

# **Minnesota Office of Justice Programs Crime Victim Services**

Quarterly Statistical Report Forms  
Fiscal Year 2013  
October 1, 2012 – September 30, 2013

## **Summary Report**

December 2013

The Minnesota Office of Justice Programs (OJP) funded 124 agencies statewide to provide direct services to victims of crime in FY13. This number decreased significantly from FY12 (139) due to a decrease in available funding and an open competitive process that made all crime victim service funding available to current and new applicants. Along with new awards were changes to which and how many quarterly statistical report forms each grant was required to submit based on their service area (see *Changes to Quarterly Statistical Report Requirements for FY13* in the appendices for details).

Please feel free to use these data as needed (e.g. newsletters, grant proposals, presentations, etc.). If you do choose to disseminate this information, please consider that although grantees are given guidelines (see *Quarterly Statistical Form Definitions* in the appendices) on collecting these data, there are hundreds of individual staff interpreting these guidelines and implementing data collection practices within their own agencies before submitting to OJP. If you have questions about these data or are interested in trend data between FY03 and FY13, you can contact Chris Anderson at 651-201-7302 or [chris.anderson@state.mn.us](mailto:chris.anderson@state.mn.us).

**Abused Children Services  
FY13**

**In FY13, 10 programs received funding to serve abused children (including child advocacy centers). Six of these programs are located in the 7-county metro area and 4 are located in greater Minnesota.**

<b>FY13 Abused Children Grantees</b>		<b>Metro</b>	<b>Greater MN</b>	<b>Statewide</b>
Total Primary Victims Served		2,697	1,225	3,922
Sex	Female	62.1%	55.1%	59.9%
	Male	37.9%	44.9%	40.1%
Age	0 to 4	29.1%	29.6%	29.2%
	5 to 12	41.4%	51.6%	44.6%
	13 to 17	29.5%	18.8%	26.2%
Race & Ethnic Background	African American	26.5%	16.3%	23.2%
	American Indian	1.9%	12.0%	5.1%
	Asian	1.2%	0.0%	0.8%
	Caucasian	41.1%	62.4%	47.9%
	Chicano/Latino	11.0%	2.1%	8.1%
	Multi-racial	11.5%	7.0%	10.1%
	Immigrant	6.8%	0.2%	4.7%
Type of Victimization	Neglect	0.7%	1.5%	1.0%
	Physical Abuse	12.3%	11.9%	12.1%
	Sexual Abuse	47.4%	23.7%	40.1%
	Domestic Violence	27.3%	61.6%	37.8%
	Other Violent Crime	12.3%	1.3%	9.0%
Service Contacts	Counseling Intervention	9,680	6,234	15,914
	Criminal Justice Advocacy	651	667	1,318
	Crisis Counseling Intervention	10,689	1,167	11,856
	Emergency Financial	6910	327	7,237
	Emergency Legal	531	460	991
	Evidentiary Exam Support	1176	79	1,255
	Group Treatment	2,237	1,447	3,684
	Personal Advocacy	8,869	4,062	12,931
	Reparations	885	66	951
	Therapy	1,814	280	2,094
	Information & Referral	20,428	5,604	26,032
Disabilities	Blind	8	0	8
	Deaf	2	0	2
	Developmental	24	13	37
	Mental Illness	30	15	45
	Physical	6	3	9
	Other	83	3	86
Total Secondary Victims Served		1,303	1,419	2,722

**Domestic Violence Community Services  
FY13**

**In FY13, 46 programs received domestic violence funding to provide services in the 7-county metro (12 programs) and in greater Minnesota counties in which a shelter is not located (34 programs).**

