

STATE OF MINNESOTA
PRIVATE DETECTIVE AND PROTECTIVE AGENT SERVICES BOARD
1430 Maryland Avenue East, St. Paul, Minnesota
February 28, 2017

MEETING MINUTES

MEMBERS PRESENT: Rick Hodsdon, Pat Moen, Jim Hessel, Kip Sandoz, Jeff Hansen

MEMBERS NOT PRESENT: None

ATTORNEY GENERAL REPRESENTATIVE: Amy Tripp-Steiner

EXECUTIVE DIRECTOR: Greg Cook

ADMINISTRATIVE ASSISTANT: Shauna Jahnz

1. REVIEW OF JANUARY 2017 MEETING MINUTES & FEBRUARY 2017 AGING REPORTS [TABS 2&3]

Hodsdon called the Board meeting to session at 10:00 am on February 28th, 2017. All Board members were present.

Hodsdon commenced review of the January 2017 Meeting Minutes and the February 2017 Aging Reports. The Aging Reports were informational only.

- **MOTION:** Moen made a motion to approve the January 2017 Meeting Minutes. Hessel seconded. The motion carried.

2. CURRENT CONTINGENCIES

PAC 1073 & PDC 1152 – Imperial Guard Services, Inc.

This license holder first obtained their protective agent license on December 18, 2012 and their private detective license on December 30, 2014. They currently have one employee. Cook stated the remaining issue was that the Board still had not received the Minnesota address for this company. A reminder had been sent on February 22nd and there had since been no response. They had no disciplinary history. The contingency was set to expire that day. The contingency would therefore expire without them providing their Minnesota address.

Hodsdon stated if the contingency expired it would either go into lapsed status or a motion could be made and it would still be a contingent license, contingent on getting the Minnesota address. Hodsdon was unsure of the Board's authority. Cook clarified a contingency cannot last longer than 60 days. Hodsdon stated that was the problem, that this was their last day of contingency. He confirmed with Cook that the 22nd was the day they received a reminder.

Cook added that that they had been in contact several times and the license holder was well aware they needed to provide that information. Sandoz asked if they would need a motion to move it into lapsed status, or if it would automatically go into lapsed status. Hodsdon responded that it would go into lapsed status per operation of law, as of 12:01 AM on March 1st. Hansen inquired if they were allowed to vote to lift the contingency if they received the necessary information within that time frame or allow it to go into lapsed status if it was not received. Hodsdon clarified he was hearing a motion, which Hansen confirmed.

- **MOTION:** Hansen made a motion to issue a license if they provided staff with a Minnesota address before midnight that night, otherwise, simply by operation of law, it would go into lapsed status. Hessel seconded the motion. The motion carried.

PAC 1147– Mill City Protective Agency, LLC

Hodsdon explained the Board had received an audit report and proposed to, with the consent of the Board, table this matter until after they had their closed, attorney-client session.

- **MOTION**: Moen made a motion to table this item. Hessel seconded. The motion carried.

Hodsdon explained this would still be discussed that day, just after the rest of the items on the agenda.

PAC 1153 & PDC 897 – US Security Associates, LLC: DBA-Advance Security

This license holder initially received a private detective license on February 25, 2002 and a protective agent license on December 30, 2014. Cook updated that they received a phone call ahead of their renewal back in December explaining some issues they needed time to work on. They had gone through a contingency. The agency had received some information the prior week that was a little late in regard to the meeting, and there were some issues with the date. Cook noted that Bill Gordon of US Security was present to address those problems and he had signed a Tennessee warning. Cook invited Gordon up to explain some of the issues to the Board. Cook referred to the disciplinary history and renewal application issues found for US Security Associates.

