

**STATE OF MINNESOTA
PRIVATE DETECTIVE AND PROTECTIVE AGENT SERVICES BOARD
1430 Maryland Avenue East, St. Paul, Minnesota
AUGUST 25TH, 2015**

Meeting Minutes

Members Present: Drew Evans, Jim Hessel, Steve Wohlman, Pat Moen, Richard Hodsdon
Attorney General Representative- Pete Magnuson
Agency Staff: Greg Cook, Executive Director

Evans called the August 2015 meeting of Private Detectives and Protective Agents Board to order at 10:03 AM.

1. REVIEW OF JULY 2015 MEETING MINUTES & JULY 2015 AGING REPORTS

Evans asked if members had a chance to review the July 2015 Meeting Minutes and aging reports. Wohlman stated that he did and moved the minutes of the previous meeting. Moen seconded. All board members were in favor and Evans stated that the July Meeting Minutes had been approved.

2. CURRENT CONTINGENCIES

PDC #907 - Specialized Private Investigations, LLC. License holder had met all requirements and requested a lifting of the contingency.

Evans requested a motion to lift the contingency. Hodsdon moved to lift the contingency. Wohlman seconded. All Board members voted in favor and the contingency was lifted.

PDC #955 – Cadfael Investigative Group. Contingent until September 2015.

Evans stated no action would be taken and the license would continue to be contingent.

PDI #1090 – Evidentiary Services, LLC. Contingent until September 2015.

Evans stated no action would be taken and the license would continue to be contingent.

3. RENEWAL CONSENT AGENDA

Cook requested a motion of approval for the following reissuance's as they have provided all materials and have no issues:

LICENSE HOLDERS
PAC 1093 – Universal Protection Service, LLC
PAC 1094 – Neumann Protection & Consulting, LLC
PDC 370 – Trial Resources, Ltd.
PDC 1048 – The Insight Group, LLC
PDI 921 – Gowin Investigative Services
PDI 965 – Gerald Marko
PDI 967 – Terry Wiggin

Moen moved to grant renewal of the above licenses. Hodsdon seconded the motion. The motion was moved to grant renewal.

4. RENEWALS WITH ISSUES:

PAC 218 – ABM Security Services, Inc.

Review of Preassignment training found that some of their employees received their training outside of the required 21 days. Cook also noted that ABM had an officer vacancy starting in August 11th of 2014. Paperwork was finally submitted on August 14th 2015. Officer Change is listed below for review.

Wohlman suggested to motion that the renewal be approved, but that the individual be asked to come forward at the next meeting to explain what was going on and to consider discipline. Moen seconded. The motion carried.

PDC 1047 – Global Options Services, Inc.

Cook pointed out Global Options letter to the Board. Cook explained that they did not do a criminal history on one of their employees and did not request approval for non-certified training prior to the Board meeting. The license holder requested a contingency to get their issues in order.

Wohlman moved for approval of PDC 1047, but that a letter of education also sent. Moen seconded. The motion carried.

5. TABLED : None

6. LAPSED LICENSES: None

7. EXPIRED: None.

8. SURRENDERED LICENSES:

TOM KOHRS PAI-E #322 – License holder solely does pilot car escorts and no longer requires a Protective Agent License.

9. TRAINING COURSE & INSTRUCTOR APPROVALS:

TYPE	PROVIDER	INSTRUCTORS	COURSE NAME	HRS
CPA	G4S	Kelly Boylan & Sean McArdle	Suspicion Indicators Recognition & Assessment (SIRA)	40
CPA	ALLIED BARTON	Taymara Montague	Security Supervisory Essentials	6
CPA	ALLIED BARTON	Taymara Montague	Accident Investigation & Report Writing	6
CPA	ALLIED BARTON	Anthony VanGrinsven	PPCT	12
CPA	ALLIED BARTON	Taymara Montague	CPR/AED and First Aid	6
CPDPA	MAPI	Multiple	MAPI 2015 FALL CONFERENCE	12