<b>FY13 Domestic Violence Community Services</b>		<b>Metro</b>	<b>Greater MN</b>	<b>Statewide</b>
Total Primary Victims Served		16,222	16,060	32,282
Sex	Adult Female	94.0%	91.8%	93.1%
	Adult Male	6.0%	8.2%	6.9%
	Children (Sex Unknown)	1,968	5,296	7,264
Age	0 to 4	2.8%	11.8%	7.5%
	5 to 12	3.7%	15.3%	9.8%
	13 to 17	4.2%	7.6%	6.0%
	18 to 29	37.3%	21.7%	29.1%
	30 to 44	35.0%	29.1%	31.9%
	45 to 65	15.2%	12.9%	14.0%
	65+	1.8%	1.6%	1.7%
Race & Ethnic Background (Adults)	African American	27.9%	2.6%	16.7%
	American Indian	5.4%	7.8%	6.5%
	Asian	4.8%	0.7%	3.0%
	Caucasian	32.2%	80.1%	53.4%
	Chicano/Latino	7.4%	5.0%	6.3%
	Multi-racial	2.4%	1.8%	2.1%
	Immigrant	19.9%	2.0%	12.0%
Race & Ethnic Background (Children)	African American	16.2%	3.9%	6.5%
	American Indian	2.4%	10.5%	8.7%
	Asian	3.7%	0.9%	1.5%
	Caucasian	47.7%	66.7%	62.7%
	Chicano/Latino	9.5%	7.7%	8.1%
	Multi-racial	5.2%	8.8%	8.0%
	Immigrant	15.3%	1.5%	4.5%
Service Contacts	Counseling Intervention	18,319	45,569	63,888
	Criminal Justice Advocacy	11,218	11,950	23,168
	Crisis Counseling Intervention	23,322	15,820	39,142
	Emergency Financial	950	7,812	8,762
	Emergency Legal	15,695	17,863	33,558
	Group Treatment	3,810	6,585	10,395
	Personal Advocacy	9,808	28,504	38,312
	Reparations	4,100	2,264	6,364
	Therapy	77	776	853
	Information & Referral	26,645	61,452	88,097
Disabilities	Blind	8	45	53
	Deaf	25	39	64
	Developmental	50	232	282
	Mental Illness	245	842	1087
	Physical	124	314	438
	Other	7	397	404

**Domestic Violence Hotel/Motel/Safehome Services  
FY13**

**In FY13, 27 programs received domestic violence hotel/motel/safehome funding. All but one of these programs are located in greater Minnesota.**

<b><i>FY13 Domestic Violence Hotel/Motel/Safehome Grantees</i></b>		<b><i>Statewide</i></b>
Total Primary Victims Served		1,167
Sex	Adult Female	572
	Adult Male	43
	Children	552
Age	0 to 4	19.1%
	5 to 12	23.0%
	13 to 17	7.3%
	18 to 29	19.4%
	30 to 44	23.0%
	45 to 65	7.6%
	65+	0.6%
Race & Ethnic Background (Adults)	African American	9.5%
	American Indian	26.2%
	Asian	0.5%
	Caucasian	50.2%
	Chicano/Latino	6.6%
	Multi-racial	3.3%
	Immigrant	3.7%
Race & Ethnic Background (Children)	African American	11.0%
	American Indian	23.7%
	Asian	1.2%
	Caucasian	35.0%
	Chicano/Latino	14.3%
	Multi-racial	11.0%
	Immigrant	3.8%
Disabilities	Blind	6
	Deaf	3
	Developmental	14
	Mental Illness	65
	Physical	26
	Other	15
Bed Days	Intakes - Women	512
	Intakes - Children	627
	Intakes - Men	28
	Bed Days - Women	3,214
	Bed Days - Children	3,842
	Bed Days - Men	188

**Domestic Violence Shelter Services  
FY13**

**In FY13, 25 programs received domestic violence shelter funding. Fifteen of these programs are located in greater Minnesota and 10 are located in the 7-county metro area.**