Hodsdon welcomed Gordon to address the list of timing issues in terms of preassignment training, continuing education, and background checks. Gordon responded he had not had many issues in his licensing the last few years and he did his best to dot the 'I's' and cross the 'T's'. He stated this was hugely embarrassing for him. The affidavit, at that time, was about 85% typo errors. Wrong dates were put in when they shouldn't have been. People had the training, but had the wrong dates and the wrong times submitted. He had not reviewed this Affidavit of Training before it was sent and accepted full responsibility. He stated he had issues with North Dakota officers listed on the Affidavit of Training. One who was working in the North Dakota office decided to use North Dakota officers in Minnesota. When Gordon returned from vacation in December and found out, he took immediate action, which was why some of the backgrounds were a little bit late. Gordon stated he did not know they were being used in Minnesota. As soon as he found out, trainings were scheduled, backgrounds were done, and they were completed. That individual had since been terminated. The affidavit that was supposed to be turned in at the end of November was never turned in by the individuals he had instructed to do so. Gordon accepted responsibility for this as he was the license holder and should have followed up more closely. He had been working in his office alone since that incident because those individuals had been terminated.

He requested that the Board grant the license based on the fact that he was able to fix the affidavit by the end of the following week at the latest. He knew the contingency ended that day, but he needed time to sit down and be sure the affidavit had the correct dates and he had no more loose ends. He pointed out one officer looked bad, Wong Yang. His was one year, two and a half months. Part of that was his clearance and background checks had been done, but he had been waiting on a bus and got shot in the side in a drive-by shooting. Therefore, they had to wait until he was better to put him to work. There were a few other issues, but he would have the affidavit up to date with a letter of explanation for the ones that were out of date.

Hansen asked if the Board even had the ability to extend the contingency if it had already been 60 days. They did not. Hodsdon stated this was the discussion they had a few minutes prior. Moen asked for a reminder about conditions of a lapsed license and whether it would automatically be for a 60-day period. Cook stated that was correct, and under a 60 day lapse one could not operate, but would get time to correct their renewal and get their renewal material in. Gordon stated this was why he was asking to be granted a license and pay any fines the Board decided were necessary.

Cook stated this was a situation of dates. He asked Gordon if employees had been background checked and completed their training. Gordon stated they had dates and times that were wrong, but they had been trained, background checked, and they had been issued ID cards. Moen inquired how many employees Gordon had at the time. He stated he had about 175-180 in the state at the time and another 90 or so in North Dakota. Hodsdon explained whatever the Board did would not affect North Dakota as that was outside of their jurisdiction. He reiterated that they were in a situation where they either let the license lapse or agree to reissue the license and impose whatever appropriate penalties were associated with it.

Sandoz expressed that Gordon put the Board in a very awkward situation. Gordon understood. Sandoz said that if they granted the license, they would be doing so with nothing but good faith. This had been going on for a while, and although it had not all happened on Gordon's watch, there had been a clear history of significant problems. He explained how the Board, Cook and his team spent a lot of time trying to fix these problems which happened at great expense. But he also understood that lapsing his license would put Gordon out of business and he didn't want to put him in that spot. Sandoz stated that the Board did not create the situation, so they were in a very awkward spot. Sandoz mentioned the possibility of something coming up after the fact, such as serious issues with the dates, serious issues with backgrounds, or that the preassignment training wasn't really done at the time that it was. He asked if Gordon was confident that all of that had taken place and those dates he would provide were actually going to be true and correct. Sandoz questioned if there were going to be any issues with any preassignment training. Gordon stated he was totally confident. He had gone through the records in recent days, finding the errors in the dates. He knew that those things had been done. He had a procedure set up that he instituted again and made sure when new hires came in for interviews, their background checks were put together. While they were waiting for their background checks, their training was being completed, so their training dates would be before their background checks going forward. When they received their background checks, they would receive their ID cards at the same time. He explained this procedure should have been followed in the first place. He did not enforce it as he should have stepped up and taken responsibility as he should have. He was confident in putting his own reputation on the line. That was why he was there and was hugely embarrassed. This had never been the way he had done business before.

