Sequence follows the Meeting Summary. Numbers correspond to the page numbers listed below:

Meeting Summary ........................................................................................................ 1 – 8
May Licensing Committee Meeting Minutes ................................................................. 9 – 14
PAC 2011 Letter of Explanation ............................................................................... 15
PAC 264 Armed Affidavit of Training/ Explanation ...................................................... 16
PAC 328 Letter of Explanation .................................................................................. 17 - 18
PAC 2132 Letter of Explanation .............................................................................. 19 - 20
PAC 2135 Letter of Explanation .............................................................................. 21
PDC 2065 Disciplinary History .................................................................................. 22
J.E. Russel Letter of Experience ............................................................................... 23 - 28

SEPARATE ATTACHMENTS PREVIOUSLY PROVIDED.
IF ANY COMMITTEE MEMBER DOES NOT HAVE THESE DOCUMENTS, OR NEEDS ANY OTHER RESOURCES
PLEASE LET THE AGENCY KNOW:

- MNPDB Letter that Accompanies License Application Packets
- MNPDB Letter that Accompanies License Renewal Packets
- Tennessen Verbal
- Penalty Schedule
- Minnesota Statutes
- Minnesota Rules
- Board Manual
- Minnesota Statute Chapter 13D Open Meeting Law
1. REVIEW OF MAY 2022 LICENSING COMMITTEE MEETING MINUTES

2. RENEWAL CONSENT AGENDA:

<table>
<thead>
<tr>
<th>LICENSE HOLDERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAC 301 – Protective Services Group, Inc.</td>
</tr>
<tr>
<td>PDC 622 – Investigative &amp; Loss Control Services, Inc</td>
</tr>
</tbody>
</table>

** Indicates license holder provided a renewal with no issues upon original submission.

3. RENEWALS IN NEED OF COMMITTEE REVIEW:

PDI 2134 & PAI 2133 – Michael Kelly Dba Alias Investigations
Original License Dates: 6/30/2020
Renewal Due Date: 6/1/2022
1 Employee
- Armed Affidavit of Training
  - Missing Armed CEU dates and course numbers
  - 6/16 sent Staff email that he will send
  - Armed AOT not received as of 6/21/2022
- Disciplinary History - None

PAC 2011 – Prosegur Services Group, Inc
Original License Date: 6/28/2016
Renewal Due Date: 6/1/2022
24 Employees
- Received via email by 6/1/2022- On time, but incomplete
- Missing CEO and CFO Signatures and Informed Consent
  - Company is restructuring; CEO and CFO to be named
  - See Letter of Explanation on PAGE 15
- Disciplinary History - None

PAC 264 – Metropolitan Priority Protection, Inc. Dba M.P.P.I.
Original License Date: 5/20/2002
Renewal Due Date: 6/1/2022
8 Employees
- Armed Affidavit of Training
  - 16 hours of training “stacked” into Year 2 – due to Covid in 2020 (explanation written on AOT)
- See Armed Affidavit of Training/ Explanation – PAGE 16
- See Disciplinary History – 2004, 2008 issues not related to above
PAC 328 – Loomis Armored US, LLC
Original License Date: 6/28/2010
Renewal Due Date: 6/1/2022
50 Employees
- Affidavit of Training
  o 15 employees - licensed work began before BCA/FBI Background checks were completed
- See Letter of Explanation - PAGE 17 - 18
- Disciplinary History - None

PAC 335 – American Security Associates, Inc
Original License Date: 3/26/2021
Renewal Due: 6/1/2022
3 Employees
- Affidavit of Training
  o Missing ID Card issue dates for all employees
  o Course dates and training numbers incomplete or unclear
- Not ready for Committee Review
- Disciplinary History - None

PDC 2014 – Jackson Investigative Group
Original License Date: 6/28/2016
Renewal Due Date: 6/1/2022
1 Employee
- Affidavit of Training
  o Short CEU hours in Year One - Only .5 CEU hours completed
- Disciplinary History - None

PAC 2132 – Black Knight Protection Agency
Original License Date: 5/30/2020
Renewal Due Date: 6/1/2022
41 Employees
- Affidavit of Training
  o 26 Employees - Pre-assignment training was not completed within first 21 days of employment
  o 2 Employees - missing CEU hours in Year One
  o 14 Employees - missing CEU hours in Year Two
  o See Letter of Explanation on PAGE 19 - 20
- Disciplinary History - None
PDI 2135 – Lawrence Conley II Dba Happy 2 Help Investigations
Original License Date: 6/30/2022
Renewal Due Date: 6/1/2022
1 Employee
- Affidavit of Training
  - Missing BCA/FBI Background check
    - License holder made appointment for BCA/FBI check for June 8th
  - “Stacked” pre-assignment and CEUs into Year Two
- Disciplinary History - None

PDC 2136 – Vulpine Investigations, LLC
Original License Date: 6/30/2020
Renewal Due Date: 6/1/2022
1 Employee
- Affidavit of Training
  - Missing BCA/FBI Background check
    - License holder made an appointment for BCA/FBI check for June 16th
- Disciplinary History - None

4. CURRENT CONTINGENCIES:

PDC 2065 – Kaczmarek & Associates LLC
Original License Date: 5/30/2018
Renewal Due Date: 5/1/2022
1 Employee
- Renewal packet received late 5/7/2022
- Proof of Insurance
  - Missing 2020-2021
  - Missing 2021-2022
- Affidavit of Training
  - Year One – Missing dates and course numbers
  - Year Two – Missing course number
- Follow up:
  - Emails sent on 6/7 and 6/14
- Contingent status ends in July
- See Disciplinary History on PAGE 22