<i><b>FY13 Domestic Violence Shelter Grantees</b></i>		<i><b>Metro</b></i>	<i><b>Greater MN</b></i>	<i><b>Statewide</b></i>
Total Primary Victims Served		19,851	10,054	29,905
Sex	Adult Female	94.5%	94.9%	94.6%
	Adult Male	5.5%	5.1%	5.4%
	Children (Sex Unknown)	4,851	2,662	12,352
Age	0 to 4	9.3%	12.6%	10.3%
	5 to 12	9.6%	12.8%	10.6%
	13 to 17	6.0%	4.0%	5.3%
	18 to 29	32.5%	26.0%	30.6%
	30 to 44	27.2%	29.1%	27.8%
	45 to 65	14.3%	14.7%	14.4%
	65+	1.1%	0.8%	1.0%
Race & Ethnic Background (Women)	African American	40.0%	15.8%	32.7%
	American Indian	3.2%	12.6%	6.1%
	Asian	2.6%	1.2%	2.2%
	Caucasian	41.2%	59.7%	46.8%
	Chicano/Latino	4.1%	5.1%	4.4%
	Multi-racial	4.0%	2.9%	3.6%
	Immigrant	4.9%	2.7%	4.2%
Race & Ethnic Background (Children)	African American	41.2%	22.7%	34.9%
	American Indian	2.4%	20.5%	8.5%
	Asian	1.6%	1.3%	1.5%
	Caucasian	20.0%	35.0%	25.1%
	Chicano/Latino	13.9%	6.7%	11.5%
	Multi-racial	15.0%	11.8%	13.9%
	Immigrant	5.9%	2.2%	4.6%
Service Contacts	Counseling Intervention	201,220	112,065	313,285
	Criminal Justice Advocacy	24,690	4,251	28,941
	Crisis Counseling Intervention	85,964	20,398	106,362
	Emergency Financial	130,518	19,811	150,329
	Emergency Legal	2258	10,231	32,820
	Group Treatment	67,066	12,560	79,626
	Personal Advocacy	80,519	153,004	233,523
	Reparations	5,217	1082	6,299
	Therapy	4,168	1411	5,579
Information & Referral	118,175	54,386	172,561	
Disabilities	Blind	32	8	40
	Deaf	45	13	58
	Developmental	251	109	360
	Mental Illness	1639	628	2,267
	Physical	700	225	925
	Other	411	48	459
Intakes & Bed Days	Intakes - Women	2,579	1,852	4,431
	Intakes - Children	2,850	1,862	4,712
	Bed Days - Women	70,388	38,774	109,162
	Bed Days - Children	88,317	46,140	134,457

**General Crime Services  
FY13**

In FY13, 48 programs received general crime funding. Eight of these programs are located in the 7-county metro area and 41 in greater Minnesota.

<b>FY13 General Crime Grantees</b>		<b>Metro</b>	<b>Greater MN</b>	<b>Statewide</b>
Total Primary Victims Served		8,629	15,675	24,304
Sex	Female	61.7%	56.1%	58.1%
	Male	38.3%	43.9%	41.9%
Age	0 to 4	1.3%	1.8%	1.6%
	5 to 12	2.8%	4.1%	3.7%
	13 to 17	6.7%	8.4%	7.9%
	18 to 29	30.0%	27.2%	28.1%
	30 to 44	29.0%	28.9%	29.0%
	45 to 64	24.2%	23.6%	23.8%
	65+	6.0%	5.9%	5.9%
Race & Ethnic Background	African American	24.1%	2.9%	8.7%
	American Indian	3.4%	8.5%	7.1%
	Asian	5.3%	0.6%	1.9%
	Caucasian	59.3%	83.4%	76.9%
	Chicano/Latino	3.9%	2.4%	2.8%
	Multi-racial	1.4%	0.8%	0.9%
	Immigrant	2.6%	1.4%	1.7%
Type of Victimization	Survivors of Homicide	363	258	621
	Adult Sexual Assault	139	148	287
	Child Sexual Assault (Family)	14	145	159
	Child Sexual Assault (Other)	63	277	340
	Robbery	218	160	378
	Aggravated Assault	318	771	1089
	Burglary	663	1,107	1,770
	Theft/Larceny	1475	2,047	3,522
	Motor Vehicle Theft	285	268	553
	Arson	65	116	181
	Adult Sexual Abuse as Child (Family)	20	17	37
	Adult Sexual Abuse as Child (Other)	11	16	27
	Domestic Abuse	1137	2,326	3,463
	Other Assault	517	1,164	1,681
	Terroristic Threats/Harassment	480	2,008	2,488
	Other Felony Level	653	500	1153
	DUI/DWI Crashes	153	332	485
	Sexual Exploitation	24	3	27
	Sexual Harassment	55	7	62
	Stalking	95	78	173
	Exposing	16	21	37
	Obscene Phone Calls	35	14	49
	OFP/HRO Violation	206	597	803
	Forgery/Counterfeiting	154	356	510
	Fraud	196	268	464
	Embezzlement	3	18	21
	Stolen Property	181	332	513
Vandalism/Criminal Damage to Property	261	771	1,032	
Disorderly Conduct	55	388	443	
Other Gross Misdemeanor/Misdemeanor	774	1,162	1,936	