Sandoz asked Gordon if his company knew how serious this was and whether they knew he had the possibility of shutting the doors. Gordon stated they did. Cook asked what the original core cause of the errors was and if they had an individual who was responsible for inputting these dates and making sure they were correct. Gordon responded that they instituted a database some years ago. His old operations manager and Gordon were supposed to be making sure dates were put in as the people were processed, and this stopped happening without his knowledge. New operations managers came in and were never trained. They were never taught this by the old operations manager. When Gordon found out, he began repairing it at that point which included the termination a couple more individuals. At that time, he had been without an operations manager for 6-8 months. He wanted to make sure he got everything incorporated. The database had not been updated in those 6-8 months as it should have been and he took full responsibility.

Hodsdon reminded the Board of Minnesota Statute 326.3387, Subdivision 1, which provided basis for disciplinary action. He stated that this would allow the Board to re-approach the matter if the representation of getting these items fixed was not accurate. That meant that if the Board determined to impose some sort of administrative penalty, issue the license, and it turned out Gordon's representations were not accurate, that would be grounds to bring disciplinary action. Hansen asked if a lapsed license had to stay in lapsed status for 60 days or if he could re-approach the Board at the next meeting. Cook clarified it was up to 60 days and the Board met every month. He said if Gordon turned in the fixed materials next week, if he could do some sort of contingency – he hated to use the word contingency upon receiving something. To answer the question, it was up to 60 days and after 60 days it would expire. If that were the case, they would have to reapply. Gordon reiterated that was why he requested the reissuance of his licenses with any fines.

- **MOTION:** Sandoz made a motion to lift the contingency on PAC 1153 and PDC 897 for US Security Associates, issue the licenses, and recommended an administrative fine of \$499. Hessel seconded.

Moen clarified that this was because of the inherent severity of the conduct, because of the potential harm and certainly because of the culpability of the violator including the frequency of the violator’s failure to comply with the law. Hodsdon added that the Board was operating on the assumption that the representations which had been made deemed to be serious issues. If the Board were to find false representation of the discussion just held, the Board was not precluded from taking disciplinary action in the future, under the statute provision that he had previously cited. The motion carried.

PAC 305 – Shield Services, LLC

This license holder was initially licensed on October 30, 2006. They currently have two employees and their contingency was set to expire in March of 2017. Hodsdon stated that disciplinary history consisted of a Letter of Education and Conciliation. Cook confirmed. Hodsdon clarified that the material came in on time, but was incomplete. Cook confirmed. Hodsdon stated they historically tended to impose an administrative penalty for a late packet, but had not addressed an incomplete packet. Moen said that given the disciplinary history with the Letter of Education, she believed it would be appropriate to grant the license but with some sort of fine. She was not certain what amount would be appropriate and stated she would like to discuss it with the Board. Hodsdon referred to the penalty guidelines. In some ways, this could be considered similar to a late reissuance. Moen stated it probably was not as severe.

- **MOTION:** Moen made a motion to lift the contingency on PAC 305 with an administrative penalty of \$50.00. Sandoz seconded. The motion carried.

3. RENEWAL CONSENT AGENDA

LICENSE HOLDERS
PDC 827 – Setter and Associates, LLC
PDC 588 – Information Reporting Services, Inc.
PDC 408 – National Insurance Crime Bureau (NICB)
PDC 426 – Michael Grostyan Associates, LLC
PDC 1079 – National S.I.U., Inc.
PDC 995 – Kantorowicz Investigations, LLC
PDI 750 – Henry Langer
PDI 861 – Peter J. Legus
PDI 825 – Jodi K. Hoffman
PDI 954 – Jerry Cziok
PAC 329 – State-Wide Protective Agency, LLC

- **MOTION:** Moen moved to approve the consent agenda. Hansen seconded. The motion carried.

Hodsdon noted two license submitted their materials without any necessity for amendments or help from staff and thanked these license holders. Cook added that out of 24 applicants that month, only two submitted renewals with no issues.