PDC 2067 – Third Shore Investigations, Inc
Original License Date: 5/30/2018
Renewal Due Date: 5/1/2022
2 Employee
- Renewal packet received late 6/1/2022
- Contingent status ends in July
- Disciplinary History – issues not related to above
PAC 2130 – All American Protection Agency, LLC
Original License Date: 5/28/2020
Renewal Due: 5/1/2022
X Employee(s)
- Renewal packet sent 2/16/2022
- Follow up 5/9/2022 Phone call with QR/MM (Gear) is no longer with the company. Officer Change paperwork has not been received. Gear will follow up with new contact information.
- Follow up: email sent 5/31/22
- Renewal not received as of 6/22/2022
- Contingent status ends in July

PDC 2066 – iUNLIMITED INCORPORATED
Original License Date: 5/30/2018
Renewal Due Date: 5/1/2022
X Employee(s)
- Renewal packet sent 2/16/2022
- Follow up: 5/9/2022 spoke with T. Tano, emailed packet and confirmed receipt
- Follow up: 5/31/2022 New application would be need to move license from Corporate to Individual
- Renewal not received as of 6/22/2022
- Contingent status ends in July

PDI 2009 – Alexander Coelho
Original License Date: 4/26/2016
Renewal Due Date: 4/1/2022
1 Employee
- Renewal packet sent 1/19/2022
- Follow up: 4/20/2022 left a voicemail, sent email
- Follow up: Email sent on 4/26/2022
- Follow up: 5/31/22
- Renewal not received as of 6/22/2022
- Contingent status ends at June Meeting

PDC 2062 – Anonymous Investigative Services
Original License Date: 4/24/2018
Renewal Due Date: 4/1/2022
X Employees
- Renewal packet sent 1/19/2022
- Follow up: 4/20/2022 Phone call with follow up email
- Follow up: 4/26/2022 Email
- Follow up: 5/31/22
- Renewal not received as of 6/22/2022
- Contingent status ends at June Meeting
5. **TABLED RENEWALS:**

   PAC 2128 – Next Global Security, Inc.
   Original License date: 3/31/2020
   Renewal Due date: 3/1/2022
   10 Employees
   - Renewal packet sent: 12/20/2021
   - Renewal received late: 5/25/2022
   - Committee voted to Approve Contingent receipt of missing materials by end of 5/31
     - Materials were received via email 5/31, license we sent out on 6/1

6. **LAPSED LICENSES:**

   PDC 1199 – Contego Investigative Services, LLC
   Original License Date: 02/26/2016
   Renewal Due date: 2/1/2022
   X Employees
   - Renewal packet sent: 11/30/2021
   - Renewal received late: 6/23/2022
   - Lapsed status ends at June meeting

   PAC 2055 – Construction Services, LLC
   Original License date: 02/27/2018
   Renewal Due date: 2/1/2022
   X Employees
   - Renewal packet sent: 11/30/2021
   - Follow up: 3/29/2022 sent email and letter
   - Follow up: 4/14/2022 Spoke with License holder about Renewal, sent packet
   - Follow up: 4/20/2022 called, no voicemail to leave a message
   - Follow up: 4/26/2022 email and letter
   - Renewal not received as of 6/22/2022
   - Lapsed status ends at June meeting

   PDC 1060 – Midwest Legal, LLC
   Original License date: 3/26/2012
   Renewal Due date: 3/1/2022
   X Employees
   - Renewal packet sent: 12/20/2021
   - Follow up: 4/20/2022 phone call, follow up email
   - Follow up: 4/26/2022 Email and letter
   - Follow up: 5/31/22
   - Renewal not received as of 6/22/2022
   - Lapsed status ends at July Meeting

7. **SURRENDERED LICENSES: NONE.**
8. **EXPIRED LICENSES:** NONE.

9. **OFFICER CHANGES:**

10. **TABLED OFFICER CHANGES:**

<table>
<thead>
<tr>
<th>NAME OF ENTITY</th>
<th>Pro Dog Security, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td>LICENSE TYPE &amp; NUMBER</td>
<td>PAC 1127</td>
</tr>
<tr>
<td>TYPE OF CHANGE</td>
<td>QR &amp; CEO</td>
</tr>
<tr>
<td>CHANGE FROM</td>
<td>Keith Rowan</td>
</tr>
<tr>
<td>CHANGE TO</td>
<td>Aaron Hall</td>
</tr>
<tr>
<td>DATE RECEIVED</td>
<td>4/23/2021</td>
</tr>
<tr>
<td>MINNESOTA ADDRESS</td>
<td>307 1/2 West Main St. Ada, MN 56510</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PREVIOUS RELEVANT EMPLOYMENT</th>
<th>TITLE</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pro Dog Security, LLC Dba Red River Security</td>
<td>Owner</td>
<td>2018</td>
<td>Current</td>
</tr>
<tr>
<td>SunDog Mining A.I.R.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hillsboro Police Department (Oregon)</td>
<td>Police Officer</td>
<td>2017</td>
<td>2018</td>
</tr>
<tr>
<td>North Dakota Department of Corrections</td>
<td>Parole Officer</td>
<td>2015</td>
<td>2017</td>
</tr>
<tr>
<td>Devil's Lake Police Department</td>
<td>Police Officer</td>
<td>2012</td>
<td>2015</td>
</tr>
</tbody>
</table>

**AGENCY NOTES:** Licensed in ND, verification requested, but not received 6/21/2022. No other outstanding items.
### NEW APPLICANTS:

#### NAME OF ENTITY
- Intermediate District 287

#### LICENSE TYPE
- Protective Agent Corporation

#### QUALIFIED REPRESENTATIVE
- Jacob Horejsh

#### MINNESOTA MANAGER
- NA

#### CEO
- Sandy Lewandowski

#### CFO
- Mae Hawkins

#### MINNESOTA ADDRESS
- 1820 Xenium Lane North, Plymouth, MN 55441

#### DATE RECEIVED
- 6/7/2022

#### SCOPE OF BUSINESS
- Overall security of all schools and sites and respond promptly and support extreme behavior incidents. Responsible for assessing threats.

