

Minnesota Department of Public Safety
Office of Justice Programs (OJP), Crime Victim Services
445 Minnesota Street, Suite 2300
St. Paul, Minnesota 55101-1515
1-888-622-8799

Request for Proposals
Direct Services to Crime Victims
Due May 5, 2016

Description

Purpose

The purpose of this Request for Proposals (RFP) is to solicit applications for funding to provide direct services to crime victims in Minnesota and assist victims who have difficulty accessing services or may not know services exist. Applicants are encouraged to think broadly about various locations from which advocacy may be provided to reach more crime victims, such as: homeless shelters, family justice centers, juvenile justice agencies or detention centers serving criminal justice involved youth, college or university sexual and domestic violence centers, law enforcement offices, etc.

Grant Term

Applicants may apply for the 12-month grant period of October 1, 2016 to September 30, 2017. It is anticipated successful applicants may apply for renewal applications in the subsequent 3-4 years until the next competitive grant process.

Application Deadline

Applications must be submitted using the web-based E-grants system by **4:00 p.m. on Thursday, May 5, 2016**. Plan to submit the application well before the deadline so any technical problems can be addressed. No paper submissions will be accepted. E-grants will not accept applications after 4:00 p.m.

Eligible Applicants

Public and private non-profit entities including state and local government, and community-based organizations are eligible to apply. These funds are NOT intended for new start-up organizations. Applicants' eligibility is based on their ability to provide services as defined in the *OJP Program Standards*. (See "Program Activities" section below.)

Non-profits: Federal 501(c)3 tax exempt status is not required. To be eligible, an applicant must be legally incorporated as a non-profit in Minnesota and possess state and federal identification numbers. Community-based groups that are not yet incorporated are eligible to apply if using fiscal agents with non-profit status.

County & City Attorney Offices: These entities should apply under a separate RFP to be released late March 2016, for general crime funding to support victim/witness advocates in county attorney and city attorney offices. This RFP is not applicable.

Native American Tribal Governments: Tribal governments should apply under the Tribal Government specific RFP to be released late March 2016, for their victim services programming due to differences in federal fund requirements. This RFP is not applicable.

Funds Available

Approximately \$45 million is available in state and Federal funding to address direct service needs of crime victims. Grant awards will cover a broad range of funding levels. A significant portion of the awarded funds will be U.S. Dept. of Justice, Victims of Crime Act (VOCA) funding which has specific requirements outlined further in this RFP.

Match Requirements

Applicants must provide a matching amount that is 20% of the request amount. For example, a \$50,000 request would need to provide a \$10,000 match (\$50,000 X .20). Match may be in the form of cash (hard match) or in-kind (soft match) and will be reported on financial status reports (FSRs), and must be fully met by the end of the grant period. Match must be **expenses related to providing direct services to crime victims** and are categorized as “VOCA-eligible” on the budget allocation guide: <https://dps.mn.gov/divisions/ojp/forms-documents/Documents/CVS/BudgetAllocationGuideVOCA.pdf>

Cash Match:

Cash from local units of government, private sources, or program income may be used. Federal funding may not be used. State funding from OJP cannot be used for cash match.

In-Kind Match:

In-kind match may include the monetary value of time contributed by people providing services necessary for crime victim service provision and the value of donated goods, services, meeting space, etc.

Grantees must maintain records that clearly show the source, the amount, and the period during which the match was allocated. The basis for determining the value of personal services, materials and equipment must be documented and to the extent feasible, supported by the same methods used by the grantee for its own paid employees. For further guidance on volunteer time, go to http://www.independentsector.org/volunteer_time.

Match Waiver:

Applicants may request a waiver for a portion of the match or for the entire match. Requesting a match waiver will not positively or negatively affect the review of your application. To request a partial or full match waiver, detail, on agency letterhead:

- 1) The amount of match you anticipate providing (not the amount of waiver needed);
AND
- 2) The compelling need(s) your agency has for a waiver.

Waiver requests will be submitted by OJP to the Office for Victims of Crime (OVC) for approval. If a waiver request is denied by OVC, the awarded applicant will need to come up with match or negotiate a reduced award amount. Successful applicants may need to resubmit the waiver request to OJP if their award differs from their application budget.

