



**MINNESOTA STATE PATROL TROOPER  
Trooper Trainee 1  
Law Enforcement Training Opportunity (LETO) Program**

Salary Range  
\$26.24-\$34.63/hour  
\$54,789-\$72,307/year

**Applications will be accepted January 14th until  
11:59 p.m. on February 15<sup>th</sup>, 2019**

An Equal Opportunity Employer

**Trooper Application Process 2019**

Applications to establish an eligibility list for the position of Minnesota State Patrol Trooper Trainee 1 (LETO) will be accepted from January 14th until 11:59 p.m. on February 15th, 2019 at [www.mntrooper.com](http://www.mntrooper.com). This position leads to appointment as a State Patrol Trooper. The LETO Program is designed for applicants who have a 2 or 4 year degree in any discipline and want to become State Troopers. To qualify, the applicant must possess an associate's or bachelor's degree in any discipline from a regionally accredited institution or can provide documentation of earned associate's or bachelor's degree in any discipline from a regionally accredited institution by May 31, 2019. Verify your school's accreditation by visiting [U.S. Department of Education](http://www.ed.gov) or with the registrar's office at your school.

The Minnesota State Patrol will provide LETO applicants with the educational requirements necessary to take the Minnesota Peace Officer Standards and Training (POST) exam, required to become a licensed peace officer. The POST certification training will begin the week of July 1st, 2019. POST certification training will take place at the Rasmussen Campus at 3500 Federal Drive, Eagan, MN 55122 and is followed by the State Patrol Training Academy. Applicants must pass the POST exam to be eligible for employment. The number of positions available is dependent upon funding. If you experience problems submitting your online application, please email [patrol.applicant@state.mn.us](mailto:patrol.applicant@state.mn.us)

The MSP is An Equal Opportunity Employer. In the selection process, preference will be given to protected group applicants, veterans, individuals who are fluent in Chinese, Mandarin, Spanish, Hmong, Russian, Vietnamese, Somali, or American Sign Language (ASL) and/or those who possess a Bachelor's Degree or higher. Current and former Minnesota State Patrol employees as well as those who have successfully completed the Minnesota State Patrol Internship Program, Minnesota State Patrol Summer Academy, or Minnesota State Patrol Explorer Post (at least one full explorer season) AND are in good standing will also receive preference in the hiring process.

## Duties of a State Patrol Trooper

- Patrol state highways, promote safety, direct traffic, and investigate crashes.
- Enforce traffic laws, arrest offenders, and appear as a court witness.
- Provide routine and emergency assistance to the motoring public, including administering first aid to the injured.
- Cooperate with other law enforcement agencies in the pursuit and apprehension of violators of criminal laws.
- Uphold the MSP core values of Respect, Integrity, Courage, Honor and Excellence.
- Uphold the Mission Statement of the State Patrol to protect and serve, provide support, and provide for the state.
- Uphold the MSP Vision – The MSP is a progressive law enforcement agency providing superior service to Minnesota’s residents, visitors, and allied agency. The MSP strives for excellence in all that they do through the development of forward thinking leadership, technology, innovation and a quality workforce.

State Patrol Troopers generally work either an eight or ten hour day, 40 hours per week, including Saturdays, Sundays, nights, and holidays as required.

## Minimum Qualifications for Application

As required by POST and the MSP, the applicant must meet the minimum selection standards for hiring as set forth in Minnesota Rules 6700.0700 to be eligible for the position of State Patrol Trooper. For information about Minnesota peace officer licensing, contact the POST Board at 651-643-3060 or [www.dps.mn.gov](http://www.dps.mn.gov).

The applicant must:

1. Not have been convicted of a felony in Minnesota or in any other state or federal jurisdiction which would have been a felony if committed in Minnesota.
2. Not have been convicted of theft or any other crime listed in Minnesota Rule 6700.0700.
3. Be 21 years of age by May 5th, 2020.
4. Be a citizen of the United States by May 7th, 2019.
5. Possess a valid Minnesota driver’s license or be eligible to obtain one by March 5th, 6th or 7th, 2019 (PT test date).
6. Possess an associate’s or bachelor’s degree in any discipline from a regionally accredited institution or can provide documentation of earned associate’s or bachelor’s degree in any discipline from a regionally accredited institution by May 31st, 2019. Verify accreditation at [U.S Department of Education](http://U.S Department of Education) or with your registrar's office at your school.
7. Sign a written agreement with the Minnesota State Patrol when a final offer of employment is accepted committing to work for a minimum of two years.

## Disqualification Criteria

Please review the following information carefully. You must meet the minimum selection standards before being appointed to a peace officer position under [6700.0700](#).

Conviction under the following Minnesota Statutes (including juvenile convictions tried as an adult) will make you ineligible for licensing by the Minnesota P.O.S.T Board or ineligible under the MSP selection standards. License eligibility is mandatory for this position.

