



State Fire Marshal

445 Minnesota Street • Suite 145 • Saint Paul, Minnesota 55101-5145

Phone: 612-270-6956 • Fax: 651-215-0525 • TTY: 651-282-6555

www.dps.state.mn.us

Alcohol and
Gambling
Enforcement

Bureau of
Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
Networks

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Pipeline Safety

Office of
Traffic Safety

State Fire
Marshal



Minnesota Fire Department Turnout Gear Washer/Extractor Award Program (2017 Program Year)

Introduction:

Despite being more physically fit and healthier than the general population firefighters, both career and volunteer/paid-on-call, experience cancer at a higher rates than those in the communities they serve. Studies continue to show that firefighters are acutely exposed to known carcinogens during structure and other fires and are continually exposed via turnout gear that is soiled due to exposure to toxic combustion byproducts.

In recent years, fire departments across Minnesota have implemented turnout gear decontamination procedures post fire events to help reduce firefighter exposure to toxic combustion byproducts. At the same time mechanical turnout gear washers/extractors have been introduced as an effective and efficient means by which firefighters can best clean their soiled turnout gear and greatly reduce their exposure to combustion byproducts.

Many fire departments, however, have found commercial turnout gear washer/extractors, which can cost upwards of \$10,000, to be cost prohibitive. Therefore, the Minnesota Department of Public Safety, through the State Fire Marshal Division, has authorized a \$300,000 matching award program to assist eligible fire departments in the purchase of commercial turnout gear washer/extractors.

Individual Grant Amounts:

Available funding will pay for individual grants of no more than \$10,000. A local match of the grant award, as indicated in the chart below, is required. The required local match amount will be based on the population of the applicant's fire department coverage area. The type of equipment purchased will first need to meet the approval of the State Fire Marshal prior to funds being awarded.

Population	Required Match %
Up to 10,000	10%
10,001-25,000	25%
25,001-50,000	35%
Over 50,000	50%

Eligible Applicants:

Only Minnesota fire departments that currently use the MNFIRS reporting system will be eligible to receive funds.

Any fire service agency applying for an award must include a letter from the jurisdiction indicating their intent to purchase a turnout gear washer/extractor(s). The letter must be from the governance entity (e.g. the city council for a city fire service). A fire service agency is defined as having a fire department identification number (FDID) from the State Fire Marshal Division.

Awards will be made to the jurisdiction submitting the award application. The award contract must be signed by a representative of the lead jurisdiction having the legal authority to sign contracts for that jurisdiction. Legal authority may be documented by a resolution or official minutes from the jurisdiction and will be required at the time that the award contract is to be signed. It is not required for the grant application.

The Committee will consider the following factors and prioritize awards based on, but not limited to:

- Overall jurisdiction/fire department budget
- Number of firefighters
- Population serviced
- Current inventory of turnout gear cleaning equipment
- Average annual number of fires

Two or more jurisdictions, in close proximity, may submit joint applications.

Grant Process:

An evaluation committee will review and score the applications based on the above criteria and present a recommendation to the Commissioner of Public Safety who will make the final determination.

Audit/Compliance:

The award funds are available on a cost reimbursement basis where costs are reimbursed after they are incurred and paid by the grantee agencies. The grantee organization will be required to provide to the State Fire Marshal Division the written summary of all expenditures, including documentation on how the award and matching funds were spent.

Application Submission:

A complete application packet must be received by **4:30 pm CST October 10, 2016**, preferably by email at nanci.libor@state.mn.us or by mail:

State Fire Marshal Division
Attn: Nanci Libor
445 Minnesota Street, Suite #145
St. Paul, MN 55101-5145

Applications not received by this deadline will not be considered. It is the responsibility of the applicants to ensure that their application is received by the deadline.

Any questions about the application process should be directed to Nanci Libor at 612-270-6956 or nanci.libor@state.mn.us.



