



## **Minnesota Professional Emergency Management Certification**

<b>Level</b>	<b>No.</b>	<b>Course Title</b>	<b>Hours</b>	<b>Completion Date</b>
<b>FEMA Independent Study</b>			<b>120.5</b>	
AWR	IS-1.a	Emergency Manager: An Orientation to the Position	6	
AWR	IS-10.a	Animals in Disasters: Module A, Awareness and Preparedness	3.5	
AWR	IS-29	Public Information Officer Awareness	2.5	
AWR	IS-56	Hazardous Materials Contingency Planning	1	
AWR	IS-100.b	Introduction to Incident Command System (or IS-100.HCb, .FDA, .FWa, .HE, .LEb, .PWb or .SCa)	3	
AWR	IS-120.a	An Introduction to Exercises	5	
PER	IS-130	Exercise Evaluation and Improvement Planning	5	
PER	IS-200.b	ICS for Single Resources and Initial Action Incidents (or IS-200.HCa)	3	
AWR	IS-230.c	Fundamentals of Emergency Management	6	
AWR	IS-235.b	Emergency Planning	10	
PER	IS-240.a	Leadership and Influence	5	
PER	IS-241.a	Decision Making and Problem Solving	8	
AWR	IS-242.a	Effective Communication	8	
PER	IS-244.b	Developing and Managing Volunteers	4	
PER	IS-247.a	Integrated Public Alert Warning System (IPAWS)	2	
AWR	IS-288	The Role of Voluntary Agencies in Emergency Management	10	
AWR	IS-366	Planning for the Needs of Children in Disasters	4	
AWR	IS-393.a	Introduction to Hazard Mitigation	10	
PER	IS-547.a	Introduction to Continuity of Operations (COOP)	2	
PER	IS-559	Local Damage Assessment	2	
PER	IS-632.a	Introduction to Debris Operations	2	

Level	No.	Course Title	Hours	Completion Date
AWR	IS-700.a	National Incident Management System (NIMS), An Introduction	3	
PER	IS-703.a	NIMS Resource Management	3.5	
PER	IS-775	Emergency Operations Center (EOC) Management and Operations	4	
AWR	IS-800.b	National Response Framework, An Introduction (or IS800 or IS800.a)	3	
AWR	IS-860.a	National Infrastructure Protection Plan (NIPP)	2	
PER	IS-921	Implementing Critical Infrastructure Protection Programs	3	
<b>Classroom</b>			<b>127</b>	
PER	PDS230/235	Principles of Emergency Management/Emergency Planning	4	
PER	PDS240	Leadership and Influence	8	
PER	PDS241	Decision Making and Problem Solving	4	
PER	PDS242	Effective Communication	8	
MGT	G191	Incident Command System/Emergency Operations Center (ICS/EOC) Interface	8	
MGT	G270.4	Recovery from Disaster, the Local Government Role	8	
PER	G272 <i>or</i>	Warning Coordination	10	
PER	G105	Integrated Public Alert and Warning System (IPAWS) <i>to be released</i>	TBD	
MGT	G288	Local Volunteer and Donations Management (prerequisite IS-288)	8	
PER	G358	Evacuation and Re-Entry Planning	12	
PER	G393	Mitigation for Emergency Managers	20	
PER	G556	FEMA Local Damage Assessment	12	
PER	G557	Rapid Needs Assessment	7	
MGT	G775	Emergency Operations Center EOC Management and Operations	18	

Level	No.	Course Title	Hours	Completion Date
<b>HSEM Classroom</b>			<b>24</b>	
HSEM	MN100	New Director's Workshop - An Orientation to the Position of Emergency Manager: Requirements, how to monitor weather, the declaration process, community mass care, etc.	8	
HSEM	MN200	Basic Emergency Manager How To's: How to read a law, optimize and organize your workload, respond to the media, work with county boards, city councils, and tribal councils and work with fire and police	8	
HSEM	MN300	EM Concepts and Plans: Understanding the Minnesota Emergency Operations Plan, HSEM State Strategy and Priorities, THIRA process, grants, city/county/state/ tribal/federal/military roles in a disaster, whole community concepts	8	
<b>HSEM Electives</b>				
AWR	IS-3	Radiological Emergency Management	10	
PER	G130 <i>or</i>	Exercise Evaluation	2	
PER	G146	Homeland Security Exercise and Evaluation Program	24	
MGT	G202	Debris Management Planning for State, Tribal, and Local Officials	16	
PER	G271	Hazardous Weather and Flooding Preparedness	20	
PER	G361	Flood Fight Operations	20	
PER	G386	Mass Fatalities Incident (plus optional exercise)	16	

