

STATE OF MINNESOTA

PRIVATE DETECTIVE AND PROTECTIVE AGENT SERVICES BOARD

MEETING – January 31, 2011

LOCATION – 1430 Maryland Avenue East, St. Paul, Minnesota.

MEMBERS PRESENT – Tom Spence, Jim Hessel, Pat Moen and Steve Wohlman.

ATTORNEY GENERAL REPRESENTATIVE – Joan Eichhorst

EXECUTIVE DIRECTOR – Marie Ohman

The meeting was called to order at 8:40 a.m. Minutes of the December 27, 2010 meeting were briefly discussed and postponed for further review and approval until the February 27, 2011 meeting.

Change in Minnesota Manager AND License Reissuance

1. Corporate Security Solutions, Inc.
Andrew Shaffer, Qualified Representative
*Henry Hood, Minnesota Manager
8066 East Fulton Street
Ada, MI 49301
LOCAL: 6311 Wayzata Boulevard
Minneapolis, MN 55416
Corporate/LLC Protective Agent

Hood advised the Board that he understood that the work documentation that had previously not been provided was now available. Board members began questions for Hood, particularly in the area of his knowledge and experience in security audits and surveys. A former Qualified Representative had indicated that there were no duties and responsibilities for Hood in this area. Hood acknowledged that to be true in his role with the company so far. Hood described that in his experience in private security he had worked with the client to discuss issues and services. He provided an example of one of his service change suggestions in change was revision of an identification check point process as well as limiting speed on the site. He added that he sits on the client's safety committee. Hood also referenced that some of his military background involved testing of security exercises, in addition to base security details.

In regard to the work performed in Minnesota by Corporate Security Solutions, there are 12 to 15 employees at each site they have (for UPS). Hood described that his position has been to be a site supervisor, which will change if approved as Minnesota Manager. Hood indicated that he deals with corporate human relations weekly, as well as an Operations Manager.

Hood stated they have no armed officers in the State of Minnesota, and that he is familiar with the training requirements, both Preassignment and Continuing Training. The Board, in review of

the numerous training compliance issues in the company's reissuance package, emphasized the need for the company to be in compliance with statute and rules, and maintain records accurately. Hood indicated that another site supervisor is doing the required criminal history record checks, but he is overseeing the process. Hood stated for the record that no officer is working on a site prior to the criminal history record checks being conducted. Wohlman motioned approval of the change in position, second by Hessel. The vote was unanimous.

The issue of reissuance of the license was also considered. The Board considered the several areas of compliance that the company had failed to fully comply with, noting no knowledge of actual harm, however a potential for harm exists. The Board noted the culpability of the license holder, noting as well that this is the company's first reissuance. Hessel motion that the contingency be lifted and that a letter of education and conciliation be issued to the company, second by Moen. The vote was unanimous.

Contingent License

Guardsmark, LLC

**Tim Tracy, Qualified Representative & Minnesota Manager
Corporate/LLC Protective Agent**

A particular area of concern with the company had been the conducting of training, its administration and what its content was. Tracy was present to indicate that they were changing how the training was being done. They were also changing their identification cards to meet statutory requirements. Board members noted a number of compliance items reported, including completion of record checks, failure to maintain 1st Aid & CPR for armed employees as well as the training issues. Tracy reported that they have 196 employees in Minnesota. Moen motioned to lift the contingency and impose a \$100 administrative penalty for the noted compliance issues; noting culpability and prior history, as well as the potential for harm (no actual harm was noted), second by Wohlman. The vote was unanimous.

Discussion/Guest

Advance Security

**Stanley Archer, Qualified Representative & Minnesota Manager
Corporate/LLC Private Detective**

The Board reviewed information regarding the company's compliance issues that came to its attention during the license reissuance process in 2010. Most recently the Board heard Archer's claim that he remains responsible for the overall conduct of business in Minnesota with the operational activities beginning to be more directly supervised by his nominated successors. Archer was reminded of his legal responsibility for these roles. Board members noted their appreciation for Archer's candor throughout this process, and believes that in regard to compliance Archer has been open

and forthcoming with response, the company has not. The Board has received no further communication from Paul Lutz or any other contact with the company.

