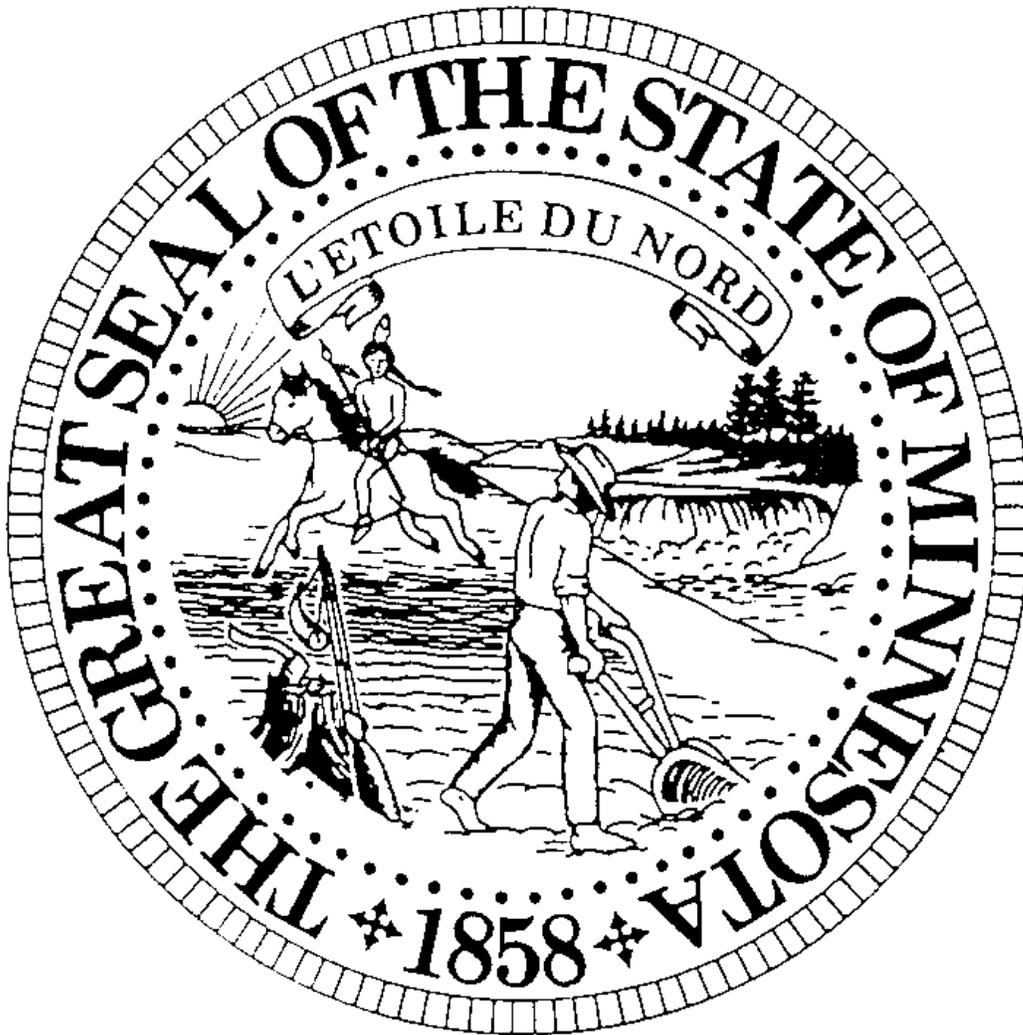


**GOVERNOR'S COUNCIL
ON
FIRE PREVENTION AND CONTROL**



2011 ANNUAL REPORT

**GOVERNOR'S COUNCIL
ON FIRE PREVENTION AND CONTROL**

HISTORY

In 1969 legislation was passed creating a state advisory council on fire service education and research. The council was provided with funding and was to report back to the legislature. After three reports were presented, this council was scheduled to expire. Encouraged by strong fire service and public support, an effort was launched in the 1976 session to reinstate the council. On May 6, 1976 the Governor issued Executive Order No. 126 creating an Advisory Committee on Fire Service Education. That Executive Order remained effective through December 31, 1978 when Executive Order No. 187 on December 15, 1978 created the *Governor's Council on Fire Prevention & Control*.

