

STATE OF MINNESOTA

PRIVATE DETECTIVE AND PROTECTIVE AGENT SERVICES BOARD  
MINUTES – November 27th, 2012

LOCATION – 1430 Maryland Avenue East, St. Paul, Minnesota

MEMBERS PRESENT – Pat Moen, Drew Evans, Jim Hessel, Richard Hodsdon,

ATTORNEY GENERAL REPRESENTATIVE – Sara Boeshans

AGENCY STAFF – Greg Cook, Executive Director

The meeting was called to order at 10:02 a.m. by Moen. The draft minutes of the October 30th, 2012, meetings were reviewed. Hessel moved to approve the minutes; Hodsdon seconded. The motion passed unanimously.

Consent Agenda

Cook presented the following licensees with reissuance's due in November as having all materials provided and no issues. Board members had no questions so these licenses will be reissued.

Elite Protective Services, Inc. (PAC #222)  
Kevin J. Eckhoff, QR  
PO Box 117  
New London MN 56273-0117

Twin Cities Motorcycle Escort Corporation (PAC #283)  
Thad Heimendinger, QR  
1012 St John's Bay  
Woodbury MN 55129-8537

AEG Management TWN, LLC (PAC #313)  
Aaron Liepins, QR & MM  
800 W Olympic Blvd #305  
Los Angeles CA 90015-1366  
Local: 600 - 1st Ave N (Target Center)  
Minneapolis MN 55403-1400

Don Davis (PDI #528)  
Dba/ Don Davis & Associates; Authentic Investigations  
PO Box 8533  
Minneapolis MN 55408

Wayne A. Yule (PDI #567)  
Dba/ Yule Investigations  
1354 Austin Rd  
Owatonna MN 55060

Claims Management & Consulting, Inc. (PDC #906)  
 Stephen Stanek, QR  
 50 9th Ave S #200  
 Hopkins MN 55343

Steele International, Inc. (PDC #945)  
 David F. Boudreau, QR & MM  
 101 California St #2450  
 San Francisco CA 94111  
 Local: 13612 Oakland Dr  
 Burnsville MN 55337

James Morowczynski (PDI #1021)  
 16115 8th Ave N  
 Plymouth MN 55447

Training Course Approvals

Type of Training	Course Name	Hours	Outside Students	Provider
Pre-Assignment - Protective Agent	Pre Assignment	12	YES	Applied Training Resources
Continuing Training - Protective Agent	First Aid, CPR and AED	6	YES	Applied Training Resources
Initial Armed - Protective Agent	Handgun - Orientation and Qualification	12	YES	Applied Training Resources
Initial Armed - Protective Agent	Handgun - Recertification	8	YES	Applied Training Resources
Initial Armed - Protective Agent	Baton	8	YES	Applied Training Resources
Continuing Armed Education-Protective Agent	Baton	6	YES	Applied Training Resources
Initial Armed - Protective Agent	Handcuffing	8	YES	Applied Training Resources
Continuing Armed Education-Protective Agent	Handcuffing	6	YES	Applied Training Resources
Initial Armed - Protective Agent	Initial Armed Training	48	NO	DECO Security Services
Continuing Training - Private Detective	First Aid, CPR, AED, BBP Training	6	YES	Charles Thibodeau & Associates

Continuing Training - Protective Agent	First Aid, CPR, AED, BBP Training	6	YES	Charles Thibodeau & Associates
Continuing Training - Private Detective	Corporate Risk	6	NO	Waypoint, inc.
Pre-Assignment - Protective Agent	Pre Assignment	12	YES	Contemporary Services Company
Continuing Education- Protective Agent	Security Operations Overview	6	YES	Contemporary Services Company
Pre-Assignment - Protective Agent	Pre Assignment	12	NO	EPG Security Group

INSTRUCTOR CERTIFICATION			Nov-12
COMPANY	INSTRUCTOR	CLASS	HOURS
American Security	Andrew Thomas	Pre-Assignment Training	12
American Security	Andrew Thomas	Refresher Pre-Assignment Training	6
Contemporary Services Corporation	Rick Brown	Pre-Assignment Training	12
Contemporary Services Corporation	Rick Brown	Security Operations Overview	6
EPG Security Group	Eric Malmberg	Pre-Assignment Training	12

Hessel moved to approve these courses; Hodsdon seconded. The motion passed unanimously.