Supplanting

Funds may not be used to replace state, local or other public funds that would otherwise be available for the same purpose. Grant funds must be used to increase the total amount of public funds used to support services to crime victims. In other words, if applicants are currently providing services to crime victims that are paid for by another funding source, funds cannot be used to pay for these same services UNLESS the current funding source is ending.

Use of Volunteers

VOCA funds require grantees to use volunteers. Volunteers may be trained to provide direct services or to perform other administrative duties that contribute to the program's ability to serve crime victims. A victim service related volunteer job description(s) is requested in this RFP (see Application Component F-4 for more information).

Program Activities

Direct services for crime victims are organized by type of crime victimization because services vary depending on the needs of victims of different crimes. OJP *Program Standards* define the minimum services that must be offered to crime victims in order to receive funding. By agreeing to abide by the program standards that correspond to the services for which you are applying, you are confirming your agency will provide those services in full (or will directly connect victims to others providing those few services you cannot provide.) To view the standards:

<https://dps.mn.gov/divisions/ojp/grants/Pages/crime-victim-services-programs-funded.aspx>

All applicants will be responsible for planning and implementing services according to the *General and Administrative Standards*. These are in E-grants with the application materials.

Types of Program Standards:

Child Advocacy Center (CAC) (for accredited and those actively working toward accreditation)

Crime Victim Legal Resource Programs (limited to 3 current OJP grantees)

Domestic Violence Shelter

Domestic Violence Community Advocacy

General Crime – Community-based

General Crime – Government-based (excluding County & City Attorney Offices)

Parenting Time Center (PTC) or Supervised Visitation

Sexual Assault

Therapeutic Intervention for Children & Youth

OJP expects grantees to strive for program policies, practices and services to victims that adhere to best practices. For more information see: *Best Practices Guidelines for crime victim services*: <https://dps.mn.gov/divisions/ojp/forms-documents/Documents/CVS/BestPracticesGuidelinesCurrent.pdf>.

Definitions

Accessible and appropriate services:

Services which are welcoming, culturally inclusive, physically accessible, and appropriate to all victims seeking assistance. Those working with victims are aware of the cultural, individual and role differences including those related to race/ethnicity, language, sex, gender, age, sexual orientation, physical and/or cognitive ability, social class, economic status, education, marital status, religious affiliation, and residency, without regard to immigration status.

Traditionally underserved populations:

Populations who face barriers in accessing and using victim services including underserved racial and ethnic populations; populations underserved because of geographic location, religion, sexual orientation or gender identity; and populations underserved because of special needs (such as language barriers, disabilities, alienage status or age).

Upcoming RFPs for Pilot Projects

1. During 2017, if Federal and state funding remains stable, OJP plans to release a 2-year VOCA Pilot Project RFP to test innovative models of service delivery. Some potential ideas include:
 - Child Advocacy Center mobile unit
 - Attorney-based legal services expansion
 - Mobile unit for advocacy services in metro-based homeless shelters
 - Tele-medicine sexual assault nurse examiner (SANE) exams or pediatric-SANE exams
 - Prison Rape Elimination Act (PREA) initiatives
2. Child Advocacy Center start-ups will have an opportunity to apply during summer 2016, for a total of \$400,000 in state funding appropriated for creating new CACs. These are 1-year grants starting Oct. 1, 2016. Call Marcia Milliken, Executive Director, Minnesota Children's Alliance, at 612-615-4605 for more information.

Application Process

All applications must be submitted via E-grants, the OJP online grants management system, at <https://app.dps.mn.gov/egrants/>. **NOTE: When ready to submit your application, click on "View Status Options" from your Grant Menu and then click on "Apply Status" under the Application Submitted option.** (If you fail to do this your application won't actually be submitted.) For assistance submitting your application or navigating through the application, you should reference the Grantee/User Manual by clicking on the *Training Materials* link at the top of most E-grants screens.

