

Documenting Fire Protection Related Experience Establishing Eligibility for Examination Journeyman Sprinkler Fitter / Managing Employee

The following forms are acceptable for documenting hours of fire protection related work experience for purposes of establishing eligibility to take the Journeyman Sprinkler Fitter / Managing Employee (Trade Portion) Examination.

Hours of Experience (*Journeyman Sprinkler Fitter, Managing Employee, Design Contractor*)

- Payroll Record documenting at least 10,000 hours (*Managing Employee Candidates*) or 8,000 hours (*Journeyman Sprinkler Fitter Candidates*), and attested to by the owner of the company (*Managing Employee Candidates*) or attested to by the Managing Employee (*Journeyman Sprinkler Fitter Candidates*).
- Pension Reports documenting at least 8,000 hours of fire protection related work (*Journeyman Sprinkler Fitter Candidates*).
- Insurance Benefit Statement documenting at least 8,000 hours of fire protection related work (*Journeyman Sprinkler Fitter Candidates*).

Completion of Sprinkler Fitter Program (*Journeyman Sprinkler Fitter Candidates Only*)

- Copy of Certificate of Completion
- Statement of completion from state or federal approval agency

Certification - National Institute for Certification in Engineering Technologies (*Managing Employees and Design Contractor Candidates Only*)

- Copy of NICET certification documenting appropriate level of certification

Licensed Engineers (*Managing Employee Candidates Only*)

- Copy of Engineering License issued by the State of Minnesota