New License Applicants

**Apollo Security International, Inc.**

2150 Providence Highway  
 Walpole, MA 02081  
 Protective Agent – Corporate/LLC

Present were applicants Dennis Crowley, Qualified Representative and Joseph Ditsch, Minnesota Manager. The Board requested of the applicants a description of their business and what their plans were. Crowley stated that Apollo had been in business 22 years, is licensed in 10 states and has approximately 1600 employees. Their primary service provided would be unarmed security officers and estimated having approximately 30 employees in Minnesota. Ditsch stated he had previously been a Minnesota Manager for Whelan Security prior to moving out of state. He has returned and currently is a resident of Minnesota. Moen asked if they had experience in conducting security audits and surveys. Crowley stated they had extensive experience with those procedures. Cook asked what their activities had been in the area recently and if they had reviewed the statutes. Crowley stated they were preparing to start business and made sure their activities were within the guidelines of the statutes.

Hessel motioned to grant the license, Hodsdon seconded. The motion was passed unanimously.

**Jerry Allen Negen**

Db/ Negen's Investigative Services  
13384 Birch Drive  
Baxter, MN 56452  
Private Detective – Individual

Negen was present at the meeting and provided additional information as to his background and the scope of his planned business. Negen explained that he plans to provide general investigative services for attorneys and the public for criminal defense as well as civil process services. Negen described his employment history including his 32 years in law enforcement. Cook noted that Negen had worked for several agencies and some of the employment dates overlapped as Negen was working for multiple police departments, some simultaneously. As Negen is POST certified he requested a waiver of the pre-assignment training requirement.

Hessel motioned to grant the license and waive the pre-assignment training requirements, Hodsdon seconded. The motion was passed unanimously.

**Sentry Security, Inc.**

Francine Gaber, Qualified Representative  
Steven Gaber, Minnesota Manager  
4342 15<sup>th</sup> Ave. S, Sate 206  
Fargo, ND 58103  
Protective Agent – Corporate/LLC

Present were Francine and Steven Garber. Moen asked them for some basic information about their business and what their plans were. They stated they had started their business in 1995 and are currently licensed in North Dakota, but reside in Minnesota. They have 10 full-time employees and provide mobile patrol and guard services. Moen asked why they were requesting a Minnesota license and they stated they had some business opportunities in Minnesota they wanted to pursue. They asked if they could waive the pre-assignment requirements as they have had training to meet North Dakota statutes. Cook stated he would have to review the material to ascertain if it met Minnesota statutes.

Hessel motioned to grant the license, Hodsdon seconded. The motion was passed unanimously.

Changes of Officers

**Claims Bureau (#988)**

Brian Landry, Qualified Representative  
Gerald Whalen, Minnesota Manager (change)  
6 Lincoln Knoll Ln #102  
Burlington, MA 01803  
LOCAL: 17605 Java Ct S  
Lakeville, MN 55044

Present was Gerald Whalen who was applying for the Minnesota Manager position. Moen noted that the application was received in June of 2011 and asked what the reason for the delay was. Whalen stated he had applied shortly before the government shutdown of 2011 and there were issues associated with that. Moen asked for a summary of his experience and what type of services Claims Bureau provides. Whalen stated he has been involved in investigations since 1983 providing services to a specific law firm. Hodsdon asked if the law firm he was working for had any conflict of interest issues with him working for another company and Cook noted a letter he had received from the law firm stating they had no issues with Whalen becoming Minnesota Manager for another company. In 1997 he obtained his own Minnesota Private Detectives license (#759). He described Claims Bureaus services as providing insurance defense investigations.