4. RENEWALS WITH ISSUES:

PAC 268 – Port –O- Wild’s Security Services, Inc.

This license holder was originally licensed on December 30, 2002. Cook stated that a renewal packet had not be received by this license holder and that the license holder had been notified of this. Hodsdon asked if this license went into contingent status as of that day. Cook confirmed.

- **MOTION:** Moen motioned to grant a contingency for PAC 268 – Port –O- Wild’s Security Services, Inc. Hessel seconded. The motion carried.

PDC 507 – Loss Prevention Specialists, Inc.

This license holder was originally licensed on November 4, 1985 and currently had two employees. Hodsdon recapped the update. Cook stated they had not received the correct check amount and were waiting for a correct check one to be re-sent. Hansen confirmed with Cook that this was the only issue.

- **MOTION:** Hansen made a motion for renewal contingent upon receipt of the appropriate payment. Moen seconded. The motion carried.

PDC 953 – WayPoint, Inc.

This license holder was originally licensed on November 29, 2014 and currently had 18 employees. Cook stated that the remaining issue was four hours of continuing training taken by an employee which had not been pre-approved by the Board. Hodsdon asked if that was the social media course that had been referenced. Moen asked if that was the one hour CLE Webinar. Cook verified this, stated it was the course “The Importance of Social Media Discovery for Legal Practioners,” and explained that the instructor’s information and some material from the site was included on additional training forms submitted by license holder.

Hodsdon stated there was a second one listed on materials submitted to the Board titled “Boots on the Ground – Advanced Internet Searching.” Cook confirmed this was the other course. Hodsdon clarified that there were two different courses, a one hour course and a three hour course. Sandoz asked Cook whether approving those courses met the hour requirement. Cook explained that would total to four hours and they needed six. Hodsdon said he was under the impression that he had the total of six, but four out of the six had not been approved. Cook checked with Jahnz and shared with the Board that the license holder had not indicated whether they had the other two hours for that employee.

Hodsdon said the license holder was not in contingency at that time and they could let it go into contingency to resolve that matter. There would be a chance to address the other courses.

- **MOTION:** Hansen made a motion to grant a contingency to allow resolution of the training issue. Hessel seconded. The motion carried.

PDP 826 – Sohlberg Associates, LLP

This license holder was originally licensed on January 25, 1999 and currently had one employee. It was noted that the remaining issue was continuing training taken by the license holder which had not be pre-approved by the Board. Cook referenced the training application materials submitted by the license holder for courses they were seeking approval on. Hodsdon mentioned it was an outlier. It was very job-related and timely. He noted that the number of training hours far exceeded the minimum. Moen asked if this course was on the current agenda for approval and Cook affirmed it was.

Hodsdon exercised the chair’s prerogative without objection.

- **MOTION:** Hodsdon moved to briefly table this matter and skip ahead to item 8, requests for continuing education units for non-certified courses. Moen seconded this motion. The motion carried and they briefly moved to section 8.

In regards to item 8, the motion to approve carried and they returned to the matter of this license holder.

- **MOTION:** Moen moved to grant a license to PDP 826 – Sohlberg Associates. Hessel seconded. The motion carried.

PDC 1020 – G4S Compliance & Investigations, Inc.

This license holder was originally licensed on September 29, 2008 and currently had 18 employees. Cook added that staff had worked with the license holder to get it all completed. They received the information by the 21st of the month including a Letter of Explanation. Cook referred to their disciplinary history. He stated that the remaining issue was 5 employees who missed their continuing training in 2015 and received it in 2016 to make up for the missing training.

Hodsdon referred to a letter dated January 17th, 2017. The primary continuing education issue was doubling up and getting two years' worth in one year. Moen noted there was a \$250 penalty for license issues in 2010—very similar issues. Hodsdon concurred and said he was more troubled by the lack of a background investigation for obvious consumer safety reasons.

