Minn., Duluth*

*Dr. Ed Minnema, Asst. Professor, Dept. of American Indian Studies, Univ. of Minn., Duluth*

**11:15 – 12 P.M. EXHIBITOR SHOW AND VENDOR QUEST OPENS**

**12 NOON - LUNCH**

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## **CONCURRENT BREAKOUT SESSIONS**

**1 – 2:30 P.M.**

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**HAZARD MITIGATION SUCCESS STORIES (REPEAT)**

**REP: TRAINING TECHNOLOGY & LESSONS LEARNED (REPEAT)**

**IT TAKES TWO – PARTNERING FOR OUTREACH SUCCESS (REPEAT)**

**FOCUS ON RECOVERY – ROAD CLASSIFICATIONS AND FEMA ELIGIBILITY (REPEAT)**

## **CONCURRENT BREAKOUT SESSIONS**

**2:45 – 4:15 P.M.**

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**SCHOOL SAFETY: INCORPORATING SCHOOL CRISIS PLANS WITH COUNTY EOPs (REPEAT)**

**INTRODUCTION TO GRANTS MANAGEMENT – THE BASICS (REPEAT)**

**MINNESOTA'S NATIVE AMERICAN TRIBES ~ HISTORICAL & CULTURAL OVERVIEW (REPEAT)**

**FOCUS ON RECOVERY – Slope Failures (REPEAT)**

**4:15 – 4:45 P.M. EXHIBITOR SHOW AND VENDOR QUEST**

**5 P.M. REGIONAL MEETINGS - LOCATIONS WILL BE POSTED AT THE CONFERENCE**

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# DAY 2 - WEDNESDAY, FEBRUARY 11

## 8 A.M. GENERAL ADDRESSES

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*Mark Dayton, Governor, State of Minnesota*

*Mona Dohman, Commissioner, Minnesota Department of Public Safety*

*Director, Homeland Security and Emergency Management Division*

*Regional Administrator, FEMA Region V*

## 10 – 10:30 A.M. EXHIBITOR SHOW AND VENDOR QUEST

## 10:30 A.M. KEYNOTE ADDRESS – RAILWAY AND PIPELINE SAFETY PANEL DISCUSSION

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Significant progress is being made in Minnesota to effectively implement the new oil rail and pipeline safety legislation. A first-of-its-kind panel will provide information on what this legislation means to your community. Experts from HSEM, State Fire Marshal's Office of Pipeline Safety, Pollution Control Agency, Department of Transportation, Minnesota's Board of Firefighter Training and Education, and railroad operators will describe their agency's role and responsibility, what actions they have taken, and future milestones. The facilitator will then open the discussion to answer your specific questions.

## 12 NOON - LUNCH

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## CONCURRENT BREAKOUT SESSIONS

1 – 2:30 P.M.

### EXTERNAL AFFAIRS IN TIMES OF DISASTER

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Keeping federal, state and local elected officials, community leaders, and the media informed during disaster recovery is a key element to a smooth process. In this breakout session, Minnesota External Affairs Coordinator Julie Anderson teams up with FEMA and a congressional staff member to explain how the External Affairs Support Function works. This is a first-of-its-kind opportunity to interact with FEMA External Affairs and offer input on how to best prepare for the next time our federal partners are in Minnesota.

**Presenters:**

*Chuck Ackman, Outreach Director for U.S. Senator Amy Klobuchar*

*Julie Anderson, External Affairs Coordinator, DPS/HSEM*

*Cassie Ringsdorf, External Affairs Officer, FEMA*

### BRING OUT YOUR DEAD

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The medical examiner's office plays a key role in any emergency or disaster involving fatalities. See an overview of the role of the medical examiner. Learn more about the response capabilities of local, state and federal agencies and the grassroots level planning and preparedness needed to successfully handle multiple casualties.

**Presenter:**

*Shawn J. Wilson, Hennepin County Medical Examiner's Office Supervisor of Investigations*

## **UNDERSTANDING THE STATE DISASTER ASSISTANCE PROGRAM**

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In 2014, the Minnesota Legislature created the Disaster Assistance Contingency Account. Instructors will discuss the procedures necessary to become eligible to receive assistance under this state program, which is managed by HSEM.