CPA	NIGHTWOLF SECURITY	Jake Ferrell	Tactical Communications and Verbal Judo	6
PPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Book 1	4
PPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Book 2	4
PPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Book 3	4
PPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Dispatch	6
PPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Supervisor	3
CPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Sexual Harassment	1
CPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Workplace Violence	1
CPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Cultural Diversity	1
CPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Traffic Control	1
CPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Gang Awareness	1
CPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	ORC Awareness	1
CPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Property Inspections	1
CPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Shift Procedures	1
CPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Codes of Conduct	1
CPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Banning Guidelines	1
CPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Police Relations	1
CPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Bike Training	3
CPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Vehicle Training	3
CPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	Site Specific Training	1
CPA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	HAH CPR/First Aid/AED	8
CPA	PROFESSIONAL SECURITY CONSULTANTS	Top Hernandez, Jerry Leite, Andrew	Monadnock Defensive Tactics System	5

		Nightingale, Ron Armstrong, Mike Grundhauser		
IA	PROFESSIONAL SECURITY CONSULTANTS	Top Hernandez, Jerry Leite, Andrew Nightingale, Ron Armstrong, Mike Grundhauser	Handcuffs	5
CA	PROFESSIONAL SECURITY CONSULTANTS	Top Hernandez, Jerry Leite, Andrew Nightingale, Ron Armstrong, Mike Grundhauser	Handcuffs	5
IA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	OC Spray	3
CA	PROFESSIONAL SECURITY CONSULTANTS	All PSC Instructors	OC Spray	3

PROVIDER	INSTRUCTORS
G4S	Sean McArdle
G4S	Kelly Boylan
ALLIED BARTON	Enis Vatres
ALLIED BARTON	Daniel Young
NIGHTWOLF SECURITY	Jake Ferrell
GSSC	Joseph Kessel
GSSC	Jason Mehr
PROFESSIONAL SECURITY CONSULTANTS	Andrew Nightingale
PROFESSIONAL SECURITY CONSULTANTS	Cary Larsen

PROFESSIONAL SECURITY CONSULTANTS	Michael Grundhauser
PROFESSIONAL SECURITY CONSULTANTS	Gerald Leite
PROFESSIONAL SECURITY CONSULTANTS	Brandon Johnson
PROFESSIONAL SECURITY CONSULTANTS	Eric Malone
PROFESSIONAL SECURITY CONSULTANTS	Dan Smith
PROFESSIONAL SECURITY CONSULTANTS	Jeremy McCready
PROFESSIONAL SECURITY CONSULTANTS	Patty Youmans

Moen moved for the approval of the training courses and instructors. Wohlman seconded. The motion carried.

10. OFFICER CHANGES – Consent Agenda:

License Holder Business Name:	Per Mar Security and Research Corp.
License Type/Number:	PAC 270
Change from:	Rick Sidlowski
Change to:	Ronda Meyer
Type of Officer Change (MM, QR, CFO, CEO):	CFO
Physical Address:	1910 E Kimberly Road, Davenport, IA 52807
Local Address:	5701 Shingle Creek Parkway

License Holder Business Name:	PT & C Forensic Consulting Services
License Type/Number:	PDC 998
Change from:	Benjamin L. Wilkerson
Change to:	Michael J. Driscoll
Type of Officer Change (MM, QR, CFO, CEO):	QR
Physical Address:	5180 Roswell Road, Atlanta, GA 30342
Local Address:	15065 76 th Pl, Maple Grove, MN 55311

License Holder Business Name:	ABM Security Services, Inc.
License Type/Number:	PAC 218
Change from:	Gordon Vlasak
Change to:	David R. Jankowski
Type of Officer Change (MM, QR, CFO, CEO):	QR/MM
Physical Address:	7324 SW Freeway, Arena Tower #2 Suite #1400, Houston TX 77074
Local Address:	752 Harding St. NE, Minneapolis, MN 55413

Wohlman moved to approve the officer changes. Moen and Hodsdon seconded. The motion carried.

11. NEW LICENSE APPLICANTS – Tabled: None.

12. NEW LICENSE APPLICANTS – Present:

Applicant Business Name:	Nielsen Investigations
Type of License Applying For:	Individual Private Detective
Physical Address:	18642 202 nd Court, Hutchinson, MN 55350

Evans welcomed Nielsen to the Board Meeting and asked what his background consisted of to qualify him for this position as well as what the scope of his business would be.

Nielsen stated he was a State Trooper for nearly thirty years and retired in 2012. Six years ago, the county attorney asked Nielsen to be his investigator for issues of welfare fraud in McCloud County. Nielsen stated he does this part time and has had training in that area. Nielsen stated it was safe to say he could be considered an expert in accident investigation with his thirty years of experience with the State Patrol. Nielsen stated he would like to supplement his retirement and find clients that would find his skills and experience of value.