To establish a new user account if you do not already have one, click on the purple “New User” option in the login box in the upper right corner of the E-grants homepage and fill out the profile. E-grants User Guides can be found on the OJP Grants webpage at:

<https://dps.mn.gov/divisions/ojp/grants/Pages/default.aspx>

TECHICAL ASSISTANCE

- **For questions regarding the application, please call:**
Chris Anderson, Office of Justice Programs, Minnesota Department of Public Safety:
chris.anderson@state.mn.us or 651-201-7302.
- **For questions regarding the E-grants online submission process, please call:**
1-800-820-1890 or helpdesk@agatesoftware.com
- **Frequently Asked Questions (FAQ):**
An FAQ document will be updated weekly with responses to questions received about the application, up until the May due date. Access the FAQ on the OJP website:
<http://dps.mn.gov/divisions/ojp/forms-documents/Documents/CVS/CVS17FAQ.pdf>

Application Components

The following will be addressed in the E-grants application:

- A. Applicant Form
 - B. Terms and Conditions / Grant Program Guidelines / OJP Grant Manual
 - C. General and Administrative Standards
 - D. Program Standards
 - E. Narrative
 - F. Application Attachments
 1. Organization Budget
 2. Certifications
 - USDOJ Certifications
 - EEOP Certification
 - Civil Rights Training
 3. Additional Statutory Requirements for Domestic Violence Shelters (if applicable)
 4. Volunteer Job Description(s)
 5. Match Waiver (if applicable)
 - G. Budget
- A. **Applicant Form**
Applicants will input directly into E-grants information such as the authorized representatives, tax identification numbers and other identifying information. This will be the cover sheet of the application.

B. Terms and Conditions / Grant Program Guidelines / OJP Grant Manual

As part of submitting this application in E-grants you agree to the Terms and Conditions and the Grant Program Guidelines. These address State requirements such as worker's compensation and data privacy, and Federal requirements such as civil rights and affirmative action. In addition, grantees agree to follow the [OJP Grant Manual](#) which provides basic information on policies and procedures for grant administration. By agreeing to these you are certifying you have the authority to make these commitments. Please print and review these documents with the appropriate agency staff prior to submitting the application in E-grants. These documents become by reference part of the formal grant contract agreement.

C. General and Administrative Standards

Check off these standards in E-grants, signifying your organization meets or has a plan for meeting all *General and Administrative Standards* by September 30, 2017.

D. Program Standards

Check off in E-grants the Program Standards that correspond to the funding for which you are applying, indicating you will follow and fulfill these standards. (i.e., *Domestic Violence Community Advocacy Program, General Crime, Sexual Assault, etc.*).

E. Narrative

Address the following (1 through 4) in a *Microsoft Word* document with 1 inch margins, single spaced, with a 12 point font size. When ready to submit, upload the narrative in E-grants. To assist application reviewers, please use the numbered headings and sub-headings (in bold); follow the page guidelines provided; and when instructions say "list," please provide a list instead of a narrative paragraph.

1. Current Organizational Information: 1-2 pages (15 points)

- a. **Mission/History:** Provide your organization's mission statement and how many years you have been providing services.
- b. **Current Services:** Provide a list of the *primary* services your organization currently provides to crime victims to address their needs.
- c. **Current Office Location(s):** Identify the city and county where you have office space from which direct services are provided. If your agency has mobile services, identify the counties or area covered by mobile services.
- d. **Population(s) Served:** Identify the primary population(s) you currently serve, (i.e., general geographic area, average age range, cultural or racial make-up, etc.). If applicable, identify which traditionally underserved populations your agency has a **primary focus** on serving (see *Definitions*, pg. 4).
- e. **Funding Sources:** List the major funding sources that currently support your program (i.e., ABC Foundation, United Way, OJP, etc.). Do not include funding amounts.

2. Organizational Capacity: 3 pages (40 points)

a. **Needs Statement:**

Current OJP crime victim grantees: Identify the continued demand and need for crime victim services currently funded by OJP. Provide facts and quantitative data that show the need for services (e.g., geographic and demographic characteristics of your service community, crime data, numbers of clients your agency served in the past year, etc.). If there are gaps in services you wish to address with an expansion to your OJP funding, complete the Expansion Initiative Addendum.

New applicants: Identify the demand and need for crime victim services for the population you serve. Provide facts and quantitative data that show the need for services (e.g., gaps in services for crime victims in your agency and your geographic area, geographic and demographic characteristics of your service community, crime data, number of clients your agency served in the past year, unmet service requests, etc.)

- b. **Capacity:** Describe your organization's capacity to deliver high quality crime victim services and why your organization should receive funding. Include your capacity to provide accessible and appropriate services by describing how you do this.
- c. **Collaboration:** Identify your major collaborative partners, and explain how your collaborative efforts improve the response to crime victims. Collaborative partners could include the criminal justice system, other crime victim agencies, community programs serving traditionally underserved populations, hospitals, housing agencies, public housing authority, social services, schools, continuum of care partners, etc.

