



MINNESOTA CHILD PASSENGER SAFETY CHECK UP FORM



Clinic Location _____ Date ____ / ____ / ____ Time _____

Parent/Guardian name _____

Address _____

City _____ State _____ Zip _____

Phone (____) _____

Vehicle Make _____ Model _____

Year _____ odometer _____

Child's Name		

Age _____	Wt _____	Ht _____

I understand that the sole purpose of this check up form is to help reduce the incidence of improper installation and use of child safety seats. This inspection is being provided as a free service to me. I understand that this program cannot fully evaluate the quality, safety, or condition of my child safety seat or any component of my vehicle. This includes the seats, safety belts, LATCH and airbags. This assessment cannot guarantee my child's safety in a vehicle collision. However, I understand that a properly used child safety seat can reduce fatal injury by 71% and that it is important to read both my vehicle and safety seat instruction manuals.

Signature _____ Date ____ / ____ / ____

*All personal information received will be kept confidential. All other information may be used for research purposes and you may be contacted later to complete a Survey about the inspection you participated in today.

*****Official Use only- Do not write below this line*****

VEHICLE SEAT CHART

Mark an X where the seat was found
Mark an M if / where it was moved
Mark an A where an airbag is present

D		

PARENT INTERVIEW

- Are you the original owner of the seat? Yes No
- Has the seat been involved in a crash? Yes No
- Did you read your instruction book for the seat? Yes No
- Did you send in the registration card? Yes No
- Was it mailed in with your current address? Yes No

CURRENT SEAT INFORMATION

Manufacturer _____

Model Name _____

Model Number _____

Date of Mfg. _____

Information missing: Yes No

NEW SEAT INFORMATION

Manufacturer _____

Model Name _____

Model Number _____

Date of Mfg. _____

Child restraint provided by: Parent Agency

Registration card completed & mailed by:
 Clinic Host Parent

MATERIALS GIVEN

- Printed materials
- Locking clip
- Noodle/towel/newspaper
- Vehicle/CSS mfr. Phone #
- Other _____
- Coupon/voucher for seat
- Belt shortening clip
- Slip guard materials
- CSS. Mfr. Phone

DISCUSSION ITEMS

- Next step education
- Bulky clothing
- Aftermarket products
- Hazards in the vehicle
- Turn around time (AAP rec.)

Consulted both vehicle & CSS owners' manual: Yes No If no, explain: _____

Participant installed the seat and secured the child in the seat: Yes No
If no, explain: _____

Checker: _____ Recorder: _____ Senior Checker: _____

Safety Belt Information

- Safety Belt:** Lap Lap/Shoulder Other: _____
Retractor: ELR ALR Switchable Is it Locked? Yes No NONE
Latchplate: Locking Free sliding Fixed/sewn Switchable > Locked? Yes No
Locking clip needed: Yes No N/A Locking clip used? Yes No
Locking clip used correctly? Yes No If No, explain: _____
Safety belt after-market product used? Yes No If Yes, Explain: _____

LATCH Information

- Top Tether used:** Yes No N/A Correctly? Yes No If No, explain: _____
Lower Anchors used? Yes No N/A Correctly? Yes No If No, explain: _____
(48Lb. limit on anchor bars)

BOOSTER SEAT

- Seat arrived uninstalled Child Present: Yes No
 Choose one: Backless High Back
-
- Yes No N/A Seat in proper location?
 Yes No N/A Seat appropriate for child's ht/wt?
 Yes No N/A Seat appropriate for child's age?
 Yes No N/A Child sitting up not slouching?
 Yes No N/A Lap belt stays snug & low on hips?
 Yes No N/A Shoulder belt correctly positioned?
 Yes No N/A Buckle latched securely?
 Yes No N/A Seat belt routed properly?
 Yes No N/A Meets FMVSS 213?
 Yes No N/A Recall/safety notice issued?
 Yes No N/A Recall repaired?

SEAT BELT

- Yes No N/A Child sitting up straight, not slouching?
 Yes No N/A Appropriate hip and knee position?
 Yes No N/A Lap belt stays low and snug on hips?
 Yes No N/A Shoulder belt correctly positioned?
 If no, explain: _____

OTHER CHILD RESTRAINT

- Yes No Child present?
 Yes No Seat arrived uninstalled?
 Yes No N/A Child within recommended ht/wt range?
 Yes No N/A Used according to Mfg. Instructions?
 Yes No N/A Meets FMVSS 213?
 Yes No N/A Recall/safety notice issued?
 Yes No N/A Recall repaired?

REAR FACING SEAT

- Seat arrived uninstalled Child Present: Yes No
 Choose one: Convertible Infant Only
 Choose one: 3 point 5 point Tray shield T Shield
-
- Yes No N/A Seat appropriate for height/weight?
 Yes No N/A Seat appropriate for age?
 Yes No N/A Seat facing proper direction?
 Yes No N/A Seat in proper location?
(Per mfg. instructions)
 Yes No N/A Seat reclined properly?
(Per mfg. instructions)
 Yes No N/A Handle in proper position?
 Yes No N/A Harness adjusted for a snug fit?
 Yes No N/A Harness retainer clip attached?
 Yes No N/A Retainer clip threaded correctly?
 Yes No N/A Retainer clip at armpit level?
 Yes No N/A Buckle latched securely?
 Yes No N/A Crotch strap between legs?
 Yes No N/A Lap straps low on hips?
 Yes No N/A Safety belt/LA routed properly?
 Yes No N/A Safety belt/LA holding seat tightly?
(one inch test)
 Yes No N/A Harness in proper slot?
(At or below shoulder)
 Yes No N/A Harness attached/threaded correctly?
 Yes No N/A Meets FMVSS 213?
 Yes No N/A Recall/safety notice issued?
 Yes No N/A Recall repaired?

FORWARD FACING SEAT

- Seat arrived uninstalled Child Present: Yes No
 Choose one: Convertible Integrated Combination
 Choose one: 5 point Tray shield T Shield
-
- Yes No N/A Seat appropriate for ht/wt?
 Yes No N/A Seat appropriate for child's age?
 Yes No N/A Seat facing proper direction?
 Yes No N/A Seat in most upright position?
 Yes No N/A Seat in proper location?
(Per mfg. instructions)
 Yes No N/A Harness adjusted for a snug fit?
 Yes No N/A Harness retainer clip attached?
 Yes No N/A Retainer clip threaded correctly?
 Yes No N/A Retainer clip at armpit level?
 Yes No N/A Buckle latched securely?
 Yes No N/A Crotch strap between legs?
 Yes No N/A Lap straps low on hips?
 Yes No N/A Safety Belt/LA routed properly?
 Yes No N/A Safety belt/LA holding seat tightly?
(one inch test)
 Yes No N/A Harness in proper slots?
(per. Mfg. instructions)
 Yes No N/A Harness attached/threaded correctly?
 Yes No N/A Meets FMVSS 213?
 Yes No N/A Recall/safety notice issued?
 Yes No N/A Recall repaired?

Comments: _____