#### PREVIOUS RELEVANT EMPLOYMENT (QR/MM)

<table>
<thead>
<tr>
<th>NAME OF ENTITY</th>
<th>TITLE</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thrivent Financial</td>
<td>- Risk Analyst&lt;br&gt;- Security Supervisor&lt;br&gt;- Senior Specialist</td>
<td>9/2008</td>
<td>4/2019</td>
</tr>
<tr>
<td>Allina Health - Unity Hospital</td>
<td>- Security</td>
<td>9/2018</td>
<td>9/2019</td>
</tr>
</tbody>
</table>

**AGENCY NOTES:** No outstanding issues.

---

#### NAME OF ENTITY
- Jennifer E. Russell

#### LICENSE TYPE
- Private Detective Individual

#### MINNESOTA ADDRESS
- 4349 Beard Avenue South Mpls MN 55410

#### DATE RECEIVED
- 5/16/2022

#### SCOPE OF BUSINESS
- Employment/family law/media projects on crime/cold case/skip trace work. Background checks, asset searches and surveillance.

#### PREVIOUS RELEVANT EMPLOYMENT

<table>
<thead>
<tr>
<th>NAME OF ENTITY</th>
<th>TITLE</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Twin Cities Public Television</td>
<td>Intern, PA Associate Producer</td>
<td>2/1/1990</td>
<td>2/1/1994</td>
</tr>
</tbody>
</table>

**AGENCY NOTES:** No outstanding issues. Letter of Experience - See Page 23 -28
**NAME OF ENTITY** | Keith Keeley  
---|---  
**LICENSE TYPE** | Private Detective Individual  
**MINNESOTA ADDRESS** | 4205 Paris Avenue N, Stillwater, MN 55082  
**DATE RECEIVED** | May 19 2022  
**SCOPE OF BUSINESS** | Locate abandoned and unclaimed property, assist clients with state compliance for corporations in reporting and submitting the unclaimed property  

<table>
<thead>
<tr>
<th>PREVIOUS RELEVANT EMPLOYMENT</th>
<th>TITLE</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ryan, LLC</td>
<td>Director</td>
<td>1/1/2013</td>
<td>Current</td>
</tr>
<tr>
<td>Hudson Global Resources</td>
<td>National Director</td>
<td>1/1/2004</td>
<td>1/1/2012</td>
</tr>
</tbody>
</table>

**AGENCY NOTES:** No outstanding issues.

---

**NAME OF ENTITY** | Michael John Cincotta  
---|---  
**LICENSE TYPE** | Private Detective Individual  
**MINNESOTA ADDRESS** | 150 South Fifth Street, Suite 2500, Mpls., MN 55402  
**DATE RECEIVED** | May 19 2022  
**SCOPE OF BUSINESS** | Locate abandoned and unclaimed property, assist clients with state compliance for corporations in reporting and submitting the unclaimed property  

<table>
<thead>
<tr>
<th>PREVIOUS RELEVANT EMPLOYMENT</th>
<th>TITLE</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ryan, LLC</td>
<td>Director</td>
<td>1/1/2013</td>
<td>Present</td>
</tr>
<tr>
<td>Hudson Global Consulting Limited</td>
<td>Consultant</td>
<td>8/1/2009</td>
<td>12/1/2012</td>
</tr>
</tbody>
</table>

**AGENCY NOTES:** No outstanding issues.

---

12. **TABLED APPLICANTS:** NONE.

13. **ISSUES AND DISCUSSIONS:**

14. **CLOSED SESSION:**

   Board Chair: We may be having a closed session per the statute below.
   
   *If necessary, please read these statutes aloud for the record.*
   
   Pursuant to Minn. Stat. 13D.05, subd. 3 (b) attorney-client privilege discussions.

   The next Licensing Committee meeting is scheduled for Tuesday, JUNE at 10:00 am.
MEMBERS PRESENT: Scott Mueller, Richard Hodsdon
ATTORNEY GENERAL REPRESENTATIVE: Stephen Melchionne (remote)
EXECUTIVE DIRECTOR: Hugo McPhee
BOARD STAFF: Kate White, Megan Canny, Nicole Allen (intern)
BOARD STAFF NOT PRESENT: Abigail Guthrie

Richard Hodsdon commenced the meeting on May 31st, 2022 late due to technical difficulties with Webex. Vote does not need to be done by roll call because both committee members are in person.

1. REVIEW OF APRIL 2022 LICENSING COMMITTEE MEETING MINUTES

   • Motion: Hodsdon calls for a motion to approve April 2022 minutes. Mueller makes a motion to approve. Hodsdon seconds. Both vote aye. Motion carried.

2. RENEWAL CONSENT AGENDA:

<table>
<thead>
<tr>
<th>LICENSE HOLDERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>PDC 2046 – Blue Bear Investigations, LLC**</td>
</tr>
<tr>
<td>PDC 942 – Arden Investigation, Inc</td>
</tr>
<tr>
<td>PDI 1115 – Charles Richard Anderson</td>
</tr>
</tbody>
</table>

   ** Indicates license holder provided a renewal with no issues upon original submission.

   Hodsdon notes for the record that the license holders listed above were received on time and have no outstanding issues the committee needs to discuss.

   • Motion: Hodsdon calls for a motion. Mueller makes a motion to approve the licenses above for renewal. Hodsdon seconds. Both vote aye. Motion carried.