- **MOTION:** Sandoz made a motion to renew license to PDC 1020 – G4S Compliance & Investigations, and given the history of the previous fine, motioned to issue a fine of \$250. Hessel seconded. The motion carried.

PDC 1076- Kroll Cyber Security, LLC

This license holder was originally licensed on February 26, 2013 and currently had one employee. Hodsdon stated that the renewal was now complete. Cook explained they still had not addressed the preassignment training issue as listed above. He added in order for someone to be exempt from this training, it was to be waived by the Board through a motion. That usually happened for someone who had a license for a long time or a history with law enforcement and so forth. Hodsdon inquired whether, when the license was first issued, the license holder requested waiver. Cook affirmed they did not request waiver. Hodsdon stated one option would be to grant the contingent license and give the individual the opportunity to get his preassignment training completed.

- **MOTION:** Hansen made a motion to grant a contingent license based on the completion of the preassignment training. Hessel seconded. The motion carried.

PDP 627 – Teichner, Feinwachs & Schwasinger

This license holder was originally licensed on September 29, 1992 and currently had one employee. Cook stated it was not specifically stated in the statutes that license holders must be sure they are registered with the MN Secretary of State (SOS), but it was written on the instructions of the application. It made sense that the Board wanted license holders registered with the SOS. The SOS would require one to register with them unless they are a sole proprietor and they use their entire name within the title of their company. An example would be John Smith Investigations would not need to be registered, but anything else the MN SOS was looking to register. Cook explained he was unsure if this was something the Board should enforce.

Hodsdon stated there were some things that would be nice. They would hope a license holder would comply with the Revenue Department and get an EIN number as well, but Hodsdon was unsure whether

that was within the Board's jurisdictional prerogative. Hodsdon stated he would not be inclined to take any adverse action. When they asked someone to provide voluntary information and they chose not to, that was not within the Board's jurisdiction from his perspective. He welcomed different perspective from other members of the Board. Cook mentioned to the Board that once a year they did have to provide their report to the Department of Revenue with all the license holders' information and it was incumbent upon them to do their research in making sure that everybody was taking care of their taxes properly.

- **MOTION:** Moen moved that the license be granted to PDP 627 – Teichner, Feinwachs & Schwasigner. Hessel seconded. The motion carried.

PDC 620 – Active Research Investigations, Inc.

Cook stated that this license holder was originally licensed on 5/30/1990 and currently had 4 employees. Cook explained this license holder had experienced a number of personal problems and referred to the Letter of Explanation addressing this. Hodsdon stated that what he could see from the letter was they did not get the 2016 training and intended to double up in 2017. If they granted contingency, the license holder would have 60 days to catch up on their 2016 makeup and then they could do their 2017 during the regular cycle.

- **MOTION:** Hansen made a motion to grant a contingency, based on the training issue, until the training issues were corrected.
- Jahnz and Cook pointed out the license holder and employee training had since been made up and at that point it was completed. Hodsdon asked if there was an amended motion.
- **MOTION:** Hansen made a motion to grant the license. Sandoz seconded. The motion carried.

PDC 938 – Prairieland Fire & Forensics, Inc.

Cook stated that this license holder was originally licensed 2/23/2004 and currently had 2 employees. Hodsdon inquired whether there were any updates since February 24th. Cook stated there were not. Hodsdon stated it was still a work in progress and asked if there was a motion.

- **MOTION:** Hessel made a motion to grant the license holder a contingency. Moen seconded. The motion carried.

PDC 989 – EFI Global, Inc.

Cook stated that this license holder was originally licensed on 10/30/2008 and currently had 5 employees. Cook updated the Board that at 9:30 that morning the license holder emailed some information and Cook and his team needed more time to look through it. Hodsdon asked if there was a motion relative to contingency.

- **MOTION:** Moen moved for contingency on PDC 989. Hansen seconded. The motion carried.

PAC 318 – SA Security, Inc.