3. **Community Outreach: 1 page (20 points)**

- a. **Awareness:** Detail how you will create broad awareness of the availability of your services in your service area (i.e., promotional and public relations activities, community training, use of media, new collaborations, etc.).
- b. **Specific Outreach to Underserved:** Explain the outreach specific to traditionally underserved populations you will undertake in FY17 to increase awareness and utilization of services.
- c. **Community Engagement and Partnerships:** Describe how you will strengthen community support (financial and otherwise) for your organization in FY17. Describe ways you will increase engagement with community partners and collaborators including promotional and fundraising events.

4. **Evaluation: 1 page (15 points)**

- a. **Process:** Describe your evaluation process.
- b. **Tools:** Describe the evaluation tools you will use to gather feedback from crime victims and those you will serve in FY17.
- c. **Barriers:** Describe any barriers you anticipate to conducting effective evaluation.
- d. **Using Feedback:** Provide any relevant findings from recent past evaluation efforts (i.e., how you know your program is having an impact). Describe your process for using feedback to improve your program and services.

For assistance on conducting evaluation, see the Wilder Research Program Evaluation Tip Sheets: <https://dps.mn.gov/divisions/ojp/grants/Pages/program-evaluation.aspx>.

Expansion Initiatives Addendum

This addendum is for currently funded OJP crime victim service grantees applying for an expansion of services and funding. This is an optional addendum, to be included at the end of the narrative document.

Expansion Initiatives: 1-3 pages (30 points)

- a. Clearly list the expansion desired. If there's more than one item, number them and prioritize them with the most important being #1. Include geographic area; specific populations; type of crime victim services; if staff, full-time equivalent (FTE); and total budget impact that includes major expenses.

Example:

1. Hire 2 new full-time bi-lingual sexual assault advocates to serve _____ counties (salary & fringe, computer/phone, mileage, training) = \$95,000
2. Expand domestic violence services to include _____ county (.75 FTE advocate salary & fringe, office rental, office supplies/furniture, computer/phone, mileage, = \$55,000;
3. Expand current services to child/youth specific programming in current service area (.75 FTE advocate salary & fringe, mileage, phone, sub-contract with child therapist = \$47,000.)

Note: these figures must correspond to figures on your proposed budget in E-grants.

- b. Describe in detail how your proposed expansion fits one or more of the bullets below. **Include data that supports and justifies the need for expansion.**
- Services for crime victims you currently provide for which you do not receive funding
 - Something you think is critical to undertake or provide that you're unable to do because you lack resources
 - Your agency is getting a demand for services for which you're not funded
- c. Explain your reasoning for how the list is prioritized.

F. Application Attachments

1. Full Organization Budget

For Non-profits: Upload a copy of your organization's total annual budget (from your most recent, board approved budget). Please indicate the percentage of the total annual budget that is dedicated to crime victim services and related activities.

For Government-based applicants: Upload a copy of your agency's total annual budget for *crime victim service activities only*.

2. Certifications:

Recipients of federal funding are required to sign and upload these certifications found in E-grants:

- USDOJ Certifications
- EEOP Certification
- Civil Rights Training – Awarded applicants are required to watch a PowerPoint presentation and upload a signed acknowledgment form. This is an annual requirement.

3. Additional Statutory Requirements for Domestic Violence Shelter Programs

As required by Minnesota Statutes section 611A.32, subd. 2, if you are applying for shelter funding, upload up to 5 documents to address the following:

- Your total domestic violence program operating budget.
- The domestic violence program's operating reserve.
- A list of board restrictions on the current reserve, including purpose and amount.
- A list of all funding received in the last year and all funding anticipated for the coming year for your domestic violence program.
- A description of your domestic violence program's ability to provide culturally and linguistically appropriate services.

4. Volunteer Job Description(s)

VOCA funds require the use of volunteers as a component of crime victim services work. Upload a victim service related volunteer job description(s). This could be a paragraph describing the duties of various volunteer positions and titles if you do not have formal job descriptions. If using volunteers is prohibited in your agency due to confidentiality or entirely not possible, submit an explanation of your need for a waiver on this VOCA requirement. (Waivers are granted internally by OJP and are not submitted to OVC.)

5. Match Waiver (if applicable)

Match waiver requests on agency letterhead need to be uploaded into E-grants.