**TOTAL Hours 271.5**



### **Emergency Response and Support Certificate**

<b>Level</b>	<b>No.</b>	<b>Course Title</b>	<b>Hours</b>	<b>Completion Date</b>
<b>FEMA Independent Study</b>			<b>95</b>	
AWR	IS-1.a	Emergency Manager: An Orientation to the Position	6	
AWR	IS-22	Are you Ready? An In-depth Guide to Citizen Preparedness	10	
AWR	IS-29	Public Information Officer Awareness	2.5	
AWR	IS-55.a	Household Hazardous Materials - A Guide for Citizens	4	
AWR	IS-100.b	Introduction to Incident Command System (or IS-100.HCb, .FDA, .FWa, .HE, .LEb, .PWb or .SCa)	3	
AWR	IS-120.a	An Introduction to Exercises	5	
PER	IS-200.b	ICS for Single Resources and Initial Action Incidents (or IS-200.HCa)	3	
AWR	IS-230.c	Fundamentals of Emergency Management	6	
AWR	IS-235.b	Emergency Planning	10	
PER	IS-241.a	Decision Making and Problem Solving	8	
AWR	IS-242.a	Effective Communication	8	
PER	IS-247.a	Integrated Public Alert Warning System (IPAWS)	2	
AWR	IS-288	The Role of Voluntary Agencies in Emergency Management	10	
PER	IS-547.a	Introduction to Continuity of Operations (COOP)	2	
PER	IS-559	Local Damage Assessment	2	
AWR	IS-700.a	National Incident Management System (NIMS), An Introduction	3	
PER	IS-703.a	NIMS Resource Management <i>APS Elective</i>	3.5	
PER	IS-775	Emergency Operations Center (EOC) Management and Operations	4	
AWR	IS-800.b	National Response Framework, An Introduction (or IS800 or IS800.a)	3	

Level	No.	Course Title	Hours	Completion Date
<b>Classroom</b>			<b>58</b>	
PER	PDS230/235	Principles of Emergency Management/Emergency Planning	4	
PER	PDS242	Effective Communication	4	
MGT	G191	Incident Command System/Emergency Operations Center (ICS/EOC) Interface	8	
PER	G249	Managing People in a Disaster, a Local Perspective	20	
PER	G272 <i>or</i>	Warning Coordination <i>APS Elective</i>	10	
PER	G105	Integrated Public Alert and Warning System (IPAWS) <i>to be released</i>	TBD	
PER	G556 <i>or</i>	FEMA Local Damage Assessment	12	
PER	G358	Evacuation and Re-Entry Planning	12	
<b>HSEM Classroom</b>			<b>20</b>	
HSEM	MN200	Basic Emergency Manager How To's: How to read a law, optimize and organize your workload, respond to the media, work with county boards, city councils, and tribal councils and work with fire and police	8	
HSEM	MN300	EM Concepts and Plans: Understanding the Minnesota Emergency Operations Plan, HSEM State Strategy and Priorities, THIRA Process, Grants, City/County/State/ Tribal/Federal/Military Roles in a Disaster, Whole Community Concepts	8	
HSEM	MN400	The Role of State Agency and Response and Support Personnel in a Disaster: Assisting your Emergency Manager, Working in the SEOC/EOC	4	

**TOTAL Hours      173**



***Elected / Appointed Officials, Certificate***

<b>Level</b>	<b>No.</b>	<b>Course Title</b>	<b>Hours</b>	<b>Completion Date</b>
<b>FEMA Independent Study</b>			<b>36.5</b>	
AWR	IS-1.a	Emergency Manager: An Orientation to the Position	6	
AWR	IS-29	Public Information Officer Awareness	2.5	
AWR	IS-100.b	Introduction to Incident Command System (or IS-100.HCb, .FDA, .FWa, .HE, .LEb, .PWb or .SCa)	3	
PER	IS-200.b	ICS for Single Resources and Initial Action Incidents (or IS-200.HCa)	3	
AWR	IS-230.c	Fundamentals of Emergency Management	6	
PER	IS-271.a	Anticipating Hazardous Weather and Community Risk	9	
AWR	IS-700.a	National Incident Management System (NIMS), An Introduction	3	
PER	IS-775	Emergency Operations Center (EOC) Management and Operations	4	
<b>Classroom</b>			<b>24</b>	
MGT	G191	Incident Command System/Emergency Operations Center (ICS/EOC) Interface	8	
MGT	G270.4	Recovery from Disaster, the Local Government Role	8	
PER	G351	Who's in Charge Here? Exercising Leadership in an Emergency or Disaster	6	
MGT	G402	Incident Command System (ICS) Overview for Executives and Senior Officials	2	

Level	No.	Course Title	Hours	Completion Date
<b>HSEM Classroom</b>			<b>12</b>	
HSEM		A Government Official's Role in a Disaster: The Declaration Process, Community Mass Care, Working With Your Emergency Manager, etc.	4	
HSEM		EM Concepts, Plans, Strategies, Roles: Understanding the Minnesota Emergency Operations Plan; HSEM State Strategy and Priorities; THIRA Process; Grants; City/County/State/Tribal Federal/Military Roles in a Disaster; Whole Community	8	
<b>TOTAL Hours</b>			<b>72.5</b>	