The Council continues to operate under Executive Order No. 11-08, signed by Governor Mark Dayton on April 4, 2011. In 1992 the Council began reporting directly to the Commissioner of the Department of Public Safety. The Council annually meets with the Commissioner to deliver its Annual Report.

MISSION

The mission of the Council is to:

- Provide a focal point for the exchange of information.
- Develop the best possible fire education, protection, and prevention services for the people of Minnesota.
- Coordinate the delivery of this information.

CONTACT

The State Fire Marshal Division provides the official contact point for the Council.
Minnesota State Fire Marshal
444 Cedar Street, Suite #145
St. Paul, MN 55101-5145
(651) 201-7200

The Council web site is hosted on the Division web site and contains membership listings, agendas, meeting minutes, position papers, annual reports, etc.

<https://dps.mn.gov/divisions/sfm/programs-services/Pages/Governors-Council-on-Fire-Prevention.aspx>

MEMBERSHIP

The Council consists of fifteen members appointed by the Commissioner of Public Safety. The member organizations represented include those directly involved in the fire safety profession as well as those *affected* by fire safety activities or regulations.

6 - Representatives of Fire Prevention and Control Occupations

- Fire Marshals Association of Minnesota
- MN Chapter of the International Association of Arson Investigators
- MN Chapter of Society of Fire Protection Engineers
- Minnesota Professional Fire Fighters
- Minnesota State Fire Chiefs Association
- Minnesota State Fire Department Association

1 - Representative of Organization Teaching Fire Prevention and Control

- Hennepin County Medical Center - Burn Center

2 - Representatives of State and Local Government

- League of Minnesota Cities
- Minnesota Association of Townships

6 - Representatives of Other Organizations Actively Involved In Fire Prevention and Control

- Insurance Federation of Minnesota
- Minneapolis Building Owners & Managers Association
- Minnesota FAIR Plan
- MN Chapter of American Institute of Architects
- MN Chapter of National Fire Sprinkler Association
- RAM Mutual Insurance Company

6 - Ex-Officio Representatives of State Agencies

- Department of Public Safety/State Fire Marshal Division
- Department of Public Safety/ Homeland Security and Emergency Management Division
- Department of Natural Resources
- Minnesota State Colleges and Universities – Public Safety & Compliance
- Department of Labor & Industry/Construction Codes & Licensing Division
- Minnesota Board of Firefighter Training & Education

2011 Accomplishments:

- ❖ (2011 Goal #1) The council heard a presentation from a Public Educator (with Spring Lake Park/Blaine/Mounds View [SBM] Fire Department) who travelled to England to learn about their fire prevention program. Their program is established in nationwide law. She discussed Community Firefighters, integrated risk management planning, diverse languages and ages, NFPA 1452, England's 2004 Fire Safety Act, and examples of SBM FDs home surveys. This presentation was very informative.
- ❖ (2011 Goal #2) The council sponsored the 13th Annual Governor's Fire Prevention Day at the State Fair. This was another very successful year as attendance was very high and there were over 850 volunteers working to spread the word about fire prevention. Exhibits were set up all over the fair grounds and included Fire Explorer units' competition. The annual Memorial Service and Flag Raising was held with DPS Assistant Commissioner Mark Dunaski and State Fire Marshal Jerry Rosendahl speaking.
- ❖ (2011 Goal #3) Several of the member organizations are active in the process of updating our State Building & Fire Codes. Of particular interest was the review (ongoing into 2012) of the International Residential Code for adoption – which includes mandatory residential fire sprinklers for new one and two family dwellings. This is a controversial issue which will be played out in 2012. An attempt was made in the Legislature to prevent the inclusion of residential sprinklers in the rulemaking process, but the Governor vetoed this bill which was passed by both the House and Senate.
- ❖ (2011 Goal #4) Without any known opposition, the council was reinstated by Governor's Executive Order. Several council members did make contacts within the Governor's Office supporting this reinstatement.
- ❖ The 2010 Annual Report was reviewed in detail with DPS Commissioner Michael Campion.
- ❖ Many legislative issues were reviewed at nearly every meeting of the council. One of the ongoing goals of the council is to share this type of information with members to keep all parties up to date with initiatives and positions on active bills in the Legislature.
- ❖ One of our meetings was held in the State Emergency Operations Center (EOC) and hosted by the Homeland Security & Emergency Management Division of DPS. Staff briefed the members on the set up and operation of the EOC.