**General Crime Services  
FY13 - Continued**

<b><i>FY13 General Crime Grantees - Continued</i></b>		<b><i>Metro</i></b>	<b><i>Greater MN</i></b>	<b><i>Statewide</i></b>
Service Contacts	Counseling Intervention	7,810	24,055	31,865
	Criminal Justice Advocacy	39,543	41,107	80,650
	Crisis Counseling Intervention	2,211	4,475	6,686
	Emergency Financial	2268	1,297	3,565
	Emergency Legal	851	3,682	4,533
	Group Treatment	1,249	35	1,284
	Personal Advocacy	3,692	7,654	11,346
	Reparations	2,259	2,223	4,482
	Therapy	38	58	96
	Information & Referral	67,720	46,649	114,369
Disabilities	Blind	5	6	11
	Deaf	11	17	28
	Developmental	21	72	93
	Mental Illness	151	160	311
	Physical	132	117	249
	Other	83	136	219
<b>Total Secondary Victims Served</b>		<b>1,280</b>	<b>2,663</b>	<b>3,943</b>

**Parenting Time Center Services  
FY13**

**In FY13, 11 programs received parenting time center funding. One of these programs is located in the 7-county metro area and 10 in greater Minnesota.**

<i><b>FY13 Parenting Time Center Grantees</b></i>		<i><b>Statewide</b></i>
Total Primary Victims Served		2,222
Age	0 to 4	39.2%
	5 to 12	48.8%
	13 to 17	12.0%
Race & Ethnic Background	African American	9.6%
	American Indian	3.6%
	Asian	1.5%
	Caucasian	67.7%
	Chicano/Latino	3.1%
	Multi-racial	14.0%
	Immigrant	0.5%
Volume Count of Visits/Exchanges	0 to 4	10,141
	5 to 12	13,669
	13 to 17	2,510

## Sexual Assault Services FY13

In FY13, 49 programs received sexual assault funding. Ten of these programs are located in the 7-county metro area and 39 in greater Minnesota.

