

<<Facility Name>>

**PORTABLE FIRE EXTINGUISHER RECORD**

All testing and maintenance performed on the facility's portable fire extinguishers must be documented in this record. Monthly visual inspections are to be documented on a tag attached to each extinguisher.

Extinguisher Location	Type	Serial/Model No.	Date of Mfr	Last Maintenance			Last Recharge		Last Hydrotest	
				Type	Date	Performed By	Date	Performed By	Date	Performed By

COMMENTS: \_\_\_\_\_  
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				Type	Date	Performed By	Date	Performed By	Date	Performed By
Kitchen	K-Type Wet Chem	xxx/yyy	1996	Annual	12/16/08	ABC Exting. Co.	12/16/08	ABC Exting. Co.	12/16/08	ABC Exting. Co.
Laundry	ABC Dry Chem	xxx/yyy	2007	Annual	12/16/08	ABC Exting. Co.	6/11/08	ABC Exting. Co.		
First Floor South Wing	ABC Dry Chem	xxx/yyy	2002	6-year	12/16/08	ABC Exting. Co.	12/16/08	ABC Exting. Co.		
First Floor North Wing	ABC Dry Chem	xxx/yyy	2002	6-year	12/16/08	ABC Exting. Co.	12/16/08	ABC Exting. Co.		

COMMENTS: Extinguisher in laundry used on dryer motor fire on 6/10/08 – picked up by ABC Extinguisher Company and recharged on 6/11/08

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