**MN State Fire Marshal Division**

**MFIRS Incident Field Notes**

<table>
<thead>
<tr>
<th>DATE</th>
<th>ALARM TIME</th>
<th>ARRIVAL TIME</th>
<th>CONTROL TIME</th>
<th>LAST UNIT CLEARED</th>
<th>INCIDENT #</th>
<th>EXPOSURE #</th>
</tr>
</thead>
<tbody>
<tr>
<td>/ /</td>
<td>:</td>
<td>:</td>
<td>:</td>
<td>:</td>
<td>:</td>
<td>:</td>
</tr>
</tbody>
</table>

**LOCATION**
- [ ] Exact Location
- [ ] Intersection
- [ ] Front of
- [ ] Rear of
- [ ] Adjacent to

**LOCATION INFORMATION**
- Number
- Street or Highway
- Apt/Room
- City
- State
- Zip Code
- Cross Streets or Directions

**INCIDENT TYPE**
(Situation Found)
- [ ] Mutual Aid Received
- [ ] Automatic Aid Received
- [ ] Mutual Aid Given
- [ ] Automatic Aid Given
- [ ] Other Aid Given
- [ ] None

**AID GIVEN OR RECEIVED**
- [ ] EMS
- [ ] Other Aid Received
- [ ] Other
- [ ] None

**ACTIONS TAKEN**
- [ ] Primary Action Taken
- [ ] Additional Action Taken (1)
- [ ] Additional Action Taken (2)

**RESOURCES**
- [ ] Apparatus
- [ ] Personnel
- [ ] Suppression
- [ ] EMS
- [ ] Other

**ESTIMATED DOLLAR LOSS**

<table>
<thead>
<tr>
<th>Property $</th>
<th>Contents $</th>
</tr>
</thead>
</table>

**LOSSES**

<table>
<thead>
<tr>
<th>Property $</th>
<th>Contents $</th>
</tr>
</thead>
</table>

**PRE-INCIDENT VALUE**

<table>
<thead>
<tr>
<th>Property $</th>
<th>Contents $</th>
</tr>
</thead>
</table>

**HAZARDOUS MATERIALS RELEASE**

<table>
<thead>
<tr>
<th>NONE</th>
<th>DIESEL FUEL/FUEL OIL: vehicle tank or portable storage</th>
</tr>
</thead>
<tbody>
<tr>
<td>NATURAL GAS: slow leak, no evacuation or HazMat action</td>
<td>HOUSEHOLD SOLVENTS: home/office spill, cleanup only</td>
</tr>
<tr>
<td>PROPANE GAS: &lt;21 LB. (as in home BBQ grill)</td>
<td>MOTOR OIL: from engine or portable container</td>
</tr>
<tr>
<td>GASOLINE: vehicle fuel tank or portable container</td>
<td>PAINT: from paints cans totaling &lt;55 gallons</td>
</tr>
<tr>
<td>KEROSENE: fuel burning equipment or portable storage</td>
<td>OTHER: Special HazMat actions required or spill &gt; 55 gallons</td>
</tr>
</tbody>
</table>

**MIXED USE PROPERTY**

<table>
<thead>
<tr>
<th>NONE</th>
<th>DIESEL FUEL/FUEL OIL: vehicle tank or portable storage</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOT Mixed</td>
<td>Assembly Use</td>
</tr>
<tr>
<td>Industrial Use</td>
<td>Medical Use</td>
</tr>
<tr>
<td>Military Use</td>
<td>Residential Use</td>
</tr>
<tr>
<td>Farm Use</td>
<td>Row of Stores</td>
</tr>
<tr>
<td>Not Mixed</td>
<td>Enclosed Mall</td>
</tr>
<tr>
<td>Not Mixed</td>
<td>Business &amp; Residential</td>
</tr>
<tr>
<td>Not Mixed</td>
<td>Office Use</td>
</tr>
</tbody>
</table>