- ❖ Member and Vice Chairperson Mark Kulda was asked to speak about the council's White Paper on Agricultural Exemptions in State Codes to the MinnDakota Agribusiness Association.
- ❖ The MN Board of Firefighter Training & Education applied for membership. After review by the Executive Committee and nomination at a regular meeting, they were unanimously approved for ex-officio membership as a state agency.
- ❖ Member association updates were provided at nearly every meeting, which included any legislative issues coming from their association or that they are interested in.
- ❖ Meetings were held during the year in Blaine, Falcon Heights, Eagan, the State EOC and at Camp Ripley.

2012 Goals:

- New technologies and equipment in the fire prevention and control areas have exploded in the past 10 years. The council will develop a White Paper on the emerging use of technology and equipment in these areas.
- The annual Governor's Fire Prevention Day at the State Fair has been extremely successful; however, the council will conduct a strategic review of the 13 years of the event in order to seek new ways in which to be even more effective in fire prevention strategies.
- Develop a Marketing Plan for the council in order to provide a greater awareness throughout our organizations and the public regarding the work of the council in fire prevention and control subjects.
- Whenever a new or innovative fire prevention or control subject has gained statewide attention, provide an educational program at an upcoming meeting to educate our members.
- Continue to sponsor the annual Governor's Fire Prevention Day at the State Fair. This will be the 14th year of this very successful event which educates children and adults on the dangers of fire and explains the many ways to prevent fire from occurring.

Governor's Council on Fire Prevention and Control

Bylaws

Article I – Memberships

Section 1 A Council member shall be a duly appointed representative or alternate of a state-wide member organization or interest group appointed by the Commissioner of Public Safety and that agrees to abide by the bylaws and the Governor's orders.

Section 2 An organization's membership may be terminated as provided herein. All memberships that have been terminated have a right to petition for review within thirty (30) days. The Chairperson shall appoint three (3) voting members and one (1) ex-officio member to review the circumstances leading to the termination of the membership and report to the Council prior to a final vote on the filling of the vacancy.

Section 3 Members of the Council shall determine the number of members and shall nominate member organizations to this council. Nominations shall be confirmed by a two-thirds (2/3) majority vote of all Council members by written ballot. The organization(s) chosen must be approved and appointed by the Commissioner of Public Safety.

Article II - Meetings

Section 1 The regularly scheduled meeting shall be on the fourth Wednesday of every odd month.

Section 2 The Chairperson, or a majority of the members of the Council, may call for a special meeting at any time. There must be reasonable notice, either by mail or telephone, of such meeting given to every member (both ex-officio and voting members). The notice shall state the purpose of such meeting.

Section 3 A simple majority of all voting members in good standing shall constitute a quorum. A member is not in good standing if the organization's representative has allowed the organizations' membership to terminate or the director of the organization has expressed a desire to terminate the organization's service to the Council.

Section 4a At all regular meetings of the Council, the following shall be the order of business:

1. Roll call and declaration of quorum.
2. Minutes of the preceding meeting and actions thereon.
3. Reports of officers and committees.
4. Unfinished business.
5. New Business.