3. RENEWALS IN NEED OF COMMITTEE REVIEW:

   PDC 2129 – Terch and Associates, LLC
   Original License Date: 5/28/2020
   Renewal Due Date: 5/1/2022
   6 Employees

   Hodsdon notes for the record that this renewal was received early and included a Letter of Explanation in regards to Background checks. Staff notes that they do not have a representative present today. The Letter of Explanation in the meeting packet states that there was some confusion on when background checks needed to be completed. Staff notes that background checks have now been completed and dates have been submitted. Hodsdon clarifies that everything required has been submitted but it was not done in a timely manner. Staff confirms that is true. Hodsdon asks if they have any disciplinary history, Staff confirms that no disciplinary history was found. Hodsdon asks Mueller if he thinks a Letter of Education would be appropriate, Mueller agrees.

   Motion: Hodsdon makes a motion to approve the license with a Letter of Education. Mueller seconds the motion. Motion carried.
Hodsdon notes that the renewal was received late but with no further issues. McPhee states the renewal was sent in late because the license holder thought they needed to send the original bond information, and that caused the delay. Hodsdon notes that no past disciplinary history was noted. Hodsdon states that he believes it would be appropriate to renew this license with a Letter of Education, Mueller agrees.

- **Motion:** Hodsdon makes a motion to approve the license with a Letter of Education. Mueller seconds the motion. Motion carried.

PAC 2130 – All American Protection Agency, LLC
Original License Date: 5/28/2020
Renewal Due: 5/1/2022
X Employee(s)
Hodsdon states there is an officer change issue with this company and that we have not received the application for renewal as of yet and ask staff if there has been an update. Staff states that they have not received the renewal materials and have reached out to past QR/MM Gear, but have not heard back from the CEO/ CFO. Hodsdon notes that they may have a failure to notify the Board of an officer change in the future. (original license date correct from 2022 to 2020)

- **Motion:** Mueller makes a motion to put this license into contingent status. Hodsdon seconds the motion. Motion carried.

PDC 2066 – iUNLIMITED INCORPORATED
Original License Date: 5/30/2018
Renewal Due Date: 5/1/2022
X Employee(s)
Hodsdon states that the Renewal packet had been sent and that there was a question about moving the license from Corporate to Individual. Renewal not received as of 5/25/2022.

- **Motion:** Hodsdon makes a motion to put this license into contingent status. Mueller seconds the motion. Motion carried.

Staff asks to clarify if the license could be moved from Corporate to Individual, Hodsdon states that they would need to complete a new application.

PDC 2065 – Kaczmarek & Associates LLC
Original License Date: 5/30/2018
Renewal Due Date: 5/1/2022
X Employee(s)
Hodsdon notes that the renewal packet has not been received, staff confirms this is true.

- **Motion:** Hodsdon makes a motion to put this license into contingent status. Mueller seconds the motion. Motion carried.

PDC 2067 – Third Shore Investigations, Inc
Hodsdon notes that the renewal packet has not been received, staff confirms this is true.

- **Motion:** Hodsdon makes a motion to put this license into contingent status. Mueller seconds the motion. Motion carried.

McPhee notes that it unusual to have this many license holders not respond to renewal notices, staff has been following up but we are not sure if they are drifting off or out of business. Hodsdon give staff credit for providing good customer service following up with license holders about renewals. He serves on other license boards and they do not track down people about renewing licenses.

### 4. CURRENT CONTINGENCIES:

**PDI 2009—Alexander Coelho**
- Original License Date: 4/26/2016
- Renewal Due Date: 4/1/2022
- 1 Employee

Renewal packet has not been received, license will stay in contingent status into the June meeting. Staff does not have any updates.

**PDC 2062—Anonymous Investigative Services**
- Original License Date: 4/24/2018
- Renewal Due Date: 4/1/2022
- X Employees

Renewal packet has not been received, license will stay in contingent status into the June meeting. Staff does not have any updates.

**PDC 1060 – Midwest Legal, LLC**
- Original License date: 3/26/2012
- Renewal Due date: 3/1/2022
- X Employees

Renewal packet has not been received, license will stay in contingent status at this meeting. Staff does not have any updates. This license is not in lapsed status.

**PAC 2128 – Next Global Security, Inc.**
- Original License date: 3/31/2020
- Renewal Due date: 3/1/2022
- X Employees

Incomplete Renewal packet was received on 5/25/2022. Staff updated Hodsdon that the Affidavit of Training is still outstanding, but the renewal fee had been sent to the office. Hodsdon states that if outstanding items are submitted by the end of business they can be renewed on a contingent bases, otherwise they will enter lapsed status.

- **Motion:** Hodsdon makes a motion to renew this license contingent upon receiving outstanding items. Mueller seconds the motion. Motion carried.

### 5. TABLED RENEWALS: NONE.
6. **LAPSED LICENSES:**

PDC 1199 – Contego Investigative Services, LLC  
Original License Date: 02/26/2016  
Renewal Due date: 2/1/2022  
X Employees  
Hodsdon that Lapsed status ends at June meeting. Staff has no updates.

PAC 2055 – Construction Services, LLC  
Original License date: 02/27/2018  
Renewal Due date: 2/1/2022  
X Employees  
Hodsdon that Lapsed status ends at June meeting. Staff has no updates.

7. **SURRENDERED LICENSES:** NONE.

8. **EXPIRED LICENSES:** NONE.