Topics will include

- Local declarations
- Damage assessment requirements
- Differences between FEMA and state eligibility
- Time requirements
- Documenting of repairs
- Reimbursement requirements and procedures

**Presenters:**

*John Moore, Recovery and Mitigation Branch Director*

*Bill Hirte, State Public Assistance Engineer*

*Pam Ruble, Applicant Services Coordinator*

## **2015 IEMC EXERCISE – LESSONS LEARNED FROM STEVENS COUNTY**

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The first Integrated Emergency Management Course at the Emergency Management Training Center is in the history books. Elected officials, first responders, and emergency management professionals from Stevens County spent two days at the EMTC responding to a simulated oil train derailment. The IEMC provided an opportunity to put into practice the response outlined in the county's EOP. Learn from their experience and get ready to participate in your own IEMC.

**Presenters:**

*Glenn Elvecrog, IEMC Coordinator*

*Dona Greiner, Stevens County Emergency Manager*

## **HAVE YOU HEARD? LATEST ON TEXT-TO-911 & INNOVATIVE OUTREACH**

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Reaching out to all members of your community before, during and after an emergency will save lives. In this breakout session you will get the facts on progress toward implementing text-to-911 in Minnesota as well as the implications for our increasing deaf and hard of hearing population. You'll also see the innovative approach taken to teach preparedness to residents in assisted living and nursing homes, those taking English as a Second Language classes and Boy Scouts who make great readiness ambassadors.

**Presenters:**

*David Rosenthal, Deaf and Hard of Hearing Services Director*

*Ted Stamp, Independent Living Advocate*

*Tammy VanOverbeke, Lyon County Emergency Management Director*

*Dana Wahlberg, State 911 Program Coordinator*

## **EBOLA – LESSONS LEARNED FROM THE MINNESOTA EXPERIENCE**

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Key staff involved in the MDH Ebola planning and response activities will share lessons learned and provide crucial information that first responders should be aware of.

**Presenters:**

*Jane E. Braun, MS, CTR, MNCEM, Director of Emergency Preparedness, Minnesota Department of Health*

*Aaron DeVries, MD MPH, Medical Director, Infectious Disease Epidemiology, Prevention and Control*

*Kristen R. Ehresmann, R.N., M.P.H., Division Director of Infectious Disease Epidemiology, Prevention and Control*

## **ALERT AND WARNING - ENGLISH AND BEYOND**

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Learn how to turn a panicked public into an informed one by effectively using your mass notification system. In this breakout session you will get the first look at Minnesota's groundbreaking alert and warning project which provides translations to messages issued in English. Watch and listen as presenters show you, in real time, how to send a message that is immediately delivered into Spanish, Hmong and Somali. Counties across Minnesota are upgrading to the Integrated Public Alert and Warning System (IPAWS) and will be able to issue local alerts and warnings in 2015. Don't be left behind. Ensure everyone in your community receives the life safety messaging you are sending.

**Presenters:**

*John Dooley, HSEM Warning and Coordination Officer*

*Don Heppelmann, Twin Cities Public Television*

*Lillian McDonald, Executive Director, Emergency, Community, Health and Outreach (ECHO)*

*Lucy Swift, Twin Cities Public Television*

*Scott Williams, Ramsey County Director of Communications*

## **THE CHANGING LANDSCAPE OF DISASTER RESPONSE BY VETERINARY PROFESSIONALS**

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Learn how volunteer veterinarians could assist you during a disaster or emergency. The Minnesota Veterinary Medical Reserve Corps can provide a number of services. It has the only team of veterinarians and technicians who are certified radiation hazmat technicians in the United States. Coordinator Kathy Jorgensen will review a history of events leading up to the current status of animal disaster response including public health issues that often include companion animals and livestock. She will also discuss how social media can play a role in communications and response.