Section 4b At all special meetings the following shall be the order of business:

1. Roll Call and declaration of quorum.
2. Reports of officers and committees concerning the purpose for which the meeting is called.
3. Discussion on the purpose for which the meeting is called.

Section 5 All agenda items shall be prepared by the Chairperson or any person appointed by the Chairperson. If a member desires to have an issue placed on the agenda, that member shall give twenty (20) days notice, either by mail or telephone, prior to the meeting, to the Chairperson. The notice shall state the topic to be placed on the agenda.

Article III - Officers

Section 1 The officers of the Council shall be Chairperson, Vice-chairperson and Secretary.

Section 2 The Chairperson, or in his or her absence, the Vice-chairperson, shall preside over all meetings of the Council. In the event both are absent, a temporary presiding officer shall be elected among the members present. The Chairperson shall appoint the Secretary and all special committees, unless otherwise provided herein. The Chairperson shall exercise a general supervision over all affairs of the Council and shall perform the duties incident to his/her office. The Chairperson cannot be a voting member of a special committee appointed by him/her, unless otherwise provided herein. The Chairperson shall be the ex-officio member of all committees unless otherwise provided herein. The Chairperson will not be counted in determining a quorum in such special committee meetings.

Section 3 The Vice-chairperson, in the absence of the Chairperson, shall perform all duties of the Chairperson and, in so acting, shall have all the powers of, and be subject to, all the restrictions on the Chairperson.

Section 4 The Secretary shall be appointed by the Chairperson. The Secretary shall be responsible for reviewing and distributing all correspondence. The Secretary shall keep membership records containing the names of the representatives and the addresses of each organization that is a member of the Council. He/she shall keep all documents relative to the Council's operation. In the event that the Council receives any funds, the Secretary shall act as treasurer.

Section 5 The Chairperson and the Vice-chairperson shall be elected bi-annually to a two (2) year term. The members holding the office of Chairperson and Vice-chairperson shall be voting members in good standing. The Secretary is appointed by the Chairperson to a two year term.

Section 6 The officers shall hold office until their successors are elected or, in the case of the Secretary, appointed.

Section 7 Upon a two thirds (2/3) majority vote of all council members, any officer can be removed from that office.

Article IV - Attendance

Section 1 Any member of the Council who is absent from 2 consecutive regularly scheduled meetings shall receive a notice that indicates their membership may be terminated if their attendance does not improve.

Section 2 Any member of the Council who is absent from 3 or more consecutive regularly scheduled meetings may be terminated.

Article V - Voting

Section 1 Each member of the Council shall receive one (1) vote.

Section 2 Ex-officio members do not have voting privileges.

Section 3 Proxy voting shall be prohibited. US Mail or electronic (email) voting is permitted. The vote should be sent to the Chairperson one (1) week prior to the scheduled meeting.

Section 4 All administrative resolutions shall require a two-thirds (2/3) majority vote and be consistent with the amendment provisions of these bylaws.

Article VI - Committees

Section 1 All committees shall be appointed by the Chairperson unless provided herein.

Section 2 There shall be an Executive Committee consisting of the Chairperson, Vice-chairperson, Secretary and two (2) other members elected by the council. The immediate Past-Chairperson also serves on the Committee as a non-voting member, during the time the individual remains on the Council as a member. The Chairperson of the Council shall be the Chairperson of the Executive Committee, notwithstanding any provision in these bylaws to the contrary. The Executive Committee shall advise and assist the Chairperson on determining agenda items and the direction of the Council. The Executive Committee shall also evaluate proposed changes to these bylaws. The Executive Committee shall not act on any policy, position, or opinion without authority of the Council.

Section 3 Committees of Council may be formed to consider and report on subjects requiring special study. These committees shall be appointed by the Chairperson unless a motion to the contrary is passed by an affirmative majority vote. In the event such a motion is passed, the members of the special committee shall be nominated and elected by the council. The number of committee seats to be filled shall be determined by the Chairperson of the Council.