G. Budget (10 points)

Input budget directly into E-grants. Directions are available in the *Training Materials* link on most E-grants screens. Budget line items include: Personnel, Payroll Taxes & Fringe, Contract Services, Travel, Training, Equipment, Office Expenses, Program Expenses, Direct Client Assistance, and Other Expenses. (Not all line items need to be used.) Applicants must budget, in accordance with the *Budget Allocation Guide*, as much of their award as possible under the "VOCA-eligible" budget column. Only the expenses that are not VOCA-eligible should be entered into the "Other" column. For all applicants (excluding emergency domestic violence shelters), no more than 20% of your entire budget can be in the "Other"

column. The *Budget Allocation Guide (VOCA)* can be found on the budget entry form in E-grants and at: <https://dps.mn.gov/divisions/ojp/forms-documents/Documents/CVS/BudgetAllocationGuideVOCA.pdf>

Budget considerations include:

- The budget covers a one-year period from Oct. 1, 2016 – Sep. 30, 2017.
- All expenses must be itemized and allowable.
- Calculations should be provided for all budget amounts (e.g., staff travel: 60 miles roundtrip to courthouse x 8 trips/month x 12 months x \$0.54 per mile = \$3,110).
- Round figures to the nearest dollar.
- Funding may be used to supplement but not supplant state and local government funds.

1. Indirect Cost Rate

Applicants have a choice:

- a. Use a 10% indirect cost rate for costs not normally broken out by program; federal funding allows up to a 10% indirect cost rate for any grantee that has never received a federally approved indirect cost rate, of Modified Total Direct Costs (MTDC). MTDC excludes equipment, rental costs, participant support costs (Direct Client Assistance), and the portion of each subaward and subcontract in excess of \$25,000.
- b. Budget expenses in the applicable budget categories; or
- c. Use their federally approved indirect cost rate and submit a copy to OJP with the application.

“Indirect costs” should be entered under “Other Expenses,” in the short description box on the budget document. Applicants must provide a detailed list of the expenses that are included in their indirect cost amount, and these expenses may not be included elsewhere in the budget. The same applies to those using their federally approved rate.

2. Direct Client Assistance

Applicants may budget funds for expenses incurred in assisting crime victims. Funds may be entered in both the “Other” column and the “VOCA-eligible” column. For allowable and unallowable expenses see *Budget Allocation Guide* or Attachment A: *Direct Client Assistance vs. Reparations*. Expenses that would be eligible under a Crime Victim Reparations Claim (and the crime has been reported to law enforcement) should be avoided. Staff should assist crime victims with filing a reparations claim instead. (Note: Grantees will upload receipts for expenses in this budget line, with every Financial Status Report – FSR submission.)

Attachment A

The RFP includes the following attachment:

- A. Direct Client Assistance vs. Reparations: A Quick-Guide in Assisting Crime Victims with Financial Needs

Application Review Process

This is a competitive application process. Review teams will read and rate applications according to the following scale:

Organizational Information	15 points
Organizational Capacity	40 points
Community Outreach	20 points
Evaluation	15 points
Budget	<u>10 points</u>
TOTAL POINTS	100 points

In addition, the Expansion Initiatives Addendum is worth 30 points. Applications that include expansion initiatives will be reviewed together.

Reviewers will be asked to rate each application based on the information provided in response to the RFP and the clarity, substance and strength of the case made for funding. To see the score sheet: <https://dps.mn.gov/divisions/ojp/forms-documents/Documents/CVS/CVS17ScoreSheet.pdf>

A 2nd level staff review will consider geographic locations, budget analysis, services for underserved populations, and current and past grantee performance including timeliness and completeness of financial and progress reporting. Final decisions will be made by the Commissioner of Public Safety and applicants will be notified of grant awards by August 1, 2016.

Any appeals should be submitted in writing by August 15, 2016, to Raeone Magnuson, Executive Director, MN Office of Justice Programs, 445 Minnesota St., Suite 2300, St. Paul, MN 55101.

