



**Minnesota Emergency Management Certification**  
**2016 Training Curriculum Requirements**  
**(150.5 Total Hours)**

**FEMA Independent Study**

No.	Course Title	Hours	Completion Date
IS-1.a	Emergency Manager: An Orientation to the Position	6	
IS-15B	Special Events Contingency Planning for Public Safety Agencies	4	
IS-29	Public Information Officer Awareness	2.5	
IS-56	Hazardous Materials Contingency Planning	1	
IS-100.b	Introduction to Incident Command System	3	
IS-120.a	An Introduction to Exercises	5	
IS-130	Exercise Evaluation and Improvement Planning	5	
IS-200.b	ICS for Single Resources and Initial Action Incidents	3	
IS-230.d	Fundamentals of Emergency Management	6	
IS-235.b	Emergency Planning	10	
IS-240.b	Leadership and Influence	3.5	
IS-241.b	Decision Making and Problem Solving	2	
IS-242.b	Effective Communication	8	
IS-244.b	Developing and Managing Volunteers	4	
IS-247.a	Integrated Public Alert Warning System (IPAWS)	2	
IS-271.a	Anticipating Hazardous Weather & Community Risk	9	
IS-393.a	Introduction to Hazard Mitigation	10	
IS-546.a	Continuity of Operations Awareness Course	1	
IS-559	Local Damage Assessment	2	
IS-632.a	Introduction to Debris Operations	2	
IS-634	Introduction to FEMA's Public Assistance Program	4	
IS-700.a	National Incident Management System (NIMS), An Introduction	3	
IS-703.a	NIMS Resource Management	3.5	
IS-775	Emergency Operations Center (EOC) Management and Operations	4	
IS-800.b	National Response Framework, An Introduction	3	
<b>Total FEMA Independent Study Hours</b>		<b>106.5</b>	

Note: Independent Study (IS) courses with multiple versions (example: IS-100, 100.a, 100.b) are equivalent.

## Classroom Courses offered by HSEM and FEMA

No.	Course Title	Hours	Completion Date
PDS230/ 235	Principles of Emergency Management / Emergency Planning (*Prereq. IS-230.d Fundamentals of Emergency Management and IS-235.b Emergency Planning)	4	
PDS240	Leadership and Influence (*Prereq. IS-240.b Leadership and Influence)	8	
PDS241	Decision Making and Problem Solving (*Prereq. IS-241.b Decision Making and Problem Solving)	4	
PDS242	Effective Communication (*Prereq. IS-242.b Effective Communication)	4	
G191	Incident Command System/Emergency Operations Center (ICS/EOC) Interface	8	
G270.4	Recovery from Disaster, the Local Government Role	8	
DQC950 Any Version	Emergency Management Orientation — The Role of the Emergency Manager in Minnesota (HSEM programs overview, MDO, Chapter 12, 12a, 12b, Stafford Act Disaster Declarations response and recovery)	8	
<b>Total Classroom Course Hours</b>		<b>44</b>	

This curriculum identifies the required coursework for the Minnesota Emergency Management Certificate Program effective January 1, 2016. When a student has completed all the required independent study courses and any FEMA direct delivery courses they must download a transcript from FEMA and upload it into the HSEM Learning Management System. Students are responsible for tracking the status of classes completed and notify HSEM when all coursework for certification is completed.