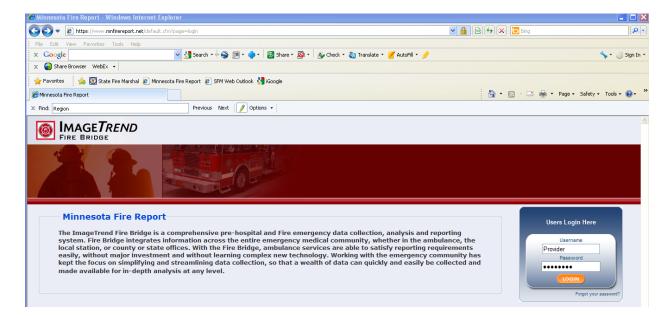
Open <u>www.mnfirereport.net</u> Username and passwords are required – If needed contact Scott Radke – email: <u>scott.radke@state.mn.us</u> or (651) 201.7222 please include name of Service requesting permissions.

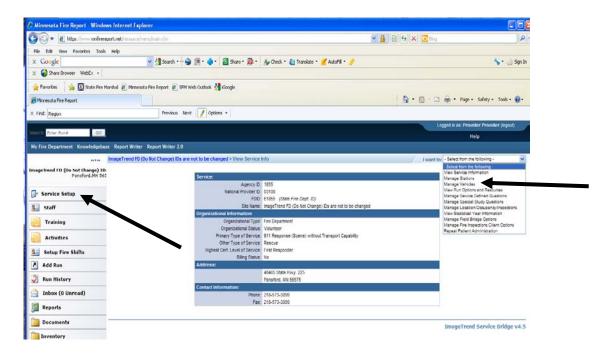
Fire Screen Displayed – Enter Username and Password



At the Privacy Statement – Click on "Yes"



Service Screen is Displayed Left Side – Select "Service Setup" Right Side – Select "Manage Vehicles"



If vehicles/equipment have not been entered empty screen will show Click on "Add a Vehicle"



State & Regional and Mutual Aid Equipment Inventory Reporting

Entry of Vehicle Information: (All Equipment that could be requested)

Use of Emergency Vehicle: Select Fire

Vehicle Resource and Category Type: FEMA 508-4 "Typed Resource Definitions Mutual Aid Response Type: Pull Down selects "Local", "Regional" or "Statewide" Unit/Vehicle Number: Make this unique "Eng1 – Zx91" Name and 4 digits of vin. E.g. Apparatus ID: Eng1 or truck numbers will work, use something staff can identify with.

Fire Apparatus Type: Self explanatory

Primary Use: Self explanatory

Purchase Information Data is for local information only - Optional Entry

Vehicle Status: If vehicle or equipment is taken out of service – select Inactive.

Enter "OK" to save

Repeat until all vehicles and equipment are entered.