<i>FY13 Sexual Assault Grantees</i>		<i>Metro</i>	<i>Greater MN</i>	<i>Statewide</i>
Total Primary Victims Served		3,362	3,939	7,301
Sex	Female	91.4%	89.4%	90.3%
	Male	8.6%	10.6%	9.7%
Age	0 to 4	0.5%	3.0%	1.9%
	5 to 12	2.4%	10.7%	6.9%
	13 to 17	14.2%	18.2%	16.4%
	18 to 29	37.7%	30.1%	33.6%
	30 to 44	30.9%	25.3%	27.9%
	45 to 64	13.7%	11.6%	12.5%
	65+	0.6%	1.1%	0.8%
Race & Ethnic Background	African American	20.4%	3.4%	11.0%
	American Indian	11.7%	11.1%	11.4%
	Asian	2.2%	1.7%	1.9%
	Caucasian	40.6%	73.6%	58.9%
	Chicano/Latino	8.1%	4.1%	5.9%
	Multi-racial	6.7%	4.4%	5.4%
	Immigrant	10.3%	1.7%	5.5%
Type of Victimization	Adult Sexual Abuse as Child (Family)	197	425	622
	Adult Sexual Abuse as Child (Other)	134	196	330
	Adult Sexual Assault	1,417	1,541	2,958
	Child Sexual Assault (Family)	161	526	687
	Child Sexual Assault (Other)	241	625	866
	Sexual Exploitation	694	62	756
	Sexual Harassment	30	112	142
	Stalking	20	69	89
	Exposing	9	27	36
	Obscene Phone Calls	3	7	10
	Internet Child Pornography	10	21	31
	Other	35	142	177
	Unknown	411	188	599
	Service Contacts	Counseling Intervention	12,086	10,857
Criminal Justice Advocacy		4,144	6,086	10,230
Crisis Counseling Intervention		4,440	4,107	8,547
Emergency Financial		1,748	1,274	3,022
Emergency Legal		1,099	2,885	3,984
Evidentiary Exam Support		440	632	1,072
Group Treatment		3,672	1,847	5,519
Personal Advocacy		3,461	10,080	13,541
Reparations		391	635	1,026
Therapy		2,907	1,023	3,930
Information & Referral		18,181	26,287	44,468
Disabilities		Blind	42	4
	Deaf	15	10	25
	Developmental	59	101	160
	Mental Illness	697	457	1,154
	Physical	88	98	186
	Other	398	181	579
Total Secondary Victims Served		728	2,671	3,399

# Minnesota Office of Justice Programs Crime Victim Services

## Quarterly Statistical Form Definitions FY13

Data category explanations may be found, for the most part, on each specific quarterly statistical form (see appendix). Below are broad definitions that apply to all quarterly statistical forms but do not appear on the forms.

### **Primary Victims Served**

A primary victim served is a person who is *directly* victimized by a crime and receives at least one of the “services” as defined below. In domestic violence cases, children of primary victims served are also counted as primary victims served if they receive at least one of the services defined below. In homicide cases, family and friends of the deceased should be counted as primary in most instances.

### **Secondary Victim Served**

A secondary victim served is a person who is *indirectly* victimized by a crime and receives at least one of the “services” as defined below. In domestic violence cases, a secondary victim would include any other victim served by the program, such as an abused woman’s sister or friend, who receives at least one of the services defined below.

### **Services**

A “service” is counted each and every time (volume count) program staff provides a service listed below. Multiple services can be performed and recorded during each contact with a victim. A service is not defined by length of time but rather each instance in which a victim is provided assistance under a category below.

### **Crisis Counseling/Intervention**

Refers to (in-person or telephone) **crisis** intervention, emotional support, safety planning and guidance provided at the scene of a crime, immediately after a crime, or on a crisis hotline call.

### **Counseling/Intervention**

Refers to ongoing or follow-up contact with victim after initial services were provided to offer support, safety planning, guidance, check on the victim’s progress, provide additional information or to evaluate services provided.

### **Information & Referral**

Refers to contact to or from the victim in which you either 1) offer or notify the victim of your available services, or 2) refer him or her to other agencies for assistance/shelter.

### **Personal Advocacy**

Refers to physically assisting victims (including non-emergency transportation) in securing rights, remedies, and services from other agencies; locating emergency financial assistance; intervening with employers, creditors, and others on behalf of the victim; assisting in filing for losses covered by public and private insurance programs including workman’s compensation, unemployment benefits, welfare, etc.; accompanying the victim to the hospital, etc. Information and referral assistance should be recorded under “Information & Referral.”