Article VII - Amendments to Bylaws

Section 1 Any member may propose an amendment to these bylaws provided such a proposal is submitted to the Chairperson sixty (60) days prior to any meeting.

Section 2 All proposed amendments shall be reviewed by the Executive Committee and submitted to the entire membership at least sixty days prior to being placed on the agenda for approval.

Section 3 Proposed bylaws amendments must be passed by a two-thirds (2/3) affirmative vote at any regularly scheduled meeting.

*Approved unanimously January 28, 2004
at a regular meeting of the
Governors Council on Fire Prevention and Control*

*Amended Article IV Attendance
January 23, 2008*

*Amended Article VI, Section 2 – added Past Chair
November 25, 2009*

Governor's Council on Fire Prevention & Control
Member Roster

Fire Marshals Association of Minnesota

Member

Jeffrey Schadegg
8150 Barbara Avenue
Inver Grove Heights, MN 55077
651.450.2547

jschadegg@invergroveheights.org

Alternate Member

Lisa Douglas
P.O. Box 1180 - 12800 Arbor Lakes Parkway
Maple Grove MN 55311
763.494.6094

ldouglas@ci.maple-grove.mn.us

MN Chapter - International Association of Arson Investigators

Member

Michael Tremain
1285 Northland Drive
Mendota Heights, MN 55120-1139
651.365.9245

michael.tremain.c3tv@statefarm.com

Alternate Member

Vance Swisher
201 4th Street SE, Room 10
Rochester, MN 55904
507-328-2815

vswisher@rochestermn.gov

MN Chapter - Society of Fire Protection Engineers

Member

Scott Futrell
8860 Jefferson Highway
Osseo, MN 55369-1500
763.425.1001

scottf@ffcdi.com

Alternate Member

Philip M. Awker, Jr.
8860 Jefferson Highway
Osseo, MN 55369-1500
763.425.1001

phila@ffcdi.com

MN Professional Fire Fighters

Member

Tom Thornberg
8100 Wayzata Boulevard
St. Louis Park, MN 55426-1338
612.290.8015

pres@mpff.org

Alternate Member

Ted Vanderbeek
8100 Wayzata Boulevard
St. Louis Park, MN 55426-1338
651.492.5362

s-t@mpff.org

MN State Fire Chiefs Association

Member

Tom Brace
1433 Idaho Avenue West
St. Paul, MN 55108
800.743.0911

trbrace@comcast.net

Alternate Member

Bob Brown
112 2nd Street NW
Chisholm, MN 55719
877-507-0911

browncfd@mchsi.com

MN State Fire Department Association

Member

Dennis Stark
302 Fillmore Street
Alexandria, MN 56308
320.763.6489

dstark@rea-alp.com

Alternate Member

Shane Schmidt
PO Box 876
Alexandria, MN 56308
320.763.7550

shanes@protainer.com

Hennepin County Medical Center - Burn Center

Member
George Peltier, MD
HCMC Burn Center
701 Park Avenue
Minneapolis, MN 55415
peltierg@aol.com

Alternate Member
Steven Omodt, RN
701 Park Avenue
Minneapolis, MN 55415
612-873-2915 w, 952.943.2121 h
somodt@comcast.net
steven.omodt@hcmcd.org

League of MN Cities

Member
Terrie Trudeau
335 Burns Avenue
Center City, MN 55012
651.257.5284
ttrudeau@centercitymn.us

Alternate Member
Anne Finn
145 University Avenue West
St. Paul, MN 55103
651.281.1263
afinn@lmc.org

MN Association of Townships

Member
Jim Fisher
9365 Oxbow Road
Zim, MN 55738
218.744.1132 H 218.750.1687 C
jfisher@rangenet.com

Alternate Member
Lothar Wolter, Jr
13325 County Road 33
Norwood, MN 55368
612.467.3834