Archer was asked if he'd visited the northern Minnesota office since last meeting with the Board. He indicated he had not, nor had he received any communication from that office regarding client status, training or other matters. Nor had Archer affirmatively attempted to contact that office. Spence indicated that it was appropriate to have other representatives in front of the Board, including Lutz and Joseph Lo Bianco. Archer indicated that there are roughly 350 employees in Minnesota. When asked who was responsible for those operations, Archer indicated Lo Bianco was. The Board voted unanimously that correspondence be sent to Advance Security to have several corporate representatives present at the Board's February 28, 2011. The Board stated that it was at that meeting that they would consider the process of license suspension. Archer would follow up concerning issues of any ownership change and use of tasers at least one of their accounts in Minnesota.

Archer added that he has received no communication from Lutz or Lo Bianco, though he has left messages and sent emails to both.

License Reissuances

Finding all materials in order, the following license reissuance candidates were reissued unanimously (motion by Wohlman, second by Moen):

1. Pitman Investigations, LLC
Jan Pitman, Qualified Representative
5296 Pleasant Court East
White Bear Lake, MN 55110
Corporate/LLC Private Detective

The following were unanimously issued contingent licenses, pending receipt of noted material (motion by Wohlman, second by Moen):

2. Prairieland Fire & Forensics, Inc.
Mark Bishop, Qualified Representative
2812 Anthony Lane #200
St. Anthony, MN 55418
Corporate/LLC Private Detective
3. Sohlberg Associates, LLP
Dag Sohlberg, Qualified Representative
7753 128 Street West
Apple Valley, MN 55124
Partner: Pam Sohlberg
Partnership Private Detective

*Bond rider.

*Current insurance certificate.

4. Port-O-Wild's Security Services, Inc.
Robert Green, Qualified Representative
115 5th Street Northwest
Bemidji, MN 56601
Corporate/LLC Protective Agent

*Date info on affidavit, insurance certificates.

6. SA Security, LLC
John Adams, Qualified Representative
James Hessel, Minnesota Manager
3399 Peachtree Road N.E. #1200
Atlanta, GA 30326
LOCAL: 11382 Louisiana Circle
Bloomington, MN 55438
Corporate/LLC Protective Agent

*Current insurance certificate and completion
for affidavit information.

8. Peter Legus
dba/Peter J. Legus Investigations
8603 White Oak Road
St. Cloud, MN 56301
Individual Private Detective

*Fee balance, armed training info, new
proof of financial responsibility

10. EFI Global, Inc.
David Bellis, Qualified Representative &
Minnesota Manager
8811 FM 1960 Bypass Road West #400
Humble, TX 77338
LOCAL: 7667 Cahill Road #250
Edina, MN 55439
Corporate/LLC Private Detective

*Many issues related to affidavit.

5. Henry Langer
7101 Antrim Court
Edina, MN 55439
Individual Private Detective

*2009 & 2010 Training.

7. Setter & Associates, LLC
Richard Setter, Qualified Rep.
4617 Edinbrook Terrace
Brooklyn Park, MN 55443
Corporate/LLC Private Detective

*Armed status, employee training
documentation, worker's comp
Insurance form.

9. Talon Investigation, Ltd.
John Hielsberg, Qualified Rep.
1348 East Minnehaha Avenue
St. Paul, MN 55106
Corporate/LLC Private Detective

*Many issues related to affidavit.

Lapsed License

Guardsmark, LLC
Dennis M. Clark, Qualified Representative &
Minnesota Manager
22 South 2nd Street
Memphis, TN 38103
Corporate/LLC Private Detective

There had been no response to initial or second notices to this company regarding their intent to apply for license reissuance. Spence motioned that a lapsed license be issued, second by Wohlman. The vote was unanimous.

Contingent License Matters

Veracity Research, Co.
Marcus Doyle, Qualified Representative
Donald Doyle, Minnesota Manager
Corporate/LLC Private Detective

The contingent license had been extended to allow for final response from the company regarding a number of issues including training for several employees. Their reply had been received and reviewed by the Board. The Board noted the potential for harm (noting no information available concerning actual harm), the license holder is culpable and the company did have a prior penalty, unanimously voting (motion by Moen, second by Wohlman) that a letter of education and conciliation be sent to the company, and lifting the contingency on the license.

ICON Services Corporation
Elijah Shaw, Qualified Representative
Corporate/LLC Private Detective

The Board reviewed this company's response to training for the Qualified Representative, armed training information for one employee, and further information on an employee's status with the company. The Board voted unanimously (motion by Moen, second by Hessel) to remove the contingency and to issue a letter of education and conciliation to the company for the potential for harm, their culpability and history regarding compliance.

Loss Prevention Specialists, Inc.
William Urban, Qualified Representative
Corporate/LLC Private Detective

The company had not promptly responded to communication regarding their CFO, completion dates for criminal history record checks and submission of current proof of financial

responsibility documentation. Moen motioned that the contingency be extended to the next meeting, second by Hessel. The vote was unanimous.