Cook stated that this license holder was licensed on 1/26/2009 and currently had 1 employee. Cook stated the officer change forms had been received and the renewal was complete.

- **MOTION:** Hansen made a motion to grant the license to PAC 318. Hessel seconded. The motion carried.

5. LAPSED LICENSES: None.

6. **SURRENDERED LICENSES:**

PDC 1074 – Nola Investigate: Criminal Investigations, LLC
 PDC 559 – Fitz Corporation
 PDI 674 – Wilbur E. Johnson
 PAC 177 – Guardsmark, LLC

Hodsdon stated when someone surrendered it was appreciated when they reported it to the Board.

7. **TRAINING COURSE & INSTRUCTOR APPROVALS:**

NOTE: Due to dealing with Renewal Issues, training was not able to be processed this month.

8. **REQUESTS FOR CEUs OF NON-CERTIFIED COURSES:** *Applications available for Board review.*
Per Minnesota Administrative Rule 7506.0100, Subp. 2b and 7506.2700 Subp. 3, “A particular subject area in subpart 1 may be waived by the board upon satisfactory evidence of approved, equivalent training.”

Individual/License Holder & License #	TYPE	PROVIDER	COURSE NAME	HRS	Tab Number
PDC 953 – WayPoint, Inc.	CPD	CEU Institute	The Importance of Social Media Discovery for Legal Practitioners	1	10
PDC 953 – WayPoint, Inc.	CPD	Hetherington Group	Boots on the Ground – Advanced Internet Searching	3	10
PDP 826 – Sohlberg & Associates, LLP	CPD	NFL	2016 Security Seminar	25	11

- **MOTION:** Moen made a motion to approve item 8 and the courses listed therein. Hessel seconded. The motion carried.

9. **OFFICER CHANGES.**

License Holder Business Name:	Ethos Risk Services, LLC
License Type/Number:	PDC 1124
Change from:	Edward Cotilla
Change to:	Daniel Cornelius
Type of Officer Change (MM, QR, CFO, CEO):	Qualified Representative
Physical Address:	301 1 st Ave. S, Ste. 402, St. Petersburg, FL 33701
Local Address:	100 S 5 th St., Ste. 1900, Minneapolis, MN 55402

Cook stated this license holder submitted references that provided him qualifying hours. He pointed out that the license holder had some law enforcement and investigative positions, corrections, as well. No other issues were found.

Moen asked Cook what the substance of the reference was and Cook stated it was positive. He mentioned most work references just list out the dates they worked and the responsibilities.

- **MOTION:** Hessel moved to grant Ethos Risk Services, LLC – PDC 1124 an officer change. Hansen seconded. The motion carried.

The following officer changes are for CEO/CFO. Informational only.

License Holder Business Name:	SA Security, LLC
License Type/Number:	PAC 318
Change from:	John Adams
Change to:	Frank Argenbright Jr.
Type of Officer Change (MM, QR, CFO, CEO):	CEO
Local Address:	11382 Louisiana Circle, Bloomington, MN 55438
Physical Address:	3399 Peachtree Rd. NE, #1200, Atlanta, GA 30326

License Holder Business Name:	SA Security, LLC
License Type/Number:	PAC 318
Change from:	Mary Goodin
Change to:	Michael Geisler
Type of Officer Change (MM, QR, CFO, CEO):	CFO
Physical Address:	3399 Peachtree Rd. NE, #1200, Atlanta, GA 30326
Local Address:	11382 Louisiana Circle, Bloomington, MN 55438

10. **NEW LICENSE APPLICANTS – Tabled: NONE.**

11. **NEW LICENSE APPLICANTS – Present:**

*Application issues can be found under **tab [16]**. Files are available for review.*

Applicant Business Name:	J.T. Becker & Company, Inc.
Type of License Applying For:	Corporate Private Detective
CEO:	Joseph T. Becker
CFO:	Joseph T. Becker
Qualified Representative:	David L. Martens
Minnesota Manager:	David L. Martens
Local Address:	16374 Impatiens Ct., Lakeville, MN 55044
Physical Address:	1370 Washington Pike, Suite 202, Bridgeville, PA 15017