## **Quarterly Statistical Form Definitions - Continued**

### **Support during Evidentiary Exam**

Refers to any type of advocacy/support for a victim of sexual assault during an evidentiary exam.

### **Criminal Justice Support/Advocacy**

Refers to any support, assistance, or advocacy provided to victims at any stage of the **criminal justice process**, to include post-sentencing services and restitution.

### **Emergency Legal Advocacy**

Refers to **civil assistance** such as orders for protection, restraining orders, injunctions, elder abuse petitions, and child abuse petitions. This does not include criminal prosecution or the employment of attorneys for custody disputes, civil suits, etc.

### **Emergency Financial Assistance**

Refers to financial assistance (money or in-kind) provided by your program for emergency needs such as transportation, food, clothing, lock replacement, etc. – does not include referrals to or information about other organizations for those needs.

### **Assistance in Filing Reparations Claims**

Includes making the victim aware of the availability of crime victim compensation, assisting the victim in completing the required forms, gathering the needed documentation, etc. It also may include follow-up contact with the victim compensation agency on behalf of the victim.

### **Group Treatment/Support**

Refers to the coordination and provision of supportive group activities and includes self-help, peer, social support, etc. Only group treatment and support services that are conducted by your agency should be counted under this category.

### **Therapy**

Refers to intensive professional psychological and/or psychiatric treatment for individuals, couples, and family members related to counseling to provide emotional support in crisis arising from the occurrence of crime. This includes the evaluation of mental health needs, as well as the actual delivery of psychotherapy. Non-licensed provider service should be recorded under “Counseling/Intervention.”

Minnesota Office of Justice Programs (OJP)  
Crime Victim Service Grantees

# Changes

to

## Quarterly Statistical Report Requirements for FY13

The following changes are being made to streamline certain reporting requirements and to better document the work you are doing. Please note the changes that are applicable to your funding.

***A quarterly statistical report is required for each program type in each county you are being funded to serve.*** This is a change for some grantees and status quo for others depending on how/when you were originally funded years ago. Your award letter and contract detail the counties you are being funded to serve by program type. Quarterly statistical reports must match the county and program information in your OJP contract unless an adjustment has been approved by your grant manager. (Grantees may be providing additional services but are required to report only on the services funded by OJP.) If your contract lists one county to be served you need only to submit one quarterly statistical report (even if you serve multiple counties with that funding).

***Domestic violence community advocacy (CAP) and criminal justice intervention (CJI) quarterly statistical reports have been combined.*** Whether your agency is funded to provide CAP services, CJI services or both in a particular county, you will need to complete the “Domestic Violence Services” quarterly statistical report form. This new form includes all the data elements of the current CAP and CJI forms together. This format will better capture the scope of work provided by CAP and CJI programs, no matter how they are categorized, as there is cross-over in the type of work between the two.

CJI programs should review the enclosed *Quarterly Statistical Report Forms Definition Guide* to see that, like reporting for all other program types, the demographics of each victim served should be recorded only once per fiscal year (rather than for each “new incident”) and that each information or legal advocacy service contact should be counted (this is now a service volume count).

***In the county where an emergency shelter is located, only one quarterly statistical report should be submitted for all domestic violence services.*** As stated in the addendum award letter sent to shelters on July 12, each shelter allocation includes funding for non-shelter community work (i.e. CAP and/or CJI) in the same county as the shelter. This means there will be one quarterly statistical report that encompasses all domestic violence service work in the county with the shelter (shelter, CAP and/or CJI services). There will not be a separate quarterly statistical report required for non-shelter work in these shelter based counties. As detailed in the paragraphs above, if a shelter agency is funded to provide domestic violence services (CAP and/or CJI) in a neighboring non-shelter based county, the “Domestic Violence Services” quarterly statistical report form must be submitted for each county.

Please call your grant manager if you have questions. Thank you.