No applicant may be appointed to the position of State Trooper who has been convicted of:

1. A felony in Minnesota or any other state or federal jurisdiction.
2. Assault in the Fifth Degree under Minnesota Statute §[609.224](#) or relevant statute in any other state or federal jurisdiction.
3. Domestic Assault in the Fifth Degree under Minnesota Statute §[609.2242](#)
4. Crimes listed under Minnesota Statutes §[609.23](#), [609.231](#), [609.2325](#), [609.233](#), [609.2335](#), [609.234](#), (Mistreatment, Crimes Against Vulnerable Adults and Related Statutes).
5. Prostitution related acts under Minnesota Statutes §[609.322](#), [609.324](#).
6. Presenting False Claims to a Public Officer or Body under Minnesota Statute §[609.465](#).
7. Medical Assistance Fraud under Minnesota Statute §[609.466](#).
8. Theft under Minnesota Statute §[609.52](#) (any dollar amount).
9. Disorderly Conduct as a caregiver under Minnesota Statute §[609.72, Subd 3](#).
10. The applicant must not be required to register as a predatory offender under Minnesota Statutes §[243.166](#) or §[243.167](#).
11. Under any state or federal narcotics or controlled substance law irrespective of any proceeding under Minnesota Statute §[152.18](#) (discharge or dismissal hearing) or other similar law of another state or federal law; or of any crimes listed in this item in another state or federal jurisdiction, or under a local ordinance that would be a conviction if committed in Minnesota.
12. Possession of burglary or theft tools under Minnesota Statute §[609.59](#).
13. A crime for which the penalty was enhanced under Minnesota Statute §[626.5531](#) (Bias Motivated).
14. Any Obstruction of the Legal Process, Arrest, or Firefighting under Minnesota Statute §[609.50](#) within the previous 60 months.

15. Leaving the Scene of an Accident within the previous 60 months.\*
16. Any No-Insurance conviction under Minnesota Statutes §[169.792](#) or §[65B.48](#) within the previous 12 months or two convictions within 60 months; or having a driver's license suspended twice for No Insurance within the previous 60 months.\*
17. A Driver's License Suspension, Revocation, Cancellation or Withdrawal for No-Proof of Insurance twice within the previous 60 months.\*
18. Driver's License Revocation under implied consent laws within the last 60 months.\*
19. Misdemeanor or Gross Misdemeanor Driving Under the Influence, Careless or Reckless Driving within the last 60 months.\*
20. Two traffic violations within the previous 12 months, three within the previous 36 months or four or more within the previous 60 months.\* This includes: continued for dismissal and Dimler violations.
21. Driving after Suspension, Revocation, Cancellation or Withdrawal in the previous 60 months.\*
22. Evidence that the applicant has failed to disclose, misinterpreted or falsified any information to the department.

**\*The date used to determine the time period for disqualification for previous offenses is January 14<sup>th</sup>, 2019.**

### **Selection Process**

The selection process consists of an online personality assessment, physical readiness test (2000 meter row), oral board interview, background investigation, medical examination, and psychological evaluation.

### **Online Personality Assessment**

After you complete the online application, you will be provided with directions on how to complete the online personality assessment. You will complete two assessments. These assessments are not timed but please allow for approximately 20-25 minutes of un-interrupted time to complete. You will not be allowed to close the unfinished test and come back to it later.

You will be notified of your results within 7 business days. If you successfully complete the written exam and are recommended to continue in the process, you will be provided with instructions on how to sign up for the physical fitness test.

## Physical Readiness Test

The purpose of the physical readiness test is to determine if the applicant is physically able to safely participate in the training conducted at the Training Academy and perform the duties of a Minnesota State Patrol Trooper.

Only applicants that have successfully passed the online personality assessment will be allowed to continue on and participate in the physical readiness test. After successful completion of the online personal assessment, applicants will be given instructions on how to select the physical readiness testing date on March 5th, 6th, or 7th, 2019.

Testing will take place at Camp Ripley, Little Falls, MN. Wear clothing appropriate for physical fitness testing and bring water.

Applicants must bring a current state-issued driver's license to the physical fitness testing site on March 5th, 6th or 7th, 2019. We will accept an expired driver's license as long as it has been renewed and you provide your renewal paperwork (yellow papers). Photocopies will not be accepted.

The application process is very competitive. Testing is conducted on the Concept 2 Rower at the 60 percentile according to a person's age, gender and weight. Applicants must row 2000 meters, scoring at or above the minimum 60 percentile on their test in order to continue in the application process. The 2000 meter test takes place at the **level 5** or damper setting 5 on the flywheel. Those that do not pass the entrance physical readiness test on the Concept 2 Rower at the minimum requirement will not continue with the hiring process for the Minnesota State Patrol.

[Click here](#) for the Concept2 Rower Demo.

[Click here](#) to determine the maximum amount of time you will have to successfully pass the physical readiness test.

## Interview Board

Applicants who successfully complete the physical readiness test will immediately proceed to an interview board. Applicants will be allotted time and access to shower facilities prior to going into their interview if needed. Applicants must change into business professional for the interview portion.