Post Award Requirements

- **Grant contract process.** After being selected for funding, OJP staff will work with the applicant to negotiate a final budget. The formal grant contract will be initiated, signed by grantee and OJP, and fully executed. It is then a legally binding agreement. Grant agreements not signed and returned within 30 days of receipt may be canceled.
- **Administrative capacity and risk assessment review.** All awarded grantees will need to have an administrative capacity and risk assessment review completed by OJP staff before the grant becomes operational.
- **Training.** Grantees may be required to attend new OJP grantee orientation training.
- **Progress Reporting.** Grantees will be required to submit narrative reports and data in a prescribed manner and cooperate with statewide evaluation efforts. Grantees will also submit reports using the web-based VOCA Performance Measurement Tool (PMT).

- **Grant payments.** This is a cost reimbursement grant. Grantees will only be paid for eligible expenses (after the grant contract is fully executed) that are incurred and are consistent with the negotiated budget. Non-profit agencies may request a one-month's cash advance at the beginning of the grant period.
- **File Documents.** If selected to receive funding, the applicant must submit, or already have on file at OJP, the most current version of the following applicable documents prior to the issuance of a grant contract:
 - Current By-laws
 - Articles of Incorporation
 - IRS Form 990 for the 2 most recent years
 - Governing board roster
- **OJP Grant Manual.** Grantees agree to follow the OJP Grant Manual as part of the application process. The manual is a resource for how OJP manages grants and covers topics such as grant administration policies, program modification policies, general accounting requirements, etc.
<https://dps.mn.gov/divisions/ojp/grants/Documents/grant%20manual%20current.pdf>

Right of Cancellation

The State reserves the right to cancel this solicitation if it is considered to be in its best interest. The State reserves the right to negotiate modifications to the application or to reject any and all applications received as a result of this Request for Proposals. The State will not award a grant contract solely on the basis of an application made in response to this request, or pay for information solicited or obtained as part of this process.

Direct Client Assistance vs. Reparations

A Quick-Guide in Assisting Crime Victims with Financial Needs

Direct Client Assistance

Direct client assistance funds are budgeted into Crime Victim Services advocacy grants and are to be used for **immediate and essential needs directly related to a crime victimization**. The filing of a police report is not required for eligibility, however, strongly encouraged. Please contact your grant manager with questions about legitimate uses of direct client assistance funds.

Direct Client Assistance funds may be budgeted and used for needs as follows:

VOCA-eligible needs:

- Purchase and installation of necessary home security devices
- Transportation to locations related to the victim's needs as a victim, such as medical facilities, and facilities of the criminal justice system
- Reimbursement for reasonable travel and living expenses the victim incurred to attend court proceedings that were held at a location other than the place where the crime occurred due to a change of venue
- Food for victims
- Personal items (clothing, diapers, bedding, personal hygiene items, identification documents, etc.)
- Home expenses (doors, windows, locks, phones, security system, etc.)
- Orders for Protection (OFP) and Harassment Restraining Order (HRO) fees
- Hotel/motel expenses for safe-housing

Needs that are not VOCA-eligible (and need to be budgeted under the "Other" column):

- Replacement of necessary property that was lost, damaged, or stolen as a result of the crime
- Moving expenses (rent, damage deposit, transportation costs, moving truck, etc.)
- Reimbursement of towing and storage fees incurred due to impoundment of a recovered stolen vehicle
- Cleanup of the crime scene
- Utility bills (telephone service, gas, heat, electricity, water, etc.)
- Automobile expenses (minor mechanical repairs, tires, windshields, etc.)

Reparations

The Reparations Board provides benefits for expenses incurred by the victim as a result of the crime. The Board only pays expenses that are not covered by another source of funding, such as health or auto insurance. Property losses are not covered. A police report is required for eligibility.

Reparations covers:

- Medical or dental costs (hospital and clinic fees, ambulance service, prescriptions, chiropractic care, physical therapy, prosthesis, eyeglasses, wheelchair and accessibility remodeling, etc.)
- Mental health care
- Expenses related to the return of an abducted child
- Funeral and burial costs (service, headstone, obituary, flowers, food, travel, clergy, etc.)
- Lost wages
- Loss of support benefits for dependents of a deceased victim
- Childcare or professional household services to replace services provided by the victim

*While claims are typically processed within 3 months, emergency awards can also be paid within 5 days of receiving a completed claim form and copies of police reports. Claimants may be referred to an emergency fund grantee if they have reached the maximum award for a particular expense or if eligibility issues exist. Call 651-201-7300 or 1-888-622-8799 for information.

For further assistance go to:

<https://dps.mn.gov/divisions/ojp/help-for-crime-victims/Pages/crime-victims-reparations.aspx>

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