Insurance Federation of MN

Member
Mark Kulda
15490 101st Ave North #300
Maple Grove, MN 55369
651.303.8904
mkulda@insurancemn.org

Alternate Member
Bob Johnson
15490 101st Ave North #300
Maple Grove, MN 55369
651.303.8902
bjohnson@insurancemn.org

Mpls. Building Owners & Managers Association

Member
Ted Zwiag
33 South 6th Street, Suite #4640
Minneapolis, MN 55402
612.372.1540
tzwiag@brookfieldproperties.com

Alternate Member

MN Fair Plan

Member
Gary Rupp
1201 Marquette Ave, Suite #310
Minneapolis, MN 55403
612.338.7584 ext. 472
garyr@mnfairplan.org

Alternate Member
Dan Johnson
1201 Marquette Ave, Suite #310
Minneapolis, MN 55403
612.338.7584 ext 470
danj@mnfairplan.org

MN Society of American Institute of Architects

Member
Marlene Evenson
520 Nicollet Mall, Suite 200
Minneapolis, MN 55402
612.977.3511
marleneevenson@hotmail.com

Alternate Member
Gerhard Guth
701 Washington Avenue N.
Minneapolis, MN 55401-1180
612.758.4558
GGuth@hga.com

RAM Mutual Insurance Company

Member
Bert Tellers
1701 Lakeridge Way
Waconia, MN 55387
612.756.0613
brt13@embarqmail.com

Alternate Member
Steve Knutson
PO Box 308
Esko, MN 55733
218.879.3321
sknutson@rammutual.com

MN Chapter - National Fire Sprinkler Association

Member
Peg Bohn
540 Diffley Road
Eagan, MN 55123
(651) 452-8506
pegbohn@aol.com

Alternate Member
Ray Bohn
540 Diffley Road
Eagan, MN 55123
(651) 452-8506
raybohn@aol.com

Ex-Officio State Agency Members

Department of Natural Resources

Steve Simmer
500 Lafayette Road
St. Paul, MN 55155-4044
651.259.5288
steve.simmer@state.mn.us

Larry Himanga
500 Lafayette Road
St. Paul, MN 55155-4044
651.259.5277
larry.himanga@state.mn.us

Department of Labor & Industry - Construction Codes & Licensing Division

Scott McLellan
443 Lafayette Road
St. Paul, MN 55155-4341
651.284.5869
scott.mclellan@state.mn.us

Dave Krings
443 Lafayette Road
St. Paul, MN 55155-4341
651-284-5866
david.krings@state.mn.us

MnSCU - Public Safety & Compliance

Frank Langer
30 7th Street East, Suite 350
St. Paul, MN 55101-7804
651.201.1792
frank.langer@so.mnscu.edu

Don Beckering
30 7th Street East, Suite 350
St. Paul, MN 55101-7804
651.201.1790
don.beckering@so.mnscu.edu

Department of Public Safety - Homeland Security & Emergency Management Division

Kris Eide
444 Cedar Street, Suite 223
St. Paul, MN 55101-5223
651.201.7404
kris.eide@state.mn.us

Bill Chandler
444 Cedar Street, Suite 223
St. Paul, MN 55101-5223
651.201.7450
william.chandler@state.mn.us

Department of Public Safety - State Fire Marshal Division

Jerry Rosendahl
444 Cedar Street, Suite 145
St. Paul, MN 55101-5145
651.201.7201
jerry.rosendahl@state.mn.us

Bob Dahm
444 Cedar Street, Suite 145
St. Paul, MN 55101-5145
651.201.7202
Robert.Dahm@state.mn.us

MN Board of Firefighter Training & Education

Bruce West
444 Cedar Street, Suite 146
St. Paul, MN 55101
651.201.7258
bruce.west@state.mn.us

Rick Loveland
2615 Walnut Circle
Moorhead, MN 56560
701.261.5363
mfd@arvig.net