9. **OFFICER CHANGES:**

<table>
<thead>
<tr>
<th>NAME OF ENTITY</th>
<th>License Type &amp; Number</th>
<th>Type of Change</th>
<th>Change From</th>
<th>Change To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Talon Investigation Ltd.</td>
<td>PAC 1174</td>
<td>QR/MN</td>
<td>Mark &quot;Sam&quot; Ehlenz</td>
<td>Patrick Louis Erickson</td>
</tr>
</tbody>
</table>

Hodsdon notes there are no outstanding issues and asks if there is a representative from Talon present. Staff states that there is not any one from Talon joining us remotely.

- **Motion:** Hodsdon makes a motion to approve the Officer Change. Mueller seconds. Motion carries.

<table>
<thead>
<tr>
<th>NAME OF ENTITY</th>
<th>License Type &amp; Number</th>
<th>Type of Change</th>
<th>Change From</th>
<th>Change To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brink’s Inc.</td>
<td>PAC 154</td>
<td>QR/MM</td>
<td>Kimberly Wegner</td>
<td>Scott Yuhasey</td>
</tr>
</tbody>
</table>

Hodsdon notes that the new officer meets the qualifications. Staff informs the committee that Scott Yuhasey is present on Webex. Yuhasey tries to address the board but has some issues with his mic.

- **Motion:** Hodsdon makes a motion to approve the Officer Change. Mueller seconds. Motion carries.
### PhotoFax, Inc

- **NAME OF ENTITY**: PhotoFax, Inc
- **LICENSE TYPE & NUMBER**: PAC 1099
- **TYPE OF CHANGE**: QR/MM
- **CHANGE FROM**: John Todaro
- **CHANGE TO**: Karen DeBoer

Hodsdon notes that the new officer meets the qualifications.

- **Motion**: Hodsdon makes a motion to approve the Officer Change. Mueller seconds. Motion carries.

### Allied Universal Compliance and Investigations, Inc

- **NAME OF ENTITY**: Allied Universal Compliance and Investigations, Inc
- **LICENSE TYPE & NUMBER**: PDC 1020
- **TYPE OF CHANGE**: QR/MM
- **CHANGE FROM**: James Bonk
- **CHANGE TO**: Troy Miller

Hodsdon notes that the new officer meets the qualifications, no outstanding issues. Staff notes that Troy Miller is in the meeting via Webex.

- **Motion**: Hodsdon makes a motion to approve the Officer Change. Mueller seconds. Motion carries.

### Pro Dog Security, LLC

- **NAME OF ENTITY**: Pro Dog Security, LLC
- **LICENSE TYPE & NUMBER**: PAC 1127
- **TYPE OF CHANGE**: QR & CEO
- **CHANGE FROM**: Keith Rowan
- **CHANGE TO**: Aaron Hall

Hodsdon notes that there have been issues with this application. Staff gives history of the application as follows: in April 2021 Keith Rowan had sold his share of the company and an officer change application was sent, the application came back incomplete and staff followed up. In Dec 2021 Scott Williams requested a copy of the license and Executive Director McPhee informed him that he was not listed on the license and would need the QR/MM to follow up. In April of 2022 Staff spoke with Pro Dog Security and informed them that the application was still not complete and sent a follow up email with a list of outstanding items. The application is still incomplete. Hodsdon notes that the application is to change Hall to the QR but Staff has been in contact with Williams, he asks if anyone from Pro Dog is present at the meeting. Staff says there is no one present. Staff confirms that there has been confusion on who is moving into what role. Hodsdon states that he is not comfortable moving forward with the change at this time.

- **Motion**: Hodsdon makes a motion to table the Officer Change application. Mueller seconds. Motion carries.

---

*The following Officer Changes are informational only: (CEO/CFO changes)*
<table>
<thead>
<tr>
<th>NAME OF ENTITY</th>
<th>Prosegur Services Group, Inc</th>
</tr>
</thead>
<tbody>
<tr>
<td>LICENSE TYPE &amp; NUMBER</td>
<td>PAC 2011</td>
</tr>
<tr>
<td>TYPE OF CHANGE</td>
<td>CFO</td>
</tr>
<tr>
<td>CHANGE FROM</td>
<td>Jeffrey Jan Silverstein</td>
</tr>
<tr>
<td>CHANGE TO</td>
<td>Vacant</td>
</tr>
</tbody>
</table>

10. **NEW APPLICANTS:**

<table>
<thead>
<tr>
<th>NAME OF ENTITY</th>
<th>Ruben Garcia Dba Crete Protective Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>LICENSE TYPE</td>
<td>Private Detective Individual</td>
</tr>
</tbody>
</table>

Hodsdon notes that Garcia appeared at last month’s meeting to be approved for a PAC license and that he would be a dual license holder. Hodsdon states that Garcia’s experience was vetted at the April meeting and asks if Mueller has any further questions for Garcia. Mueller states that he does not.

- **Motion:** Hodsdon motions to approve the license. Mueller seconds. Motion carries.

<table>
<thead>
<tr>
<th>NAME OF ENTITY</th>
<th>Francis Walter Gasper Dba Gasper Investigations</th>
</tr>
</thead>
<tbody>
<tr>
<td>LICENSE TYPE</td>
<td>Private Detective Individual</td>
</tr>
</tbody>
</table>

Hodsdon asks if there is a representative present. Staff states that there is not. Hodsdon notes that staff has recorded that the person has the required number of hours of experience, that he was an Assistant District Attorney and is a licensed Private Detective in North Dakota. Staff confirms that the ND license was verified. Hodsdon notes that applicant also has experience with the FBI.

- **Motion:** Hodsdon motions to approve the license. Mueller seconds. Motion carries.

11. **TABLED APPLICANTS:** NONE.

