



## **Minnesota Emergency Management Director's Qualification Curriculum**

<b>Level</b>	<b>No.</b>	<b>Course Title</b>	<b>Hours</b>	<b>Completion Date</b>
<b>FEMA Independent Study</b>			<b>118.5</b>	
AWR	IS-1.a	Emergency Manager: An Orientation to the Position	6	
AWR	IS-10.a	Animals in Disasters: Awareness and Preparedness	3.5	
AWR	IS-29	Public Information Officer Awareness	2.5	
AWR	IS-56	Hazardous Materials Contingency Planning	1	
AWR	IS-100.b	Introduction to Incident Command System (ICS 100 or other ICS 100 courses)	3	
AWR	IS-120.a	An Introduction to Exercises	5	
PER	IS-130	Exercise Evaluation and Improvement Planning	5	
PER	IS-200.b	ICS for Single Resources and Initial Action Incidents (or IS-200.HCa)	3	
AWR	IS-230.d	Fundamentals of Emergency Management	6	
AWR	IS-235.b	Emergency Planning	10	
PER	IS-240.a	Leadership and Influence	5	
PER	IS-241.a	Decision Making and Problem Solving	6	
AWR	IS-242.a	Effective Communication	8	
PER	IS-244.b	Developing and Managing Volunteers	4	
PER	IS-247.a	Integrated Public Alert Warning System (IPAWS)	2	
AWR	IS-288	The Role of Voluntary Agencies in Emergency Management	10	
AWR	IS-366	Planning for the Needs of Children in Disasters	4	
AWR	IS-393.a	Introduction to Hazard Mitigation	10	
PER	IS-547.a	Introduction to Continuity of Operations (COOP)	2	
PER	IS-559	Local Damage Assessment	2	
PER	IS-632.a	Introduction to Debris Operations	2	
AWR	IS-700.a	National Incident Management System (NIMS), An Introduction	3	

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PER	IS-703.a	NIMS Resource Management	3.5	
PER	IS-775	Emergency Operations Center (EOC) Management and Operations	4	
AWR	IS-800.b	National Response Framework, An Introduction (or IS800 or IS800.a)	3	
AWR	IS-860.b	National Infrastructure Protection Plan (NIPP)	2	
PER	IS-921.a	Implementing Critical Infrastructure Protection Programs	3	
<b>Classroom</b>			<b>121</b>	
PER	PDS230/235	Principles of Emergency Management/Emergency Planning	4	
PER	PDS240	Leadership and Influence	8	
PER	PDS241	Decision Making and Problem Solving	4	
PER	PDS242	Effective Communication	4	
MGT	G191	Incident Command System/Emergency Operations Center (ICS/EOC) Interface	8	
MGT	G270.4	Recovery from Disaster, the Local Government Role	8	
PER	G272	Warning Coordination	8	
MGT	G288	Local Volunteer and Donations Management (prerequisite IS-288)	8	
PER	G358	Evacuation and Re-Entry Planning	12	
PER	G393	Mitigation for Emergency Managers	20	
PER	G556	FEMA Local Damage Assessment	12	
PER	G557	Rapid Needs Assessment/Local Incident Size-Up and Command	7	
MGT	G775	Emergency Operations Center EOC Management and Operations	18	

Level	No.	Course Title	Hours	Completion Date
<b>HSEM Classroom</b>			<b>26</b>	
T	MN100	New Director's Workshop - An Orientation to the Position of Emergency Manager: Requirements, how to monitor weather, the declaration process, community mass care, etc.	14	
HSEM	MN200	Basic Emergency Manager How To's: How to read a law, optimize and organize your workload, respond to the media, work with county boards, city councils, and tribal councils and work with fire and police	8	
HSEM	MN300	EM Concepts and Plans: Understanding the Minnesota Emergency Operations Plan, HSEM State Strategy and Priorities, THIRA process, grants, city/county/state/ tribal/federal/military roles in a disaster, whole community concepts	4	
<b>EM Director's Curriculum - TOTAL HOURS =</b>			<b>265.5</b>	
<b>HSEM Continuing Education Recommended Courses - NOT REQUIRED COURSES</b>				
AWR	IS-3	Radiological Emergency Management	10	
PER	G130 <i>or</i>	Exercise Evaluation	2	
PER	G146	Homeland Security Exercise and Evaluation Program	24	
MGT	G202	Debris Management Planning for State, Tribal, and Local Officials	16	
PER	G271	Hazardous Weather and Flooding Preparedness	20	
PER	G290	Basic Public Information Officer	12	
PER	G361	Flood Fight Operations	20	
PER	G386	Mass Fatalities Incident (plus optional exercise)	16	