**PROPERTY USE**

<table>
<thead>
<tr>
<th>Fire Service</th>
<th>Civilian Fire</th>
<th>Civilian EMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Detector Did Not Alert Occupant</td>
<td>Detector Alerted Occupants</td>
<td>Unknown</td>
</tr>
</tbody>
</table>

**CASUALTIES**

<table>
<thead>
<tr>
<th>Death</th>
<th>Injury</th>
</tr>
</thead>
</table>

**DETECTORS**

(Required for Confined Fires Only)

<table>
<thead>
<tr>
<th>Property $</th>
<th>Contents $</th>
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</table>

**OCCUPANT/PARTY INVOLVED NAME (LAST, FIRST, MIDDLE)**

<table>
<thead>
<tr>
<th>ADDRESS/CITY/ZIP CODE</th>
<th>TELEPHONE</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>OWNER NAME (LAST, FIRST, MIDDLE)</th>
<th>ADDRESS/CITY/ZIP CODE</th>
<th>ROOM / APT #</th>
<th>TELEPHONE</th>
</tr>
</thead>
</table>

**NOTES:**

<table>
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<tr>
<th>NOTES:</th>
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</table>

**AUTHORIZATION**

<table>
<thead>
<tr>
<th>Officer in Charge</th>
<th>Position or Rank</th>
<th>Assignment</th>
<th>Month</th>
<th>Day</th>
<th>Year</th>
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</thead>
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<tr>
<td>Member Making Report</td>
<td>Position or Rank</td>
<td>Assignment</td>
<td>Month</td>
<td>Day</td>
<td>Year</td>
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COMPLETE THIS SIDE FOR ALL INCIDENTS - COMPLETE BOTH SIDES FOR ALL FIRES

Created 11/2002
### Cause of Ignition

- Bulk storage or warehousing
- Processing or manufacturing
- Repair or service

### Ignition Factors Contributing to Ignition
- None

### Equipment Involved in Ignition
- None

### Human Factors Contributing to Ignition
- None

### Building Status
- Under construction
- Occupied & operating
- Idle, not routinely used
- Under major renovation
- Vacant & secured
- Vacant & unsecured
- Being demolished
- Undetermined
- Other

### On-Site Materials
- None

### Property Details
- Not Residential
- Buildings not involved
- None
- Less than 1 acre

### Structure Type
- Enclosed building
- Fixed portable/mobile structure
- Open structure
- Air supported structure
- Tent
- Open platform (e.g., piers)
- Underground structure (work areas)
- Connective structure (e.g., fences)
- Other type of structure

### Number of Stories Damaged by Flame
- Number of stories w/ minor damage (1 to 24% Flame Damage)
- Number of stories w/ significant damage (25 to 49% Flame Damage)
- Number of stories w/ heavy damage (50 to 74% Flame Damage)
- Number of stories w/ extreme damage (75 to 100% Flame Damage)

### Material Contributing Most to Flame Spread
- Item contributing most to flame spread
- Type of material contributing most to flame spread

### Insurance Company Information
- Insurance Company Name
- Policy Number
- Agent's Name
- Phone Number

### Fire Suppression Factors
- None
- Present Occupants failed to respond
- Failed to operate
- Other

### Fire Suppression System
- Failed to alert occupants
- Failed to Operate
- Operated & effective
- Operated & not effective
- Fire too small to activate

### Fire Suppression System Failure Reason
- # of Heads Operating
- System Failure Reason

### Fire Spread
- Confined to object of origin
- Confined to room of origin
- Confined to floor of origin
- Confined to building of origin
- Beyond building of origin

### Insurance Company Information
- Insurance Company Name
- Policy Number
- Agent's Name
- Phone Number

### Phone Number

### System Operation
- Operated & effective
- Operated & not effective
- Fire too small to activate
- Failed to operate
- Other

### System Failure Reason
- # of Heads Operating

### Human Factors Contributing to Ignition
- None

### Equipment Involved in Ignition
- None

### Fire Suppression Factors
- None

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