Shield Services, LLC
Michael Taylor, Qualified Representative
Corporate/LLC Protective Agent

There had been expected communication regarding clarification of their address that had not been received. Hessel motioned that the contingency be lifted and that a letter of education and conciliation be issued for failure to respond to communication, second by Wohlman. The vote was unanimous.

Fitz Corporation, Inc.
dba/Metro Motorcycle Escort
dba/Professional Protective Services
Thomas Fitzhenry, Qualified Representative
Corporate/LLC Private Detective

This license holder had finally been able to respond to proof of financial responsibility documentation which was necessary for successive years. Moen motioned that the contingency be lifted, second by Hessel. The vote was unanimous.

The Acumen Group, Inc.
Winfield Erickson, Qualified Representative
Corporate/LLC Private Detective

The Board voted (motion by Moen, second by Wohlman) to extend the contingency of the company's reissuance, noting that it is known that there was a change in CFO without notice and that FBI record checks had not been done on all employees. The Board noted that they will consider a penalty at the February meeting.

Lapsed License – (from 11/2010)

The following had received lapsed licenses from the Board in November 2010. There has been no response to notifications sent. The Board allowed the lapse licenses to expire. A new application will be required should this person/company wish to offer licensable services.

1. John Wagner
dba/J W Associates
1545 Sundance Square
Fargo, ND 58104
Individual Private Detective
2. Valley Security Services, Inc.
Paul Sweazey, Qualified Representative
110 Gould Street
Winona, MN 55987
Corporate/LLC Protective Agent

Training

Additional courses, originally recommended by the Liaison Group (December 29, 2010), with Board member Hessel attending, as well as; Kip Sandoz, Jan Pitman, Brad Anderson, Clay Narum and Josh Fredrickson:

1. **DECO Inc., dba/DECO Security Services**
 - Continuing Training (PA) – Beginner 1st Aid & CPR 8-hours
 - Continuing Training (PA) – Refresher 1st Aid & CPR 5.5- hours
 - Continuing Armed – Defensive Tactics 4-hours

2. **Brink's, Inc. –**
 - Continuing Armed – Firearm (.40 cal) and Shotgun 7-hours

3. **Richard Hodsdon –**
 - Continuing Training (PD) – Investigation & Procedures for Employee Misconduct Investigations 6-hours

4. **David Vine Associates, LLC –**
 - Continuing Training (PD) – Internet for Investigators 12-hours

5. **Hannon Security Services, Inc. –**
 - Continuing Training (PA) – Guarding Your Identity 1-hour

6. **The Learning Shop –**
 - Continuing Training (PD) Background Investigation (4-hours)
 - Continuing Training (PD & PA) Collection & Preservation of Evidence (4-hours)
 - Continuing Training (PD & PA) Criminal Law (4-hours)
 - Continuing Training (PD & PA) Ethics (4-hours)
 - Continuing Training (PD) Executive Protection (4-hours)
 - Continuing Training (PD) Insurance Fraud (4-hours)
 - Continuing Training (PD) Interrogation(ing) (4-hours)
 - Continuing Training (PD) Interviewing (4-hours)
 - Continuing Training (PD & PA) Note Taking (4-hours)
 - Continuing Training (PD & PA) Report Writing (4-hours)
 - Continuing Training (PD & PA) Rules of Evidence (4-hours)
 - Continuing Training (PD & PA) Search & Seizure (4-hours)
 - Continuing Training (PD) Surveillance (4-hours)
 - Continuing Training (PD & PA) Testifying (4-hours (was 2 hrs)
 - Continuing Training (PD & PA) The Nature of Terrorism (4-hours (was 2 hrs)
 - Continuing Training (PD & PA) Tactics of Terrorism (4-hours (was 2 hrs)
 - Continuing Training (PD) White-Collar Crime (4-hours (was 2 hrs)
 - Continuing Training (PD) Scientific Analysis of Physical Evidence (8-hours)
 - Continuing Training (PD) Criminal Defense Investigation (8-hours)

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Continuing Training (PD)Pre-Hire Screens and Background Inquiries (8-hours)

7. **Guardsmark, LLC** - Seeks to add Brian Beilke to their approved Continuing Training 6-hour general continuing course.

The next meeting of the Board will be Monday, February 28, 2011, 8:30 a.m. at 1430 Maryland Avenue East, St. Paul, MN.

The meeting adjourned at 11:00 a.m.