12. **ISSUES AND DISCUSSIONS:**

McPhee notes that he has placed a letter in front of the committee members. This letter is from an applicant Jennifer Russell asking if her years of experience as an investigative journalist can count towards being licensed Private Detective. McPhee wanted to present this letter to the committee so they had time to review it before her application was brought to the June meeting. Hodsdon states that because of the earlier technical difficulties he and Mueller had time to review the letter. Hodsdon notes that there is another journalist who was also a peace officer that was licensed in the past. Hodsdon states that an investigative journalist would meet the requirements for private detective, security would be another matter. As long as Russell could verify her past employment experience. Hodsdon states that a professional journalist is different than a non-professional like a recreational blogger.

13. **CLOSED SESSION:**

Steve Melchione states that there is no need for a closed session.

- **Motion:** Hodsdon motions to adjourn. Mueller seconds. Motion carries.

The next Licensing Committee meeting is scheduled for **Tuesday, JUNE at 10:00 am.**
June 1, 2022

State of Minnesota
Board of Private Detective and Protective Agent Services
1430 Maryland Avenue, East
St. Paul, MN 55106

RE: Late Submission of Renewal Package for License Number 2011-Prosegur Services Group, Inc.

To Whom It May Concern,

We have had some significant changes of our executive staff and currently our CEO & CFO positions are TBD. They will be finalized on June 13th, 2022. Until then, I am sending our renewal package in via email and will send the originals in via mail once I have the CEO & CFO information.

Sincerely,

Pamela M. Melendez
Senior Legal Administrative Assistant
Prosegur Services Group, Inc.
# Affidavit of Armed Training

*All fields on this form are required for all armed employees, Minnesota Managers, and Qualified Representatives*

<table>
<thead>
<tr>
<th>Employee Name (Last, First)</th>
<th>Hire/Start Date in Armed Capacity (MM/DD/YY)</th>
<th>Weapon Type(s)</th>
<th>Date (MM/DD/YY) of Initial Armed Training</th>
<th>Initial Armed Course Number</th>
<th>Dates (MM/DD/YY) of Continuation Armed Training and Course Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kane, Jeffery</td>
<td>11-20-07</td>
<td>Agent, Baton</td>
<td>11-20-07</td>
<td>EPS</td>
<td>Covid/NA NA 12-14-21 IAB3/CA113</td>
</tr>
</tbody>
</table>

License Holder Name: Jeffery Kane

Date Completed: 5-16-22

This form is available on our website https://dps.mn.gov/entity/pdb, under the Training area – “Compliance Documents”, in WORD AND EXEL formats that will allow you to enter information and save to your computer. You may also copy this form as needed for your use.
June 22, 2022

Hugo McPhee  via email: hugo.mcphee@state.mn.us
Executive Director
Board of Private Detective and Protective Agent Services
1430 Mary Ave East
St. Paul, MN 55106

RE: Loomis Armored 2022 Private Detective and Protective Agent Service License Renewal.

Dear Mr. McPhee,

Thank you for the opportunity to comprise this letter allowing further explanation in the discrepancies found in our PAC 328 renewal. Here at Loomis our core values are People, Service, and Integrity. Unfortunately, the 15 employees identified as having their BCA/FBI background checks completed after license work began was due to the branch not submitting the BCA/FBI background checks timely. The last two years have been unprecedented with the global pandemic along with the national labor shortage. We don’t stand behind that as an excuse but rather as an honest explanation that we failed to meet the requirements under the statute for those 15 employees.

In part, our understanding of the statute was that an employee was not considered a Protective Agent while unarmed in the driving capacity. Each employee would eventually transition into a Protective Agent role after completing all BCA requirements. Only then would they go through the process of obtaining a firearm per Minnesota law and complete Loomis required firearm training.

We have taken corrective measures going forward to ensure we are and will remain in compliance. We will have our newly hired employees (that will conduct licensed work) complete the BCA/FBI background checks prior to pre-assignment training. This will be conducted during the hiring process as a condition of employment. As a sign of good faith, I would be more than willing to provide a six month or one year update prior to the next renewal to show we have corrected this issue.

Again, I appreciate the opportunity to submit this letter as part of our renewal process. Please feel free to reach out to me directly if you have any other questions or if I can provide any additional information.

Sincerely,

Eric Swichtenberg
Corporate Risk Manager
Phone: 832-205-4220
Eric.Swichtenberg@us.loomis.com
Employees Listed on Affidavit of Training:

1. John Buyense Jr; started on 11/08/2021, pre-assignment training was completed on 11/08/2021. ID card was issued on 11/24/2021, but didn’t have BCA/FBI background check until 4/13/2022
2. Tristan Gooman: started 7/06/2021, pre-assignment training was completed on 7/6/2021, ID card was issued 7/20/21, but didn’t have BCA/FBI background check until 4/13/2022
3. William MacCullen started 7/12/2021, pre-assignment training was completed on 7/12/21, ID card was issued 7/20/21, but didn’t have BCA/FBI background check until 4/6/2022
4. Dominic Ortiz started 11/16/2020, Pre-assignment training was completed on 12/13/2020, ID card was issued 11/26/2020, didn’t have BCA/FBI background check until 4/6/2022
5. Murad Said, started 11/16/2020, Pre-assignment training was completed on 12/13/2020, ID card was issued 11/24/20, didn’t have BCA/FBI background check until 4/6/2022
6. Brandon Steinke started 6/21/2021, preassignment training was completed on 6/21/2021, Id card was issued 6/28/21, but didn’t have BCA/FBI background check until 4/6/22
7. Gary Strusinskin, started 6/7/2021, pre-assignment training was completed on 6/7/2021, ID card was issued 6/25/21, but didn’t have BCA/FBI background check until 4/13/22
8. Ye Thao started 6/24/2021, pre-assignment training was completed on 6/24/21, ID card was issued 6/28/21, but didn’t have BCA/FBI background check until 3/28/2022
9. Melissa Thomas started 8/6/2021, pre-assignment training was completed on 8/16/2021, ID card was issued 8/25/21, but didn’t have BCA/FBI background check until 4/6/2022
10. Ger Vang started 11/05/2020, pre-assignment training was completed on 12/13/2020, id card was issued 11/19/2020, but didn’t have BCA/FBI background check until 4/6/2022
11. Eddie Whitmore III started 11/5/2021, pre-assignment training was completed on 11/15/2021, ID card issued 1/15/21, but didn’t have BCA/FBI background check until 4/6/2022
12. Seng Yang started 12/13/2021, pre-assignment training was completed on 12/13/2021, Id card issued 1/5/22, but didn’t have BCA/FBI background check until 3/28/2022
13. Payton Sajec started 11/1/2021, pre-assignment training was completed on 11/1/2021, id card was issued 11/8/21, but didn’t have BCA/FBI background check until 4/13/2022
14. Joshua Shovein started 3/29/2021, pre-assignment training was completed on 3/29/2021, id card was issued 4/5/21, but didn’t have BCA/FBI background check until 4/13/2022
15. Shaun Webber, started 8/27/2020, pre-assignment training was completed on 8/27/2020, id card was issued 9/8/20 but didn’t have BCA/FBI background check until 4/13/2022
To Whom It May Concern,