Cook introduced David Martens and Hodsdon welcomed him. To clarify some of the notes, Cook pointed out that the license holder had an advertisement with the Minnesota Police and Peace Officers Association (MPPOA) in 2015 looking to possible hire law enforcement or retired law enforcement under a 1099 subcontract basis. They were contacted and told this was in violation of the Board’s statutes at which time they pulled the ad and understood that was not the right thing to have done. Hodsdon noted it was as if they had done the opposite of advertising in terms of unlicensed practice, but was glad they were responsive. Moen stated a motion to approve the license was in order, but given the appearance of the Qualified Representative, she thought it would be appropriate to allow him to make any statements about the license.

Martens explained that the issue Cook referred to was purely corporate ignorance two years ago. It was a company from Pennsylvania licensed in 22 other states, from California to Maryland and from Florida to Wisconsin and they had not run into this issue before. They figured MPPOA would have told them if they

had done something wrong, but according to Hoyle, they didn't until it was brought to their attention and then they withdrew it. They were basically just looking to see if there were people that were willing to undertake investigations for them in Minnesota if any appeared. The great majority of Becker investigations were insurance based and they had companies who had suggested to them if they were to become licensed in Minnesota, they could funnel some work the license holder's way. The license holder decided to do that and they put their boots down in Minnesota.

Hodsdon stated that perhaps with a motion they could consider waiver of preassignment training as well. Moen asked Martens if he'd had the opportunity to become aware of provisions pertaining to the Private Detective Board requirements. Martens affirmed and stated he read the statutes on a number of occasions.

- **MOTION:** Moen moved that a new license be granted to J.T. Becker & Associate—qualified representative Dave Martens—and that the preassignment training requirement be waived. Hessel seconded. The motion carried.

Hodsdon thanked Martens. Cook congratulated him and asked that he allow them some time to adjust their database and assign him a number and get the certificate signed by the Board chair to then be mailed out.

12. New Applicants: Consent Agenda:

NOTE: *Applicants placed on the consent agenda are invited to the meeting, but not required unless requested by the Board.*

Applicant Business Name:	Joe Fluge DBA: Urban K9
Type of License Applying For:	Individual Private Detective
Local Address:	20251 State Hwy 34, Pelican Rapids, MN 56572
Physical Address:	81 29 th Ave. N, Fargo, ND 58102

- **MOTION:** Moen moved that a license be granted to this applicant. Hansen seconded. The motion carried.

Applicant Business Name:	Blue Line Security, LLC
Type of License Applying For:	Corporate Protective Agent
CEO:	Shawn Mahaney
CFO:	Shawn Mahaney
Qualified Representative:	Shawn Mahaney
Minnesota Manager:	N/A
Local Address:	8741 Credit River Boulevard

Hodsdon explained this looked like a current, licensed, active officer seeking to add an off-duty line of work.

- **MOTION:** Moen moved that a Corporate Protective Agent license be granted to Blue Line Security with Shawn Mahaney serving as the Qualified Representative. Sandoz seconded. The motion carried.

13. REQUEST TO SPEAK TO THE BOARD: None.

14. OTHER ISSUES AND DISCUSSION:

a. PDC 1083 – Fund Holder Reports, LLC – request for training CEUs. Tab [19].

Cook explained that Mark Angelo, who was an heir finder, wanted to bring to the Board's attention to a question he had. He was taking a self-study course, basically reading a book, and he was wondering if courses like that could be approved for CEUs. Hodsdon asked if this was in the nature of an online course. Jahnz added it was through Boston University so she believed it would be online.