Hessel motioned to grant the officer change, Hodsdon seconded. The motion was passed unanimously.

**US Investigations Services, LLC (#935)**

Jennifer Maddigan Qualified Representative & Minnesota Manager (change)  
7799 Leesburg Pike #1100 North  
Falls Church VA 22043  
LOCAL: 9023 Columbine Rd  
Eden Prairie MN 55347-4182

Present was Jennifer Maddigan who was applying for Qualified Representative and Minnesota Manager. Moen asked Maddigan what her qualifications were. Maddigan stated she has been working for US Investigation Services since 2002 as an investigator and Team Leader providing background investigation services. Moen noted that Maddigan had first applied in July of 2011 and inquired about the delay. Maddigan stated they had been corresponding with the agency and then did not receive a reply. Cook noted that the application was first sent during the government shutdown of 2011 and that there were several other entities involved and position changes at the company that may have hampered the process.

Moen motioned to grant the officer change, Hessel seconded. The motion was passed unanimously.

Reissuance's Due in November, With Issues

David Asmus (PDI #729)  
dba/ Asmus Agency; The Asmus Detective Agency  
25950 County 16  
Browerville MN 56438

Cook informed the Board that he had communicated with Asmus the previous day and was assured the remaining items; criminal history checks of his employees, were being completed and sent. Cook was informed by the Board to notify Asmus that he had 30 days remaining before his license would be suspended.

US Investigations Services, LLC (PDC #935)  
QR/MM change in process  
7799 Leesburg Pike #1100  
Falls Church VA 22043  
LOCAL: 9023 Columbine Rd  
Eden Prairie MN 55347-4182

Cook noted that the contingency was due to the lack of a Minnesota Manager and location which was taken care of in the officer change portion of the meeting. As this would lift the contingency and all requirements for reissuance was met a motion was made by Moen, seconded by Hessel. The motion was passed unanimously.

Contingency Requests:

990 Mary Tytus Adams, dba/Lifestyles Investigations & Research  
1014 K.I.P.P.S. Investigations, LLC

Cook noted that the above noted license holders had some remaining items to correct prior to being submitted to the Board. Moen motioned to grant the contingencies, Hessel seconded. The motion was passed unanimously.

Surrendered Licenses (for board information)

**Tom Fisher Enterprises, Inc.** (PDC #821)  
C. Tom Fisher, QR  
1529 Kinglet Ln NE  
Longville MN 56655  
First licensed in 1998; is retiring.

Other Issues and Discussion

The Board congratulated Cook on his recent appointment to Executive Director. Cook thanked them for their support and explained that even with recent staffing issues he was confident the agency will be operating efficiently and will continue to complete its goals.

Cook explained an issue they were having with postings. According to Minnesota Statute's 326.3381, Subd. 2, (1) - applicants are to be posted 20 days prior to coming before the Board for review. Normally these postings were uploaded to the agency website. Cook explained that in order to upload documents on a state website one must be trained and certified to do so. With the elimination of the administrative position, and that person being the only one certified to do it, he would have to take a course and get certified himself. Until then he was working with state staff to be able to post the notices and meet the state's guidelines.

Cook wanted to make the Board aware that they have an unusually high volume of reissuance's happening in February of 2013 and this may affect work done in other areas.

Cook stated he was continuing to work on initiatives that he would like to implement after the first of the year. These include, but are not limited to forming a Statute Revision Advisory Group, forming an Unlicensed Activity Advisory Group, revising the background investigation procedures on applicants, lowering license fees, revising application forms and updating the website.

Cook wanted to express his thanks to Lyn Crosby in her absence for the work she had done for the agency the past 14 months. The discussion that followed included a motion to write a letter of appreciation to Crosby that would be signed by the Board. The motion was made by Hodsdon, seconded by Hessel and passed unanimously.

At 11:17 a.m., Moen moved to adjourn the meeting; Hessel seconded. The motion passed unanimously.