It has been brought to our attention during the gathering of the information needed for the renewal that, we misunderstood the language in the paperwork provided.

The misunderstanding in language that I speak of is regarding training of officers. We did in fact cover all avenues of the security field training however, the language interpreted as (the training was based on an approved trainer by the CEO.

Finding this out speaking with Hugo we have been in communications to ensure that all the training was up to par with the trainer that we used during that time. The trainers background in law enforcement and safety and security there was no reason to assume that we made an error and quizzed at the end of the course.

Knowing what we know now I can say without question that this will not be an issue again, we have cleaned house a bit during our move and had to release our office manager of his duties with BKPA for several errors/ training.

We are currently going behind the ex-employee to ensure that we have not missed anything during his time with bkpa knowing what his role was we do not want any hiccups in the future from what I should call lack they’re of completing tasks and paperwork.

I can not express the stress this ex-employee has caused I can only hope, the board understands we are on top of thing to these errors will not happen again.

Our office is moving rather quickly to ensure no more issues and all ducks are in a row I just wanted to continue to overly communicate with the board as I have in the paste if any issues came up.

BKPA has a partnership with Hennepin County, and they will express no rock go unturned with us and we will continue to provide great service if we are awarded that opportunity.

Currently we are in the process of finding a new office manager so the CEO David Junior will be assuming the control over all aspects of the office and going through all the hiring paperwork and training information to ensure no more errors did or occur.

This is BKPA first renewal and I can say, the renewal period (2 years) we have learned a lot and we have grown and partnered but most important we have employed some really good men, women, humans and the CEO David Junior has taken a lot of time to coach all employees to better their situation, encourage them to do better for them and creating the one thing most people with out want (a family filled company) a quote from the CEO ( I don’t want to be known for the largest company with the most account, I want bkpa to be known for the highest level of respect and great communication.
I do know we still are growing and have a lot to learn but I am asking for these errors that we should have been paying better attention to the office employee to give us a chance without penalty and I can say we will not cross this path again.

We have already started the process to solving the issue and speaking with Hugo and it will be resolved in the next couple of weeks.

Everyone ask how we get people applying and showing up, its a lot of word of mouth from happy clients and employees but what keep them here is the way we treat them, we do not speak about family we make sure our employees can feel it and understand we are here to help anything we can do to change their status in life.

I really appreciate the time taken out to read over and consider but again we will not have errors moving forward.

Thank you
During the pandemic I (Lawrence Conley II PDI 2135) was having complications in accessing my online training. Within that time Happy 2 Help Investigations was starting to pick up a fair amount of clients and I failed to honor the obligation of completing the training within the 21 days. I take full responsibility for my actions. If the Board forgives this error and allows me to continue to conduct business I will maximize my efforts in the future to maintaining my training within the allotted time frame in order to maintain my license. In a show of good faith I've recently completed both 12 hour training as well as the 6 hours annual.

Lawrence Conley II
PDC 2065 Disciplinary History

- May 2020 – Missing Insurance

Hodsdon stated that the renewal is complete and that there was an issue with insurance. Hodsdon asked Cook for an update. Cook stated that the agency has received the current insurance certificate but have not received the first year’s proof of insurance. Hodsdon asked what the pleasure of the Board was and if there was a motion.

**Motion:** Hessel made a motion to renew the license contingent upon receipt of their insurance certificate. Belton seconded. Motion carried.
20 May, 2022

Dear Board Members,

Thank you for reviewing my recent PDI application. As requested, I have included a more detailed account of my work experience - particularly as I think it could relate to some of the work experience requested by the State. I have also attempted to roughly quantify time spent in those areas.

Please know that I take this application for PDI very seriously. While I haven’t previously worked for a licensed PD agency, US Government investigative service or a police department or sheriff’s office, I do hope that you will take into consideration my many years of work experience and my dedication to public media. I ultimately ask if you would seriously consider my prior work experience commensurate in scope and responsibility.

I have over three decades of experience working as a journalist and producer in public broadcasting. I estimate that my combined work experience comes in at around 60,000 hours - conservatively.

Additionally, I received my BA from the University of Minnesota in communications and journalism and would conservatively estimate spending 4,000 + hours on my education and training.

