

# FIRE SAFETY AND EVACUATION PLANS

**404.3.2 Fire safety plans.** Fire safety plans shall include the following:

1. The procedure for reporting a fire or other emergency.
2. The life safety strategy and procedures for notifying, relocating, or evacuating occupants.
3. Site plans indicating the following:
  - 3.1. The occupancy assembly point.
  - 3.2. The locations of fire hydrants.
  - 3.3. The normal routes of fire department vehicle access.
4. Floor plans identifying the locations of the following:
  - 4.1. Exits.
  - 4.2. Primary evacuation routes.
  - 4.3. Secondary evacuation routes.
  - 4.4. Accessible egress routes.
  - 4.5. Areas of refuge.
  - 4.6. Manual fire alarm boxes.
  - 4.7. Portable fire extinguishers.
  - 4.8. Occupant-use hose stations.
  - 4.9. Fire alarm annunciators and controls.

A list of major fire hazards associated with the normal use and occupancy of the premises, including maintenance and housekeeping procedures.

Identification and assignment of personnel responsible for maintenance of systems and equipment installed to prevent or control fires.

Identification and assignment of personnel responsible for maintenance, housekeeping and controlling fuel hazard sources.