Alcohol and
Gambling
Enforcement

Bureau of
Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
Networks

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Pipeline Safety

Office of
Traffic Safety

State Fire
Marshal



State Fire Marshal

445 Minnesota Street • Suite 145 • Saint Paul, Minnesota 55101-5145

Phone: 612-270-6956 • Fax: 651-215-0525 • TTY: 651-282-6555

www.dps.state.mn.us

MN Fire Department Turnout Gear Washer/Extractor 2017 Award Program Application Checklist

Please make sure that you have completed all the application requirements prior to submitting your application:

1. Complete application including required signatures.
2. Answer all application questions.
3. Provide a letter from your jurisdiction indicating their intent to purchase a turnout gear washer/extractor(s).
4. Provide project cost proposal. The project proposal shall include the entire cost of the project which includes:
 - quote on proposed turnout gear washer/extractor
 - plumbing
 - electrical
 - installation

*Please note that the award program **does not** cover the cost of a dryer. If a project proposal includes the cost of the dryer the cost of the dryer will be removed from the final project cost.*
5. Submit all application materials no later than 4:30 p.m. CST on October 10, 2016 via e-mail to nanci.libor@state.mn.us or by mail at:

State Fire Marshal Division

Attn: Nanci Libor

445 Minnesota Street, Suite #145

St. Paul, MN 55101-5145



Alcohol and
Gambling
Enforcement

Bureau of
Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
Networks

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Pipeline Safety

Office of
Traffic Safety

State Fire
Marshal



State Fire Marshal

445 Minnesota Street • Suite 145 • Saint Paul, Minnesota 55101-5145

Phone: 612-270-6956 • Fax: 651-215-0525 • TTY: 651-282-6555

www.dps.state.mn.us

MN Fire Department Turnout Gear Washer/Extractor 2017 Award Program Application

Please complete all fields in this application, as all requested information is required to process your application.
COMPLETED APPLICATIONS MUST BE SUBMITTED BY OCTOBER 10, 2016 at 4:30 p.m.

CONTRACTING AGENCY *(This is the lead agency named in the grant contract that will be responsible for the administration of the grant.)*

Legal Name: _____

Address: _____ City: _____

State: MN Zip: _____ Phone #: _____

E-mail address: _____

AUTHORIZED OFFICIAL *(This is the person whose name should appear in the grant contract and who will be responsible for ensuring the terms and conditions of the contract are met. This person does not have to have signature authority, but must be an employee of the fiscal agent cited above.)*

Name: _____ Title: _____

Phone #: _____ E-mail address: _____

PROGRAM CONTACT *(This is the person the DPS can contact for information on the program being funded.)*

Name: _____ Title: _____

Phone #: _____ E-mail address: _____

FISCAL CONTACT *(This is the person the DPS can contact with financial questions.)*

Name: _____ Title: _____

Phone #: _____ E-mail address: _____

CONTRACT MAILING CONTACT *(The person who should receive the contract packet and be responsible for obtaining the correct signatures and completing the necessary forms. Note: If it is one of the individuals listed above you do not need to repeat the address and phone information.)*

Legal Name: _____

Address: _____ City: _____

State: MN Zip: _____ Phone #: _____

E-mail address: _____

JOINT APPLICATION

Is this a joint application: Yes No

If yes, please list below:

Fire Department	Fire Department Contact

REQUIRED SIGNATURES

I certify that the above information is true and correct.

Signature of Municipal Clerk or City Official, **AND** Date

Signature of Fire Chief Date



Alcohol and
Gambling
Enforcement

Bureau of
Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
Networks

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Pipeline Safety

Office of
Traffic Safety

State Fire
Marshal



State Fire Marshal

445 Minnesota Street • Suite 145 • Saint Paul, Minnesota 55101-5145

Phone: 612-270-6956 • Fax: 651-215-0525 • TTY: 651-282-6555

www.dps.state.mn.us

MN Fire Department Turnout Gear Washer/Extractor 2017 Award Program Application Questions

- 1. Overall jurisdiction/fire department budget (*If this is a joint application please identify overall budget for all applicants*):**
- 2. Number of firefighters (*If this is a joint application please list the number of firefighters for each department separately*):**
- 3. Population served (*If this is a joint application please list the population served for each department separately*):**
- 4. Current inventory of turnout gear cleaning equipment (*If this is a joint application please list the current inventor of turnout gear cleaning equipment for each department separately*):**
- 5. Average number of fires your department responds to on an annual basis (i.e. structure, car, grass, etc.):**