I think of journalists and private investigators as having a somewhat symbiotic relationship. I suspect that the trend of journalists entering the field will only continue to grow, and that tendency for media organizations to partner with private investigators will also become more commonplace. While conducting some research for this response, I did see that Caroline Lowe’s ‘6000 hours’ were questioned by the board.
when she submitted her PDI application in fall of 2015. Seeing that Ms.
Lowe is currently a licensed PDI in the state of Minnesota is a reassuring
sign that the Board of Private Detective and Protective Agent Services is
willing to seriously consider an applicant who has a long standing career
in broadcast journalism as qualified candidate for PDI licensure.

Investigative work and research:
Doing detailed research and investigative work has been an integral part
of my job as a broadcast journalist and producer. Searching, gathering,
analyzing and sorting information is a process which builds the
foundation of a project in my field. Locating people as sources, and for
their stories is often the primary step, vetting those people and their
stories is a crucial next step. Locating primary sources to support the
authenticity of a story while gathering facts is another facet of the work.
I’ve traveled regionally, nationally and internationally to seek out people
and sources for stories I’ve worked on over the years, I’ve also done
much of that work from a computer in an office - scouring a variety of
online resources and databases. My experience to date has shaped me
into a highly skilled and proficient researcher. Some production projects
I’ve worked on involve very quick turnarounds - hours, days or weeks,
while others have involved a much longer timeline - taking months or
years to complete. Being adept at creating high-quality work in either
situation is always the goal. Working under tight deadlines can be
stressful and exciting, while having months and years to investigate and
research a project in order to accurately shape and tell a detailed, layered
and complicated story is incredibly satisfying. I’ve spent countless
hours researching people, places and events from the past - unearthing
historical and legal documents, letters, dairies, oral histories,
photographs, and drawings from institutions like the National Archives,
The Library of Congress and the Minnesota Historical Society in order
to give voice to people who are not here to tell their own stories, and to
unearth and share stories about important historic events that can often
provide meaningful insight into our present lives and our future.
I participated in the launch of Public Insight Journalism at MPR/APM, and I’ve attended numerous training seminars and conferences during my career. I have had the privilege to learn from some of the best in the business, and I am always seeking opportunities to learn more about what I don’t know. I can easily estimate a minimum of 6,000 hours of experience in this area or work.

**Interviewing:**

Interviewing people is another area of expertise that plays into investigative work. I have decades of experience interviewing people, and it is an aspect of my work that I have really come to love. I’ve interviewed hundreds of people from many disciplines, backgrounds and locations around the world - including politicians, astronauts, farmers, writers, artists, scholars, directors, chefs, teachers, historians and a president. I have interviewed countless numbers of people in order to consider their participation, or exclusion in given story or media project. Pre-interviewing subjects for talent and hosts has also been one of my duties - meaning I was responsible for conducting a conversational interview - usually via phone - with a booked guest prior to their actual interview, and then sharing my notes about the conversation with a host and production team. During my last five years at American Public Media, my role was expanded, and I began conducting on air interviews for national broadcasts and podcasts.

I strongly believe interviewing people is an art. Being good at it, allows us to extract information for someone that may otherwise be difficult to obtain. I’ve conducted hundreds of interviews, and will conservatively attribute 5,000 hours to this type of work.

**Communication and writing skills:**

Being a good communicator and working well with people is integral to journalism and investigative work. I pride myself on being highly
professional, working well with others and having excellent communication skills - both verbal and written. I have written numerous scripts and assisted on the publication of books. I am an excellent storyteller and editor. I was responsible for writing press releases, marketing content and digital content for the shows I produced at MPR/APM. Communication has been my business and a passion for years. [1,000 hours]

Administrative and office work:

I’ve worn numerous hats in my career as a producer and journalist. Working in public broadcasting often meant tighter budgets and smaller production teams. I’m ultimately grateful for my experience working in public media, because it’s made me scrappy, tenacious and someone who is extremely organized and detailed oriented as a result. While I’ve done plenty of field work, I’ve also spent a lot of time working in the office and studio. Over the years, it was part of my job at MPR/APM to maintain and create show records and systems, manage legal contracts and releases, create program files and databases, maintain digital archives, train interns and production assistants, manage purchase orders, schedule studios and interviews, manage travel and remote records, work with outside agents and publicists, be a liaison to other departments within the organization - working closely with legal, membership, marketing, development, operations, audience insights and finance - as necessary.

Most importantly, as a result, I work well and effectively with others. I’ve worked with a variety of people from diverse cultural, economical and ethnic backgrounds over the years which has had a profound and positive impact on my work. [3,000 hours]

Computers, digital work and social media:
I have a strong working knowledge of computers, and have used a variety of programs and software in my work. I also have a lot of experience with new media, digital media and social media. I am extremely skilled and adept at navigating and accessing information online.

While I’ve probably logged an absurd amount of time, computers are an incredibly important tool in my line of work. I created and managed four social media accounts for a program I worked on at MPR / APM in an attempt to build a digital audience for the program and gain new followers. This was at a time before the company had a designated digital department, and social media was in its infancy. Social media not only provided me with a new way to connect with a new audience, but it served as way to network and search for and solicit information. [3,000 hours]

I am currently in the pre-production stage of creating an independent podcast looking into the 1994 unsolved murder of my former schoolmate and neighbor Anne Barber Dunlap. Having my PDI license would give me the opportunity to access a deeper level of information about her case for this project and others that I may work on in the future.

I would be happy to address any additional questions or concerns that you may have about me or my work experience. I could do that in person, on the phone, via web chat or email. I am also more than willing to supply you with additional references if you deem them necessary to make your decision.

Thank you in advance for your consideration!

Sincerely,
Jennifer E. Russell
4349 Beard Avenue So
Minneapolis, MN 55410
612-226-2164
jerussell65@gmail.com