

MEETING MINUTES FOR 8-13-14 VIOLENT CRIME COORDINATION COUNCIL (VCCC)

Council members in attendance: John Gross; Hector Garcia; Jim Jensen; Kip Carver (for Rich Stanek); Ken Reed (for Thomas Smith); Jeff Hanson (for Wade Setter); Matt Bostrom; Brian Mueller (for Bill Hutton); David Voigt; Melvin Carter; Cari Gerlicher; Hilary Caligiuri; Tracy Perzel (for Andy Luger); Don Rothstein; Matt Clark and Kris Arneson (for Janee Harteau)

DPS Staff: Kristin Lail; Brian Marquart; Mark Dunaski; and Rita Joyce.

Guests: Bill Chandler; James Mazzon; and Rick Moldenhauer

Absent: Andy Luger; David Hermerding; Gordon Ramsay; Chris Benson; Mike Goldstein; and Bill Ziegler.

Meeting materials:

- VCCC 8/13/14 agenda
- VCCC 6/11-14 Draft meeting minutes
- The Violent Crime Coordinating Council Community Roundtable Project
- 2012 Gang Criteria package
- Violent Crime Coordinating Council 2014 Committee Structure
- Statewide Commander Report 8-13-14
- 2014 VCET DHS Prescription Take-Back Funding
- Sheriff's Leadership Series: Training Announcement Emerging Drug Trends
- ATF brochures: *National Tracing Center* and *Bullets, Casings & You*

Location: Pung Conference Room, Minnesota Department of Corrections, 1450 Energy Park Drive.

Welcome and Introductions: Chair Jim Jensen called the meeting to order at 10:05 a.m.

Announcements: Mark Dunaski presented certificate of recognition to Hilary Caligiuri, who has been appointed to the Hennepin County District Court bench, in recognition of her contributions to the VCCC and the Professional Standards Committee. Gordon Ramsey has also stepped down from the VCCC and will be recognized for his leadership of the Governance Committee. The County Attorney's Association and the Chief's Association will be naming candidates for these open positions prior to the October meeting.

Review and action on the Minutes from 6-11-14: Two changes in names were noted: Ulner to Uner and Lugar to Luger. Under professional standards committee section, change Cari Gerlicher to Brian Marquart as she was not in attendance at that meeting.

M/S/P (Reed/Gerlicher) Motion to approve minutes with corrections indicated.

M/S/P (Gerlicher/Reed) Motion to approve the agenda

Implementation Update on Legislative Issues

- Cellular tracking warrant; BCA and the Attorney General's office created a template for cellular phone tracking which has been forwarded to VCET Commanders. They were also advised to consult with their County Attorney before proceeding.
- Asset forfeiture; County Attorney's Association are developing new form which is not yet available.
- Narcan; DHS would like to support law enforcement in obtaining Narcan kits for first responders and can provide recommendations on vendors, products and training. There may be funds available for distribution through the Chief's and Sheriff's Associations.

Standing Committee Updates

Community Engagement Committee: Hector Garcia drafted an article on the Community Round Tables in Rochester and St. Paul, which was submitted for the Chief's Association fall newsletter. The Community Engagement committee is considering a third round table pilot, possibly in Duluth, later this year. Brian and Kristin will discuss with the new Lake Superior VCET Commander in September.

Data Committee: Jeff Hanson reported that the Gang Analyst is in place at the State Fusion Center. He is working with DOC to establish gangs in the ACISS system and will then begin entering individual gang criteria. A gang data template was sent out to law enforcement and staff will be meeting with VCETs. The gang module is not linked to the pointer system so those meeting the criteria will have to be entered manually. IcefishX is a web-based system that includes over 4,000 law enforcement agencies and officers. OJP staff will provide a link for VCCC members. It has been two years since the gang criteria has been developed; at the October meeting we will have a facilitated discussion about the criteria to determine if there are any recommended changes.

Governance Committee: With Chief Ramsay's vacancy, Ken Reed agreed to Chair the Governance Committee, noting that he will be retiring in 2015. Reed provided an overview of the Legislative commission on Data Practices purpose and membership. Several members have previously supported cell phone warrants and opposed the use of License Plate Readers (LPR) data. He noted that there is an audio recording of the first meeting available online and meeting schedules are available online. OJP staff will provide a link. Brian Marquart stated that Chapter 13 remains a significant issue that limits VCETS from sharing information and intelligence.

Professional Standards Committee: Cari Gerlicher reported that committee members have reviewed all completed audit reports and have started looking at revisions in the Operating Procedures Guidelines Manual. They have also looked at recent legislative changes, such as cell phone tracking and asset forfeiture for impact on the VCETs. They will have to maintain seized property for a longer period until the conviction takes place. Suggested edits will be available at the October VCCC meeting.

Statewide Commander Update: Brian Marquart provided a brief summary on training and technical assistance provided to VCETs including site visits, RFP planning, audit follow-ups, and orientation for new commanders. He has coordinated training for meth lab recertification, homeland security counter surveillance course, and a meeting for Tribal Police Chiefs on the Wisconsin NADGI model. He is also presenting a heroin overdose case study at the Criminal Justice institute on August 25th, contributing to the MNSANI fall conference in Walker on Sept 16-17, and planning a federal Task Force Commander Training in early 2015. Finally, he highlighted a new website developed by DHS which provides relevant information on synthetics drugs for youth, parents and professionals.

Grant Administration Update: Kristin Lail reported that the competitive VCET 2015 RFP was opened in July with a due date of September 10th. OJP hosted an optional half-day application workshop in St. Cloud to review RFP requirements. The format is similar to 2012 with a threat assessment, operational plan and measurable goals. A VCET information form lists all partner agencies and contributions as well as staffing. The budget narrative asks for information on program income, task force operating funds and in-kind contributions. There will be two grant review sessions in the metro and greater Minnesota, a second level staff review and review of recommendations with Commissioner Dohman. Upcoming trainings include Hennepin County Drug Trends training for law enforcement on 8/19, Michigan Summit on Meth and Opiate Drug Education on 9/16, and BCA Narcotic Abuse Epidemic training on 9/26.

Lunch break

Bureau of Alcohol, Tobacco & Firearms Presentation:

Acting ASAC James Mazzon provided a brief overview of the ATF's E-Trace firearms tracing application, Shot Spotter gunfire detection and gun locator system and NIBIN (National Integrated Ballistic Imaging Network). Several agents are now assigned to work with VCETs.

M/S/P (Gerlicher/Garcia) Motion to Adjourn: The meeting was adjourned at 1:00 p.m.

The next VCCC meeting is the annual retreat, which will be held at the St. Cloud Police Department on Wednesday, October 8th.