Hodsdon explained they were certainly in the mode of approving online courses and sometimes there was one that was bricks and mortar online or it was a mixture. He asked if the license holder submitted the details of the course. Cook stated there were no details beyond the letter sent in by the license holder. Hodsdon explained it may well have been something they would have approved but it would have been appropriate for him to go through the same approval process that they covered earlier that day and then staff could do the evaluation and answer the questions he just asked. Cook agreed and said he just wanted to bring it to the Board's attention per the license holders request. Hodsdon stated they needed to see the materials to do their due diligence.

b. Training Audits – Online Training

Cook brought to the Board's attention they were finding some more issues with some of the online courses and a lot of it had to do with the amount of time it was taking to do them. It might have been a six hour course and there were people doing them rather quickly. The agency was going to continue to audit the online courses and was going to put together a report to bring to the Board so they could take a harder look at it. Cook stated they had to make sure they were meeting the standards so he wanted to inform the Board of the situation.

c. PDC 1166 – Marshall Investigative Group – Officer Change process discussion. Tab [20].

Cook explained that Tim Kalistaad was applying for the Officer Change was somewhat disgruntled in the process and Cook explained to him they were following statutes. It was something the applicant wanted Cook to bring to the attention of the Board and referred to the letter he had sent in. Hodsdon mentioned Cook included the statutes the Agency and Board were bound by. Cook was unsure what sort of discussion the Board could have unless someone changed the statutes. Hodsdon stated the discussion was whether they should follow the law or not and the consensus was that they should follow the law.

d. Contingency issues – Standardized penalty amounts per Administrative Rule 7506.0130, Subpart 1

Cook brought to the Board's attention as they looked through past penalties on contingencies, the statutes state that with contingency the Board could penalize up to \$50. Some penalties were \$25, some were \$50, and Cook said the Board might want to note some sort of standardization of when they let these penalties be issued and he simply wanted to bring it to the Board's attention. Hodsdon asked if he was thinking in terms of updating the Penalty Schedule. Cook said they could certainly do that. Hodsdon said it might be an item for a month or so to visit because they were discovering gaps, things like what they had earlier that day that weren't necessarily as comprehensively covered and it could give everybody a little guidance. Cook said he could prepare for the Board a report of their penalty history and with a little time he could get that to the Board for review. Hodsdon thought this was a better idea to make some consideration rather than discussing it on the fly.

15. ANNOUNCEMENTS:

a. Introduction to Emily Siefkes – Part-time temporary employee.

Cook reintroduced to the Board Emily Siefkes, who was an intern with the agency a few months ago and had been brought on as a part-time temporary employee for a few months to help out. He pointed out that the Board would never again see an agency staff like the one present that day. He explained that when they were appointed money for the administrative assistant, they had a gap because it took about six months to get Jahnz on board, so they had salary savings. Cook was using that money to hire the hard-working interns to help the agency get some projects done that had been stalled such as their website, legislative

initiatives, and so on. They would be with the agency for a few months and they were doing a fine job. He welcomed Emily back to the agency.

**16. CLOSED SESSION:
Pursuant to Minn. Stat. 13D.05, subd. 3(a):**

Hodsdon explained the meeting would go into executive session as permitted by Minnesota statute chapter 13(d) to discuss potential litigation with the counsel. When they concluded, any official action would be taken in a public forum. He explained the attorney-client session would be just the Board and counsel.

Open Session:

A quorum of the Board met to review the application for renew of license PAC 1147 Mill City Protective Agency. Present also was Jeremy Tiedeken, CEO of Mill City Protective Agency, Jacob Tiedeken, Operations Manager for Mill City Protective Agency, and their attorney John Huberty. After discussions, Board Chair Hodsdon moved to not renew license PAC 1147. Sandoz seconded the motion. The motion carried.

Hodsdon noted that the last item on the agenda was completed and that a motion to adjourn was in order. Hessel made a motion to adjourn. Sandoz seconded the motion. The motion carried.

The meeting was adjourned at 12:20 pm.

Next meeting is scheduled for March 21, 2017 at 1pm.