Hodsdon moved to grant a license to Jim Nielsen. Hodsdon stated he believed it would also be appropriate to waive Nielsen's pre-assignment training. Hessel agreed and seconded. The license was granted.

13. New Applicants: Consent Agenda: None.

14. Additional Applications: For those current license holders that wish to meet the requirements of dual licensing.

Applicant Business Name:	McCarthy & Associates Investigative Services, Inc.
Type of License Applying For:	Corporate Protective Agent
Physical Address:	229 Minnetonka Ave. South #877, Wayzata, MN 55391
Corporate Officers:	QR & CFO: Patrick McCarthy CEO: Joseph McCarthy

Applicant Business Name:	Active Research Investigations, Inc. dba: ARI Security
Type of License Applying For:	PAC
Physical Address:	949 Vadnais Drive #B, Vadnais heights, MN 55127
Corporate Officers:	QR, CEO, CFO: Dale C Johnson

Applicant Business Name:	Bruce R. Olson, Licensed Private Detective & Protective Agent
Type of License Applying For:	PAI
Physical Address:	33996 – 641 st Ave., Gibbon, MN 55335

Hodsdon moved to grant the above licenses. Wohlman seconded. The motion carried.

15. REQUEST TO SPEAK TO THE BOARD: None.

16. OTHER ISSUES AND DISCUSSION:

Cook informed the Board that he had provided some additional documentation related to unlicensed activity and that Board Member Hodsdon wanted to discuss the situation.

Hodsdon pointed out that he and Cook had worked on several unlicensed activity situations with favorable results. He stated that it is important to let the industry and consumers know that this issue is taken seriously. He stated that the Board has limited authority in terms of prosecution of these types of cases, but at least properly documented notifications should be sent to those entities that are in violation of the statutes.

Cook explained that the agency currently has approximately 90 reports of unlicensed activity. He explained that he has a limited number of resources, mainly time, so he cannot send notification letters all at once and wants to be able to manage the program. Cook sought approval from the Board for the following procedures with the unlicensed activity notifications; 1) upon receiving a report the agency would conduct research to verify the information, 2) the agency would develop a report to the board of the activity, 3) the agency would submit the report to the Board for review, 4) upon authorization from the Board the agency would send out a notification to the entity in question, 5) if the entity did not respond the agency within 30 days the agency would, with Board approval, send a letter to the law enforcement agency that was responsible for the jurisdiction of which the activity occurred.

Cook had presented the Board with an Unlicensed Activity Report Form that the agency had developed. He stated that one of the problems he faces in researching unlicensed entities is the sender of a report usually sends little information. With the form, which asks for some detailed information, it would assist the agency greatly in researching these claims. Cook stated that eventually he would like to make the form available on the agency website.

Cook asked what venue in which he would present these reports to the Board and referred to Attorney General Representative Magnuson. Magnuson stated that these entities were not licensed by the Board and that the Board was stepping outside their statutes and rules. Magnuson asked what statutes and rules apply to this and would make a determination one way or the other on how it should be handled.

Hodsdon stated they could put it in with the Complaint Committee or attorney client closed session context if they wanted to file injunctive relief. He saw nothing wrong with putting them in the minutes in a public meeting. He went on to address the people in the industry who read the meeting minutes and stated there is nothing that prevents them from reported a crime to local law enforcement. Instead of calling the Executive Director they should contact local law enforcement and report the crime.

Cook stated he was putting together information for law enforcement, including what Hodsdon has previously written, because he frequently comes across agencies that are not even aware there are laws governing the licensing of Private Detectives and Protective Agents.

Announcements from the Executive Director:

Cook wanted to congratulate Drew Evens on his recent promotion to Superintendent of the BCA. Cook stated that her earned it and has done a great job. Cook will continue to report to Evans until further notice and Evans will remain as Board chair until any changes are figured out.

Cook congratulated Pat Moen on her recent retirement from law enforcement and commended her on her 40 years of public safety. Moen will remain on the Board as a public member.

Cook wanted to thank his recent interns, Shauna Jahnz and Elizabeth Guggisberg, as their internship was coming to an end. Cook stated they have done a fantastic job. He stated that the agency would not survive without their help and it was greatly appreciated. The Board thanked them as well. Evans stated that they probably do not realize how much it is appreciated by the Executive Director and the Board. He wished them good luck in their studies and careers.

The meeting adjourned at 10:48.

Next meeting is scheduled for September 29th, 2015 at 10:00am.