**Presenter:**

*Kathy Jorgensen, DVM, MPH, DACVPM, Coordinator, Minn. Veterinary Medical Reserve Corps*

## **DIRECTOR'S FORUM LISTENING SESSION**

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This *invitation-only* session is for the emergency management directors of counties, cities of the first class, Indian tribes, the University of Minnesota, and the Metropolitan Airports Commission who will provide input to the newly appointed HSEM Director that will benefit all Minnesotans in coming years. The new HSEM director will listen to the issues, concerns, and suggestions of our primary customers to help create a strategic framework that will be used to ensure HSEM is meeting the needs of emergency management professionals and the public.

*\*\*More information regarding attendance and registration will be sent in January. \*\**

**2:30 – 3 P.M. EXHIBITOR SHOW AND VENDOR QUEST**

# **CONCURRENT BREAKOUT SESSIONS**

**3 – 4:30 P.M.**

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## **BIG EVENTS, BIG IDEAS**

Minnesota hosted the 2014 Major League Baseball All-Star Game and is set to host the Super Bowl in 2018. These big events require extensive coordinated planning we can all learn from. Minneapolis Assistant Police Chief Matt Clark discusses his approach to providing for a safe, secure environment in which tens of thousands of people can enjoy a series of events leading up to, and including, the game.

**Presenter:**

***Matt Clark, Assistant Chief, Minneapolis Police Department***

**ALERT AND WARNING – ENGLISH AND BEYOND (REPEAT)**

**EXTERNAL AFFAIRS IN DISASTER (REPEAT)**

**UNDERSTANDING THE STATE DISASTER ASSISTANCE PROGRAM (REPEAT)**

**2015 IEMC EXERCISE – STEVENS COUNTY (REPEAT)**

**HAVE YOU HEARD? THE LATEST ON TEXT-TO-911 AND INNOVATIVE  
OUTREACH (REPEAT)**

**THE CHANGING LANDSCAPE OF DISASTER RESPONSE BY VETERINARY  
PROFESSIONALS (REPEAT)**

**EBOLA: LESSONS LEARNED FROM THE MINNESOTA EXPERIENCE  
(REPEAT)**

**BRING OUT YOUR DEAD (REPEAT)**

**5 P.M.**

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**REGIONAL MEETINGS -  
LOCATIONS WILL BE POSTED AT THE CONFERENCE**

**MNVOAD GENERAL MEMBERSHIP MEETING -  
LOCATION WILL BE POSTED AT THE CONFERENCE**

# **DAY 3 - THURSDAY, FEBRUARY, 12**

## **8 A.M. – 9A.M. AWARDS BREAKFAST**

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Emergency Management Training Certificates, HSEM Awards and HSEM Awards of Excellence

## **9:15 A.M. – 10 A.M. GENERAL ADDRESSES**

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*HSEM Director Introductions*

*MPCA Commissioner*

*MDH Update*

*AMEM Update*

*National Weather Service Updates*

## **10A.M. – 11:15A.M. KEYNOTE – KURT SCHWARTZ, MASSACHUSETTS UNDERSECRETARY FOR HOMELAND SECURITY & EMERGENCY MANAGEMENT**

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*The Boston Marathon Bombing: An Emergency Management Perspective*

Minnesota hosts many large, high-profile public events and is looking forward to the 2018 Super Bowl in Minneapolis. Director Schwartz will discuss the actions taken by the Massachusetts Emergency Management Agency (MEMA) during the Boston Marathon bombings in April 2013. Minnesota's emergency managers are very interested in the lessons MEMA learned from the bombings.

## ***DIRECTIONS TO EARLE BROWN HERITAGE CENTER***

### **FROM THE WEST**

I-94E to Shingle Creek Pkwy exit 34  
Turn left at stoplight onto Shingle Creek Pkwy  
Turn left onto Summit Dr. N (1 blk)  
Turn left onto Earle Brown Dr. (1 blk)

### **FROM THE EAST**

I-94W/I-694W to Shingle Creek Pkwy exit 34  
Turn right at stoplight onto Shingle Creek Pkwy  
Turn left onto Summit Dr. N (1 blk)  
Turn left onto Earle Brown Dr. (1 blk)

### **FROM THE SOUTH OR NORTH**

I-494 to I-94E or, I-35W N or S to I-94/I-694 W and follow the above directions

### ***POST CREDITS:***

Minnesota Board of Peace Officer Standards and Training (POST Board) continuing education credits approval is pending for this conference.