## Background Investigation

An extensive background investigation will be conducted on selected applicants who pass the interview board. The background investigation materials will be emailed to applicants once they have successfully passed the Online Personality Assessment. It will be the applicant's responsibility to print and complete it in its entirety. The completed background packet will be submitted after the successful completion of the applicant's oral board interview. You may also download the background investigation material from our website at [www.mntrooper.com](http://www.mntrooper.com) under Trooper Careers.

## **Medical Examination and Psychological Evaluation**

Applicants who receive a conditional offer of employment or are listed as an alternate will be required to pass a psychological evaluation and medical examination before receiving a final offer of employment.

The purpose of the medical examination is to detect any physical condition that might adversely affect the applicant's ability to perform the duties of a State Patrol Trooper. Applicants with questions regarding possible disqualifying physical conditions should contact the Application Coordinator at [patrol.applicant@state.mn.us](mailto:patrol.applicant@state.mn.us) or by telephone at 651-757-1902 or 651-757-1900.

As part of the medical evaluation, vision will be tested. The State Patrol visual acuity requirements are 20-100 uncorrected, correctable to 20-20 with glasses, hard contacts or soft contacts. If an applicant tests with uncorrected vision in excess of 20-100 they then must use soft contacts with vision correctable to 20-20. Individuals must have worn soft contacts a minimum of six months. Written verification from the applicant's optometrist must be provided at the time of the medical examination. Color blindness and peripheral vision will also be evaluated; applicants must pass these evaluations. Any applicant having vision correction surgery must have had surgery a minimum of six months prior to the medical examination, and must provide written medical verification and documentation at the time of the examination that no complications exist.

Hearing assessment by an Audiogram is required as part of the medical evaluation. Any applicants requiring or using hearing aids will need to bring in documentation from a licensed audiologist showing corrected hearing meets requirements of: not have more than a 35db loss in either ear when averaging the loss at 500, 1000, 2000 and 3000hz.

A licensed psychologist will conduct the psychological evaluation. The purpose of this evaluation is to determine whether any condition exists that might adversely affect the applicant's ability to perform the duties of a Minnesota State Patrol Trooper.

## **Placement**

When you apply, you will list the district that you would like to work in. In most cases, when you receive your official offer of employment, you will choose from the available district and station assignments. The Minnesota State Patrol will consider an applicant's preferences along with agency needs.

## **LETO Program**

LETO Program consists of an academic learning environment combined with a physical skills training program. Candidates will be required to pass all these areas prior to the completion of the school. LETO training will take place at the Rasmussen Campus at 3500 Federal Drive, Eagan, MN 55122. Additional information about this training site can be found at: [www.rasmussen.edu](http://www.rasmussen.edu)

An applicant who accepts a final offer of employment with the MSP and participate in the LETO program shall be required to sign a two year written agreement. This agreement requires a two year work commitment with the MSP. While participating in the LETO portion of the program, candidates are not compensated for meals and lodging, but are paid an hourly wage.

## Training Academy

The State Patrol Training Academy will take place at Camp Ripley military base located at 15000 State Highway 115, Little Falls, Minnesota 56345 from Sunday night through Friday evening, during the residential portion of their training. Candidates will be furnished meals and lodging while attending training at Camp Ripley. Candidates are required to pass all areas of training.

## Compensation

Tuition for successful candidate's attendance at the Law Enforcement and Criminal Justice Education Center where LETO is held will be paid for by the Minnesota State Patrol. Trooper Trainees will be paid 80% of the base salary of a State Trooper (based on step 1 of the Trooper salary range). Tuition for successful candidate's attendance at the subsequent Training Academy will be paid for by the Minnesota State Patrol. Trooper Trainees will be paid 100% of the base salary of a State Trooper (based on step 1 of the Trooper salary range) during the Trooper Training Academy. Upon completion of training and appointment as State Patrol Trooper, Probationary Troopers will receive Trooper base pay of \$54,789/year or \$26.24/hr. (plus any applicable contract adjustments). Employees hired into the Trooper classification shall serve a minimum of 12 weeks field training and a probationary period of 12 months.

## Proposed Timetable for the Minnesota State Patrol Trooper Selection Process

<b>Applications Open</b>	<b>January 14 – February 15, 2019</b>
Online Personal Assessment	January 14 - February 20, 2019
<b>Physical Fitness Testing</b>	<b>March 5-7, 2019</b>
Interview Boards	March 5-7, 2019
<b>Conditional Offers Made</b>	<b>March 14, 2019</b>
Background Investigations	March 20 – May 14, 2019
<b>Medical Exams and Psychological Evaluations</b>	<b>May 23 – June 7, 2019</b>
Final Offers/Placement	June 13, 2019
<b>Fingerprinting and Orientation</b>	<b>June 26, 2019</b>
LETO Training	July 1– December 13, 2019
<b>Trooper Training Academy</b>	<b>January 6 – May 5, 2020</b>

All questions should be directed to the Application Coordinator at the Minnesota State Patrol Training & Development Section: [Patrol.Applicant@state.mn.us](mailto:Patrol.Applicant@state.mn.us), (651) 757-1902 or (651) 757-1900